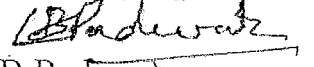


Dated the 11th July 2012

No. – R-346/CC/2012/38 In exercise of the powers conferred by sub-section (1) of Section 28 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 the State Government hereby makes, the first ordinance of the Swami Vivekanand University NH -26 Sironja, Sagar (M.P.) is here by published in the ordinary gazette as per the provision of the Madhya Pradesh Niji Vishwavidyalaya (Sthapna avam Sanchalan) Adhiniyam, 2007 under section 35. The first Ordinance of the University shall come in to force from the date of notification.

THE FIRST ORDINANCES

By order and in the name of
Governor of Madhya pradesh,


(C.B. Padwar)

Deputy Secretary
Department of Higher Education
Mantralaya, Vallabh Bhawan,
Bhopal

Ordinance No .1**PROPOSED FACULTIES AND DEPARTMENT OF SVN UNIVERSITY**

The University shall have the following faculties mentioned in column (1) and the Department mentioned in column (2) of the following table there of:-

| | | |
|---|-----------------------|--|
| 1 | Faculty of Science | Department of - <ul style="list-style-type: none"> • Biosciences • Bio-Technology • Chemistry • Mathematics • Physics • Nuclear Physics • Home Science • Food Science Technology • Agriculture • Forensic Science • Environment Science |
| 2 | Faculty of Education | Department of:- <ul style="list-style-type: none"> • Adult and Continuing Education and Extension • Education • Physical Education • Teacher Training and Non-Formal Education Institute of Teachers Education |
| 3 | Faculty of Commerce | Department of :- <ul style="list-style-type: none"> • Commerce and Business Studies • BBM e-Banking & Finance |
| 4 | Faculty of Management | Department of :- <ul style="list-style-type: none"> • Management • Rural Management • Health Management • Hotel Management & Catering Technology • Tourism Technology |

| | | |
|---|---------------------------------------|---|
| 5 | Faculty of Engineering And Technology | <p>Department of :-</p> <ul style="list-style-type: none"> • Architecture • Chemical Engineering • Civil Engineering • Computer Science & Engineering • Electrical and Electronics Engineering • Electronics and Communication Engineering • Food Engineering • Information Technology • Mechanical Engineering • Mining • Textile • Fire Technology & Safety Engineering • Nano-Technology • Aeronautical & Aviation Engineering • Petro Chemical Engineering <p>Besides M.Tech. Course in above subjects. M.Tech. in following subject are also proposes.</p> <ul style="list-style-type: none"> • Astronomy & Space • Mechanical Engineering • Electrical Engineering • Electronics and Communication Engineering • Computer Science Engineering • Information Technology • Nuclear Engineering • Printing and Media Technology • Digital Electronics and advanced communication • Environmental Engineering • Pharmacy • Bio-Medical • Biotechnology • Rural Technology • Industrial Engineering & Management • Civil and Structural Engineering |
| 6 | Faculty of Computer Science | <p>Department of :-</p> <ul style="list-style-type: none"> • Computer Science & Application |

| | & Application | |
|----|--|---|
| 7 | Faculty of Journalism and Mass Communication | Department of :- <ul style="list-style-type: none"> • Advertising, • Public Relations • Journalism • Printing and Media Technology • Mass Communication |
| 8 | Faculty of Fine Arts | Department of :- <ul style="list-style-type: none"> • Applied Art • Graphic Art • Painting • Sculpture |
| 9 | Faculty of Social Sciences | Department of :- <ul style="list-style-type: none"> • Economics • Library and information Science • Philosophy • Political Science • Population Studies • Psychology • Rural Development • Social Work • Sociology • Public Administration • Women Studies • Criminology • Geography |
| 10 | Faculty of Humanities and Languages | Department of :- <ul style="list-style-type: none"> • English • Hindi • History and culture • Foreign Languages • URDU • Sanskrit |
| 11 | Faculty of Agriculture | Department of :- <ul style="list-style-type: none"> • Agronomy • Plant Breeding |

| | | |
|----|----------------------------|--|
| | | <ul style="list-style-type: none"> • Animal Husbandry • Horticulture • Plant Protection • Plant Pathology • Soil Science & Agriculture Chemistry • Food Processing • Post harvest Technology |
| 12 | Faculty of Law | Department of Law |
| 13 | Faculty of Performing Arts | Department of :- <ul style="list-style-type: none"> • Dance • Instrumental Music • Musicology • Vocal music |
| 14 | Faculty of Medical Science | Department of :- <ul style="list-style-type: none"> • Public Health • Biochemistry • Biostatistics & Medical Information • Community Medicine • Medicine Graduate & Postgraduate (M.B.B.S. , M.D., M.S.) • Nursing (B.Sc., M.Sc. and Diploma) • Optometry (B.Sc., Diploma and Post graduate) • Health hygiene • Paramedical Sciences • Diet & Nutrition • Hospital Management • Health Care Management • Health Service Management • Bachelor of Dental Surgery • Master of Dental Surgery • Physiotherapy • Homeopathy • Ayurvedic medicine • Unani medicine • Pharmacology |

| | | |
|----|-----------------------------------|---|
| 15 | Faculty of Vocational Courses | Degree, Diploma and certificate in Different Vocational Course |
| 16 | Faculty of Paramedical Course | Degree and Diploma in different courses |
| 17 | Faculty of Pharmacy | Department of Pharmacy |
| 18 | Faculty of Fashion Design | Department of Fashion Design |
| 21 | Faculty of Animation & Multimedia | Department of :- • Computer Arts ,Animation , Multimedia and Games |

Other Faculties and Department can be created as per the Decision of the Academic Council and after approval of the Governing Body of the University.

List of Vocational Certificate & Diploma Course Proposed for SVN University

| S.No. | Course | Duration | Eligibility for Candidates |
|--------------------------------|--|-----------|--|
| Faculty of Science | | | |
| 1 | Diploma in Analytical chemistry | 6 Months | B.Sc |
| 2 | Diploma in Biotechnology | 6 Months | 12 th pass with Biology/Maths |
| 3 | Diploma in Computation Mathematics | 6 Months | 12 th pass with Maths |
| Faculty of Home Science | | | |
| 1 | Certificate in Cutting, Tailoring and Dress Making (CCTDM) | 3 Months | 10 th pass |
| 2 | Certificate in Fashion Designing | 3 Months | 10 th pass |
| 3 | Diploma in interior decoration | 1 year | 12 th pass |
| 4 | Diploma in Art & Craft | 2 Year | 12 th pass |
| Faculty of Education | | | |
| 1 | Certificate in Early Childhood and Education | 6 Months | 10 th pass |
| 2 | Diploma in Nursery (Pre-Primary) Teaching Training (NITT) | 12 Months | 10 th pass |
| 3 | Certificate in Primary teaching (CPT) | 6 Months | 12 th pass |
| 4 | Certificate in Primary Curriculum and Instruction (CPC) | 6 Months | 12 th pass with Certificate in Primary Teaching (CPT) or equivalent |
| 5 | BPP | 1 Year | 18 or Above 18 Year Age |
| Faculty of Commerce | | | |
| 1 | Diploma in Accounting & Auditing | 6 Months | 12 th pass |
| 2 | Diploma in Banking | 6 Months | 12 th pass with Commerce /Maths |
| 3 | Diploma in Banking & Finance | 6 Months | 12 th pass with Commerce / Maths |
| 4 | Diploma in Banking & Insurance | 6 Months | 12 th pass with Commerce / Maths |

| | | | |
|----|---|----------|---|
| 5 | Diploma in Export Procedure & Documentation | 6 Months | 12 th pass with Commerce |
| 6 | Diploma in Financial Accounting (DFA) | 6 Months | 12 th pass |
| 7 | Diploma in Import-Export Management | 6 Months | 12 th pass |
| 8 | Diploma in Taxation | 6 Months | 12 th pass |
| 9 | Diploma in Accounting & Auditing | 6 Months | 12 th pass with commerce / Maths |
| 10 | Diploma In Investment | 6 Months | 12 th pass with commerce / Maths |

Faculty of Management

| | | | |
|---|--|----------|-----------------------|
| 1 | Diploma in Hospitality Management | 6 Months | 10 th pass |
| 2 | Diploma in Human Resource Management | 6 Month | Graduate |
| 3 | Diploma in Personal Secretary ship | 6 Months | 10 th pass |
| 4 | Diploma in Retail Management | 6 Months | pass |
| 5 | Diploma in Security Guards Management | 6 Months | 12 th pass |
| 6 | Diploma in Statistical quality Control | 6 Months | 12 th pass |

Faculty of Engineering and Technology

| | | | |
|----|---|-----------|--|
| 1 | Diploma in AutoCAD | 6 Months | Diploma in Engg./Graduate in any Subject |
| 2 | Diploma in Diesel Engine Repairing (DDER) | 6 Months | 10th pass |
| 3 | Diploma in Electrical Technician (CET) | 6 Months | 12th pass |
| 4 | Diploma in Electronic Equipment Maintenance | 6 Months | 12th pass |
| 5 | Diploma in Hi-Tech Welding Technology (DHWT) | 6 Months | 10th pass |
| 6 | Diploma in Industrial Safety | 6 Months | 10th pass |
| 7 | Diploma in Industrial Safety & ISO 14000 Series | 12 Months | 10th pass |
| 8 | Diploma in Inverter & UPS Repairing | 6 Months | 10th pass |
| 9 | Diploma in Mobile & Telephone Instrument | 6 Months | 10th pass |
| 10 | Diploma in Mobile and Telephone Instruments and Repairing (DMTIR) | 6 Months | 10th pass |
| 11 | Diploma in Motor & Transformer Winding | 6 Months | 10th pass |
| 12 | Diploma in Radio and TV Technician (CRTT) | 6 Months | 12th pass |
| 13 | Diploma in Refrigeration and Air-conditioning | 6 Months | 12th pass |
| 14 | Diploma in Stenography (Hindi/English) | 6 Months | 12th pass |

| | | | |
|--|---|----------|-----------|
| 15 | Diploma in Stereo & CD Player Repairing | 6 Months | 12th pass |
| Faculty of Computer Science & Application | | | |
| 1 | Certificate in 'C' Programming | 3 Months | 10th pass |
| 2 | Certificate in Computer Application | 3 Months | 10th pass |
| 3 | Certificate in 'C++' Programming | 3 Months | 10th pass |
| 4 | Certificate in Client Server Technology (CCST) | 3 Months | 10th pass |
| 5 | Certificate in Computer Networking (CCN) | 3 Months | 10th pass |
| 6 | Certificate in Computer Hardware & Networking | 3 Months | 12th pass |
| 7 | Certificate in Computer Programming | 3 Months | 10th pass |
| 8 | Certificate in Computerized Fashion Designing (CCFD) | 6 Months | 10th pass |
| 9 | Certificate in Computerized Financial Accounting | 6 Months | 10th pass |
| 10 | Certificate in Desk Top Publishing (CDTP) | 3 Months | 10th pass |
| 11 | Certificate to DTP with Computerized Design Development in Textile Printing | 3 Months | 10th pass |
| 12 | Certificate in Java Programming (CJP) | 3 Months | 12th pass |
| 13 | Certificate in Laptop Repairing (CLR) | 3 Months | 12th pass |
| 14 | Certificate in Library Automation | 3 Months | 12th pass |
| 15 | Certificate in Ms Office (CMO) | 3 Months | 10th pass |
| 16 | Certificate in Multipurpose Computer Technician | 3 Months | 10th pass |
| 17 | Certificate in Multipurpose Electronic Technician | 6 Months | 10th pass |
| 18 | Certificate in Object Oriented Programming Language | 3 Months | 10th pass |
| 19 | Certificate in Office Automation & Internet | 3 Months | 10th pass |
| 20 | Certificate in Software Testing | 6 Months | 12th pass |
| 21 | Certificate in Web Design, Animation & Advertisement | 6 Months | 12th pass |
| 22 | Certificate in Word Processing (Hindi/English) | 6 Months | 10th pass |
| 23 | Certificate in Web Designing | 6 Months | 10th pass |

| | | | |
|--|--|-----------|-----------------------|
| 24 | Diploma in Web Design | 6 Months | 10th pass |
| Faculty of Media Studies | | | |
| 1 | Diploma in Television Video Production | 12 Months | 12th pass |
| 2 | Diploma in Secret Journalism | 6 Months | 12 th pass |
| Faculty of Social Sciences | | | |
| 1 | Certificate in Human Rights | 6 Months | Graduate |
| Faculty of Humanities and Languages | | | |
| 1 | Certificate in Communicative & Competitive Skills | 3 Months | 12th pass |
| 2 | Certificate in Communicative English | 3 Months | 12th pass |
| 3 | Certificate in Spoken English | 3 Months | 12th pass |
| Faculty of Agriculture | | | |
| 1 | Certificate in Horticulture | 6 Months | 10th pass |
| 2 | Certificate in Nursery Development and Nursery Management & Environmental Protection | 6 Months | 10th pass |
| Faculty of Medical Science | | | |
| 1 | Diploma in Medical Laboratory Technology (DMLT) | 2 Years | 12th pass |
| 2 | Diploma in Physiotherapy (DPT) | 12 Months | 12th pass |
| 3 | Diploma in Public Health and Hygiene | 6 Months | 10th pass |
| 4 | Diploma in Yoga | 12 Months | 12th pass |
| 5 | Certificate in Medical Lab Technology | 12 Months | 12 th Pass |
| 6 | Certificate in Yoga | 6 Months | 12 th pass |
| 7 | Certificate in X- Ray (Radiography) Technician | 12 Months | 12 th Pass |
| 8 | Certificate in O.T. Tech | 12 Months | 12 th Pass |
| 9 | Certificate in Ultrasound Technician | 12 Months | 12 th Pass |
| 10 | Certificate in Ayurvedic Compounder | 12 Months | 12 th Pass |
| 11 | Certificate in Mahila Ayurvedic Swasthaya Karyakarta Prakshishan Patyakaram | 12 Months | 12 th Pass |
| 12 | Certificate in Health Inspector | 12 Months | 12 th Pass |

ORDINANCE NO. 2
ADMISSION OF STUDENTS

(1) In this Ordinance, unless there is anything repugnant in the subject or context:

(a) "Qualifying Examination" means an examination the passing of which makes a student eligible for admission to a particular year in a course of study leading to Bachelor's or Post Graduate Degree or Diploma Certificate conferrable by this University.

(b) "Equivalent Examination" means an examination, which has been conducted by:

- (i) Any recognized Board of Secondary Education, or
- (ii) Any Indian university incorporated by any law in force for the time being, and recognized by the University as equivalent to its corresponding examination.
- (iii) Any foreign University / Board examination that have been recognized by AIU as equivalent to +2 stage qualification or Bachelor degree Programme.

(2) A Student seeking admission to a institute or University Teaching Department shall, on or before the date prescribed for submission of applications for admission by the Head of the Institution concerned , submit his/her application on the prescribed form to be obtained from such institution on payment of the prescribed fee.

(i) Provided that the reservation of seats and relaxation in percentage of minimum of marks wherever prescribed in respect of students belonging to scheduled castes and scheduled tribe, OBC, Physically Handicapped, Sons/Daughter/Grand-sons/Grand-Daughters of freedom fighters as decided by State Government from time to time,

(ii) Provided also that admission to courses related to Health Science shall be as per the guidelines / instructions of Medical council of India, Dental Council of India/India Nursing Council & other regulatory bodies & Govt. of M.P., Medical Educational department, Bhopal.

(3) The university shall follow the normal admission process to all courses, if otherwise specified as follows:

There will be two academic cycles, Summer Session (from July to June) and Winter Session (from January to December) every year.

- i. The University will issue the admission notification on the University's website, in news papers, notice board of the university and in other publicity media before the commencement of every new academic session.
- ii. The intake and fees for each of the courses shall be decided by the Board of Management of the University in accordance with the norms of the concern

regulatory body from time to time and same will be intimated to the regulatory body.

- iii. List of candidates provisionally selected for admission / short listed will be displayed on the notice board of University and University's website. Also, the students will be informed directly of their admission.
- iv. The candidates whose results of qualifying are awaited can also apply, and they will be admitted provisionally. Such candidates, however, must produce the previous year's mark sheet, school/college certificate as a proof for required eligibility criteria before the due date, failing which the provisional admission cannot be granted. The candidates so admitted shall have to present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- v. If a candidate admitted provisionally under (iii) above if they could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- vi. The application form may be rejected due to any of the following reasons:
 - The candidate does not fulfill the eligibility conditions.
 - The Candidate has been debarred for an indiscipline ground from any colleges/ Universities/ Institution
 - The prescribed fees are not enclosed.
 - The application form is not signed by the candidate and his/her parent/guardian, wherever required.
 - Supporting documents for admission are not enclosed.

Enrollment will be assigned to the student by the University after verification & submission of all required documents/fees.

Admission committee will be constituted by Vice Chancellor

Admission rules as framed by the- University taking into account the norms of the concern regulatory body shall be applicable for all admissions from time to time and all the decisions shall be final.

A complete list of the students admitted in various courses must be submitted in soft / hard copies within 45 days of completion of admission to the Regulatory Commission.

(4) The application for admission shall among others be accompanied by:-

The school or Institution Leaving Certificate signed by the Head of the Institution last attended by the student,

True copy of the statement of marks showing that the applicant has passed the qualifying examination, and in the case of a student, who passed the examination as private candidates, a certificate signed by two responsible persons certifying the good character of the applicant. If an applicant for admission, as aforesaid, has passed the qualifying examination from a Board other than the Board of Secondary Education, Madhya Pradesh, or a University other than this University, he/she shall submit in addition to the School or Institution leaving certificate an eligibility or a Migration Certificate from the Secretary, or Registrar of such Board or University as the case may be, together with immigration fee as decided by the University.

(5)

- (i) No student shall be admitted to an institution for pursuing a course of study for the initial year of the first Degree under any faculty unless he/she has passed the final examination held under the Madhya Pradesh Madhyamik Shikshan Adhiniym, 1965 (23 Of 1965), (i.e. any recognized Board of Secondary Education) or an examination declared equivalent to such examination by the University of such other qualifying examination as may be prescribed from time to time.
- (ii) No student enrolled in the University shall be admitted to any subsequent higher class in any institution unless he/she has passed the examination qualifying him/her to appear for the examination for which he/she will be preparing. Provided that a student who is eligible to appear at a Supplementary or second examination may be provisionally admitted to a subsequent higher class, but he/she shall revert to the lower class, if he/she is not declared as successful at such examination.
- (iii) No student migrating from any other University shall be admitted to any class in an Institution unless he/she has passed the examination, which has been declared by the University as equivalent to the qualifying examination for a student of the University.
- (iv) Without prejudice to the provision contained in sub-clause (iii) above, no student migrating from any other University shall be admitted to any class in an institution without the previous permission of the Board of Management, wherever by any general or special direction, such permission is necessary.

- (v) An applicant for admission to a course leading to a Bachelor's Degree shall not be admitted unless he/she is prepared to appear in all the subjects prescribed for the particular degree examination,

(6)

- (i) No student who has passed a part of any degree of Post-graduate examination from another University shall be admitted to subsequent higher class for such examination in any institution without the approval of the Vice-Chancellor.
- (ii) Student migrating from any other University in between course can carry his credit earned during his/her term in the previous University which will be credited as equivalent as per the declaration of University.
- (iii) No person, who is under sentence of rustication from any other University or a teaching institution connected with that university, shall be admitted to any course of study in institution maintained by the University.

(7)

- (i) Admission of students to various institutions will be done as per admission cycle declared by the Vice-Chancellor can make changes in the admission cycle,
- (ii) Candidates coming on transfer from other Universities due to the transfer of their Parents/ Guardians or any other genuine reason will be given admission beyond the last date for admission, subject to the provisions of 5(ii), 5(iii) & 6(ii).

(8) A complete list of all students admitted to the institutions/ departments shall be forwarded by the Head of the Institutions to the Registrar of the University by the last date (or as per the last date declared in the academic calendar of the university) with a certificate that all admissions have been made as per University rules and that no exception has been made.

- (i) A student shall be enrolled as a member of an institution as soon as he/she is admitted by the Head of the Institution and has paid the prescribed fees.
- (ii) A student seeking admission to an Institution after the commencement of the session shall be required to pay tuition fee from July of the year/ or as directed by academic council of the University.

(9) The Head of the Institutions may permit a student to change his/her optional subjects for a course with the approval of the Vice-Chancellor, to change the faculty within 30 days of start of the course.

(10) A student migrating from one institution to another under the jurisdiction of the University shall not be required to pay such installments of tuition fees as he/she has already paid in the institution from which he/she is migrating.

- (11) A student who is enrolled in the University may apply for a change, correction or alternation in one's own name or surname to the Registrar of the University with a fees decided by University along with an affidavit with proof certificate and documents.
- (12) Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the institutions of which he/she is a student.
- (13)
- i. When a student has been guilty of breach of discipline within or outside the premises of University or an Institution, or persistent idleness or has been guilty of misconduct, the Head of the Institution at which such student is studying or the Vice-Chancellor/ Registrar may according to the nature and gravity of the offence-
 - (a) Suspend such a student from attending classes for not more than a week at a time.
 - or
 - (b) Expel such a student from the institution;
 - (c) Disqualify such a student from appearing at the next ensuing examination
 - or
 - (d) Rusticate such a student.
 - ii. Before inflicting any punishment as aforesaid, the Head of the Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
 - iii. The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the institution pending inquiry into his conduct in connection with an alleged offence.
 - iv. The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination provided he is found innocent.
 - v. The rustication of a student from an Institution shall entail the removal of his name from the register of enrolled student.
- (14) Reservation to SC/ST/Other categories students shall be observed as per Government of M.P. from time to time. Concessions/Scholarship to SC/ST/OBC/Physically Handicapped and Girls candidates shall be given as per Government of M.P time to time and as decided by Board of Management of University.
- (15) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO 03**REGISTRATION OF STUDENT AND THERE ADMISSION TO THE COURSES
OF STUDY AND TEACHING METHODOLOGY**

- (1) For registration / to enroll in the University courses of study, candidates must apply on prescribed format and submit the application form along with the attested copy, of the mark sheet of the qualifying examination and University fees. The registration form will be forwarded by the head of the institution to the Registrar of the University.
- (2) On receipt of the registration form at the University Institution the candidates will be allotted a temporary registration number
- (3) The registration application form will be subject to verification by the University and after due verification, the candidates will be given a permanent registration number
- (4) The mode of sending application for admission of the student can be direct or counseling or through guidance centre or though post or through online. Any student from India or abroad seeking admission in the University can interact online to the University. Mode of instruction of teaching of such student shall be decided by the Academic Council of the University.
- (5) The Validity of the registration of student for different - different course will be as under.

| S.No. | Name of Courses | Maximum Validity Period (year) |
|-------|--|-----------------------------------|
| 1 | Certificate and one year Diploma course | 2 |
| 2 | Two year Degree and master Degree course | 4 |
| 3 | Three Year Degree Course | 6 |
| 4 | Four year Degree Course | 8 |
| 5 | Five Year Integrated Degree Course | 10 |
| 6 | Seven Year Integrated Degree Course | 14 |

- (6) No person who is under sentence or expulsion or rustication from another University shall be admitted to any course of study during the period for which the sentence is in operation.

(7)

- (i) A student who is registered with the University may apply for a change correction or alteration in one's own name or surname to the Registrar of the University with a fee decided by University.

- (ii) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for change or correction of name of the student.
 - (iii) The application for change or correction in the name shall be made through the Head of the institution where the student is studying and will be supported by an affidavit.
 - (iv) The fees deposited by the candidate shall not be refunded in any case.
- (8) Teaching Days - Every University enrolling regular student for the first degree course shall ensure that the number of actual teaching days not to below 180 in an academic year (90 days in a semester)
- (9)
- (i) Teaching methods of all the courses shall include one or more methods of teaching from - Class Room Teaching, Online Teaching, Assignments, Viva Voce, Lab Work, Seminar, Project Work, Summer Training, Field Work, Presentation, Group Discussion etc.
 - (ii) To better support to the students in conjunction with the traditional approaches, modern approaches based on information and communication technologies for teaching learning will be adopted. These may included organizing of classes in shifts or online teaching - learning, material availability, Webcasting, Podcasting, online chatting with teachers, Online Discussion forums etc.

ORDINANCE No. 4
EXAMINATION GENERAL
PART-I
DEFINITION

In this ordinance and in all Ordinance and Regulations laying down conditions for appearing in an examination of the University for a degree or a diploma, either generally or for a particular examination, Unless there is anything repugnant in the subject or context.

- "REGULAR CANDIDATES" means a person who has a regular course of study in the University Teaching Department (UTD) or a University Institution and /or online classes and seeks admission to an examination of the University as such.
- "EX-STUDENT CANDIDATE" means a person who was admitted to an examination as a regular candidate and was not declared successful there at or was not able to appear in the examination though admission card was correctly issued to him by the University and seeks admission again to the same examination.
- "FORWARDING OFFICER" means a person authorized by the Registrar of the University.
- "FAILED CANDIDATES" means a student who could not get minimum marks to clear a subject.
- "ENROLLMENT" means the period for which a candidate's registration is valid.
- "ATTESTED" means signed and verified by an officer.

PART -II**ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO UNIVERSITY EXAMINATION**

- (1) No candidate shall be permitted to appear in the University examination unless he/she is duly registered/ enrolled with the University & had paid all dues.
- (2) Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the head of the institution so as to reach to the designated center on or before the last date prescribed for the purpose by the University. It will be the responsibility of the head of the institution to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
- (3) Registrar of the University or the Head of the institution can detain a student from appearing in an examination if he/she has not paid full dues of the University or does not return the Institution property and all the articles or if the conduct of the students has been unsatisfactory between the time of submission his/her application form to the Registrar for admission to the examination and the date of commencement of the examination.
- (4)
 - (i) An Ex-student shall submit his examination form in prescribed format on or before the last date notified by the University to the concerned Head of Department who will forward it to the designated center after verification.
 - (ii) An Ex-student shall offer the subject's or optional papers which he/she had previously offered as a regular student unless on account of a change in the scheme of examination the subject/ paper offered by him/her earlier cases to be a part of the scheme of the examination or syllabus for the examination and he/she is permitted by the University to offer instead a different subject or paper.
 - (iii) An Ex-student will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the university.
- (5) Every Ex-student shall appear at the examination center at which the regular candidates from the institution in which he/she had prosecuted a regular course of study shall be appearing. Provided that the Registrar/Head of Exam in action may, for sufficient reasons, require or allow a candidate to change his/her examination center.

(6) A regular candidate submit his/ her application form with the form fees and examination fees shall be forwarded by the Head of the Institution/ Head of the University Teaching Department or the school of the Studies so as to reach the Registrar on or before the last date prescribed for the purpose by the University authorities.

(7) In case of each application the Head of the Institution /Head of the University Teaching Department or School of Studies shall certify that the candidate: -

(i) Possesses the minimum qualification for appearing at the examination to which he seeks admission.

(ii) He/she of good conduct.

(8) The Head of the University Teaching Department or School of Studies or the Head of the Institution concerned shall send list of eligible candidates for examination, as per examination schedule declared by the University.

(9) No Regular candidate shall be allowed to take the annual/term-end/semester, examination unless one has:

(i). Attended at least 75% of lectures/ Practical delivered However the Vice Chancellor and other authorities can condone the attendance up to 15% on reasonable ground.

(ii). Paid all the due fees

(a) Obtained "NO Dues" certificates from the concerned Department/college

(b) Submitted the Project Report/ Job Internship Certificate, as notified by the Director/ Head/ Principal

(c) Received in-plant training as prescribed by the Principal/ Head/ Director.

(10) Admission of regular candidate to an examination of the University.

No candidate shall be admitted to an examination of the University unless he/she:-

(i) Has been enrolled as a student in the University Teaching Department, School of studies or colleges in accordance with the provisions of the Ordinance

(ii) Possesses the minimum academic qualification for admission to the examination to which he seeks admission.

(iii) A candidate migrating from another University or Board of Secondary Education should submit his/her original migration certificate with his/her enrolment application form on the date prescribed in the Ordinance for

enrolment of students and their admission to course of study together with the migration and immigration fees as prescribed by the University from time to time.

(iv) The Controller Exam may on the specific recommendation of the Principal, and if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of further fees as prescribed by the University such card shall show in a prominent place the word duplicate.

(v) Where a candidate offers an additional subject paper for Examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject/paper.

(11) In computing the attendance for fulfillment of the condition regarding prosecution of a regular course of study:-

- (i). Attendance at lectures delivered and practical, if any, held during the academic session shall be counted.
- (ii). Attendance at any lecture delivered or in practical held within fourteen days proceeding the first day of written examination which shall be treated as preparation leave, shall not be counted.
- (iii). Attendance at NCC/NSS Camp during the session shall be taken as full attendance at lectures/practices on each such day camp and-the day of journey to such camp.
- (iv). Participation as a member of a SVN University /College team in any Inter-University or Inter-Collegiate Competition shall be taken as full attendance on the days of such competition and the days of journey for participating therein.
- (v). For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent i.e. upto ten percent and a further five percent of the total number of lectures delivered and practical held in each subject may be condoned by the principal and by the vice-chancellor respectively.

(12) Except as otherwise provided, a candidate for an examination shall on or before the last date notified by the University.

- i) Submit an application for an admission to the examination in the prescribed form duly affix his/her latest passport size photograph at the appropriate place,

through the Head of the University Teaching Department or School of Studies indicating the subject or subjects in which he desires to present himself for the examination,

- ii) Pay along with the application, the fee prescribed for the examination concerned.
- iii) Application submitted by regular candidate together with the examination fee shall be forwarded by the Principal of the College/Head of the University Teaching Department, School of Studies so as to reach the university on or before the last date prescribed for the purpose by the University.
- iv) In case of each application, the Head of the University Teaching Department or School of Studies shall certify that the candidate :
 - a) Possesses the minimum academic qualification for appearing at the examination to which he/she seeks admission.
 - b) Is of good conduct.
- v) The Head of University Teaching Department or School of Studies may detain a candidate from taking an examination if he does not pay outstanding college dues, or does not return the college property and all the articles and uniform issued to him for sports or NCC or does not pay the cost thereof in case of loss, by 15 days preceding the examination or if the conduct of the student has been unsatisfactory between the time of submission his application form to the University for admission to the examination and the date of the commencement of the examination.

(13) Admission of an Ex-Student candidate to an examination of the University.

No ex-student candidate shall be admitted to an examination of the University unless he submits with his application for appearing in the examination:-

- (i) The statement of marks (in original) obtained by him at the said examination issued by the University together with an attested copy thereof, or
- (ii) In case he was duly admitted to the said examination as a regular candidate but could not appear there at, a certificate from the Principal of the college last attended by him showing the year, the roll number and the examination to which he was admitted as a regular candidate.

(14) An ex-student candidate for an exam shall:

- (i) Submit through the forwarding officer i.e the Principal of the college wherein he has pursued a regular course of study, an application for admission to the

examination in the prescribed form on or before the last date notified by the SVN University and specify therein :-

- a. Whether he is a candidate for the examination entitled.
 - b. The subject paper or subjects/papers in which he desires to present himself for the examination.
- (ii) Submit with his application evidence of having been admitted to the examination earlier as required in paragraph 16(i) above.
 - (iii) Attach with his application for admission to the examination, his/her latest passport size photograph duly attested by the forwarding officer.
 - (iv) Pay the fee prescribed for the examination. Fees shall be paid through crossed bank draft drawn in-favor of the Registrar of the University or in any other manner prescribed by the University.
 - (v) An Ex-student candidate shall offer the subjects/papers which he had previously offered as a regular candidate unless on account of a change in the scheme of examination the subject/paper offered by him earlier ceases to be a part of the scheme of examination or syllabus of the examination and he is permitted by the University to offer instead a different subject or paper.
 - (vi) An ex-student candidate will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University.
15. Every ex-student candidate shall appear at the examination center at which the regular candidate from the college in which he has pursued a regular course of study shall be appearing.

PART-III GENERAL CONDITIONS

16.

- i. No Candidate shall appear in more than one degree examination or for the Master's degree in One and the same academic year.
- ii. A candidate who has passed a part of the Bachelor's degree examination or a part of a Master's degree examination of another University may, on the recommendation of Chairman Board of studies concern and Dean of the faculty concern be admitted with the permission of Vice Chancellor to the next higher examination of the University for the degree concerned provided the course offered by the candidate at such other University is equivalent to the course of the University for the corresponding examination.

- iii. No person who has been expelled or rusticated from any college or University or has been debarred in appearing at a University examination shall not be admitted to any examination during the period for which the sentence is in operation.
- iv. An application for admission to an examination received by the University after the last date notified by the University but not later than fifteen days after such last date may be entertained on payment of a late fee prescribed by the university but not later than the fifteen days before the commencement of examination.
- v. Notwithstanding anything contained in the ordinances relating to admission of candidates to an examination of the University, the Vice Chancellor may, in special cases to an examination is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application is rejected, allow an application which is otherwise complete in all respects to be entertained with the late fee prescribed by the University even though the same is received after the expiry of the period of fifteen days mentioned in the forgoing paragraph.

(17) The University shall issue an admission card in favor of a candidate, if:-

- (i). The application of the candidate is complete in all respect in accordance with the provisions applicable to him and in order.
- (ii). The candidate is eligible for admission to examination, and the fees as prescribed have been paid by the candidate.
- (iii). Where the practical examination is held earlier than the examination in theory paper, a candidate shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.
- (iv). The admission card issued in favor of a candidate to appear at an examination may be withdrawn if it is found that :-
 - a) The admission card was issued or permission was given through mistake or the candidate was not eligible to appear in the examination.
 - b) Any of the particulars given or document submitted by the candidate in or with the application for enrollment admission to a college, teaching department or School of Studies or an examination is false or incorrect.
- (v). The Registrar may on the recommendation of Head of Department /Superintendent Exam concern that an admission card has been lost or

destroyed, grant a permission to issue a duplicate admission card on payment of a further fees prescribed by the University. Such card shall shown in a prominent place the word "Duplicate".

- (18) A candidate shall not be allowed to entire in to the Examination hall unless he produces the admission card before the Superintendent of the Examination Centre or the invigilator or satisfies such officers that it shall be produced.
- (19) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of the center and he shall obey his instructions.

- (i). In the event of a candidate disobeying the instructions of the Superintendent or his undisciplined conduct or insolent behavior towards the Superintendent or any invigilator, candidate may be excluded from that days examination and if he persists in misbehavior he may be excluded from the rest of the examination by the Superintendent of the center.
- (ii). If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the centre or in its precincts endangering the personal safety or either of them or acts in a manner unlikely to the authorities in the discharges of their duties, the Superintendent may expel the candidate from the center and may take police help.
- (iii). If a candidate brings any dangerous weapon within the premises of the examination centre be expelled from the centre and/or handed over to the police by the Superintendent.
- (iv). If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or note or from the answer of some other candidate or helping or receiving help from any other candidate or keeping with him in the examination hall material connected with the examination or failure of an examinee to handover his answer-book to Superintendent/invigilator or taking away his own answer book, walks out of the examination hall or in any other manner whatsoever, the Board of Management or the Committee appointed for the purpose by the Board of Management may cancel the examination.
- (v). The Board of Management may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate was in

any manner guilty of misconduct in connection with his examination and/or was instrumental in or has abetted the tampering of the University records including the answer books, marks-sheet, result charts, degree, diplomas and the like.

- (vi). The Board of Management may cancel the examination of a candidate and/or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that candidate has obtained admission to the examination by misrepresenting facts or by submitting false or forged certificate/documents.

- (20) The fees paid by a candidate who had not appeared in the Examination with what ever had being the reason will not be refunded or adjusted.

(21)

- (i). Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the security of his marks in the written papers in any subject or rechecking of his result, Such application must be made so as to reach the Registrar within 30 days after the declaration of result.
- (ii). Such application must be accompanied by fees as prescribed by the University.
- (iii). The result of the re-totaling shall be communicated to the candidate.

- (22) A candidate whose result has been declared may apply to the Registrar for Retotaling and Rechecking of any of his answer books in the prescribed form within 30 days of the declaration of his result for the Re-Totaling and rechecking any of his answer book. Provided that no candidate shall be allowed to have the answer books of more than two papers revalued. Provided also that no revaluation shall be allowed in case of scripts of practical, field work, seasonal work tests and thesis submitted in lieu of paper at the examination.

- (23) A candidate who has passed any final degree examination may, after the declaration of his result and before the date of the next convocation apply to the Registrar for a Provisional Certificate of passing the examination of the University. Such application shall be accompanied by a fee as prescribed by University.

- (24) A person who is under sentence of expulsion or rustication from a University Teaching Department School of Studies or college or from the University or is debarred from appearing at examination of the University for any period of time shall not be granted a

Migration Certificate during the period for which the sentence is in operation. Duplicate copies of the following certificates shall be granted on payment of the fee prescribed by the University, viz:-

- a. Marks list
- b. Migration Certificate.
- c. Provisional Certificate.

Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

- (25) The names of first ten successful candidates in each final examination who obtain first division shall be declared in order of merit, as provided in the concern ordinances.
- (26) The Vice Chancellor may award two grace marks in case the candidate is failing by two marks or missing a division by two marks where the deficiency is so condoned, two marks shall nowhere be added.
- (27) The scope of studies in different subjects for an examination shall be as prescribed by the University from time to time and printed in the prospectus/syllabus for the examination concerned.

Part -IV

Examination Fee:

The Examination fees for various courses under Yearly/semester system examination pattern will be decided by the University from time to time.

The Board of Management of the University can change any of the fees or conditions for the examination as and when the situation so warrants.

Ordinance No.5**Conduct of Examination****Part-1****General**

- (1) All arrangements for the conduct of examination to be held by the University shall be made by the Examination Controller in accordance with such directions as may be issued by the Board of Management of the University.
- (2) The Examination Controller shall prepare and duly publish a programme for the conduct of examination specifying the date of each Examination and the last dates by which applications and fees for the examinations shall be submitted by the intending examinees.
 - i. The Board of Management shall in consultation with the Head of the Institution appoint Superintendent and Assistant Superintendent, if any, for the examination center and shall issue instructions for their guidance.
 - ii. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer book sent to him and shall render to the University office a complete account of used and unused question papers and answer sheets.
 - iii. The Superintendent of the Examination shall be responsible for the safety and security of the centre in case the examination is online.
 - iv. The Superintendent shall supervise the work of invigilator working under him and shall conduct the examination strictly according to the instructions issued to him by the University.
 - v. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Examination Controller about the conduct of Examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination, being held at the center as may be considered necessary, along with any other matter which he thinks fit to be brought to the notice of the University. He shall also be responsible for maintenance and submission of report to the CFAO of the University, of the

account of advance money received and expenditure incurred in connection with the conduct of the examination.

- vi. The Center Superintendent shall have the power to expel, an examinee, from examination on subsequent days, on any of the following grounds:
 - a. That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - b. That the examinee shows a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
 - c. If necessary, the Superintendent of Examination may get police assistance. Where a candidate is expelled from examination the Examination Controller should be informed immediately.
- vii. Unless, otherwise directed, only teachers of Institutions, University Teaching Department, shall be appointed as invigilators by the Superintendent, provided that a teacher of the subject of the written examination at any session may not be an invigilator at such session of the examination.
3. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who had filled in the of application for appearing at the examination. It shall be the duty of the Centre Superintendent to see that on each day on which a candidate appears in the examination his signature is obtained on the form and to make sure that it tallies with the one already on it.
4. The University may change the examination centre of the examinees irrespective of a Institution to which they belong anytime if it deems proper without assigning any reason thereof.
5. The Examination Controller may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself/herself on account of severe short sightedness or sudden illness, (must be sported by a certificated issued by a Medical Officer), provided that such an alternative person shall be a man/woman possessing qualification of at least one class examination lower than the examinee concerned.
6. The University may from time to time appoint Supervisor or Flying squad to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out breach of rules or procedure, the Vice-Chancellor may take such action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the centre, and if any such

action taken, a report of the action taken shall be made to the Board of Management at its next meeting.

7. The Vice-Chancellor may cancel the examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
8. The Vice-Chancellor may issue such General Instructions for the guidance of the Examinee, Centre Superintendent, Tabulators, Collators, as he consider necessary for the proper discharge of their duties.
9. Subject to the provision of this Ordinance, the Board of Management may from time to time make, alter, or modify and procedures about the conduct of Examination
10. The Yearly system of Examination will be phased out within a short period and switched over to Semester System.

11. (i) The Results Committee for each faculty shall consist of the following

| | |
|-------------------------------------|----------|
| Dean of concern Faculty | Chairman |
| Head of concern Department | Member |
| Two faculties of concern Department | Member |

- (ii) Two members shall form a quorum

- (iii) The term of the Results Committee shall be one academic year.

- (iv) The function of the Results Committee shall be as follows:

- a. To scrutinize and declare the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice-Chancellor the action to be taken in case the results is unbalanced.
- b. To scrutinize complaints against question papers and to take necessary action.
- c. To decide cases of candidates who answered wrong papers.
- d. To decide cases of candidates whose answer books were lost in transit.
- e. To decide case of mistakes made by the paper-setters, Moderators, Examiners, Invigilators, Superintendents of the Examination Centers, Tabulators, Collators, Co-coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
- f. To exercise such other powers as the Board of Management may delegate to it from time to time.

12. The Vice Chancellor shall appoint Tabulators and Collators as necessary and he may issue general instructions for the guidance of tabulators in preparing the results of the examinations.
13. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Examination Controller.
14. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Examination Controller who shall place the matter before the Board of Management.
15. Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees except the tabulated results, shall be destroyed or otherwise disposed off after six months from the date of declaration of the results.
16. The Registrar will publish the results of the University examinations as passed by the Results Committee on the notice board of the office of the University. The results, when published, shall simultaneously be communicated to the Head of Institutions of different faculties. If any cleared error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice-Chancellor shall have the power to rectify the same as soon as possible.
17. No examinee shall leave the examination hall within an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement without the permission of the Centre Superintendent but not exceeding one hour.
18. Examinee desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of five minutes.
19. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee shall be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Examination Controller by the Superintendent.
20. The superintendent of an examination centre shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:

- a. The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum shall be prepared with date and time.
- b. The statement of the examinee and the invigilator shall be recorded.
- c. The examinee shall be issued & fresh answer book marked "Duplicate Using Unfair means" to attempt answer within the remaining time prescribed for the examination.
- d. All the materials collected and the entire evidence along with a statement of the examinee and the answer book duly initialed shall be sent to the examiner by the Registrar/Controller examination by name, in a separate confidential sealed registered packet marked "Unfair Means" along with the observations of the Superintendent.

21. The material so collected from the examinee together with both the answer books, viz, the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar/Controller examination for assessing both the answer books separately and to report if the examinee has actually used unfair means in view of the material collected.

22.

- a. Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by Controller of Examinations to Two Examiners (other than the One who initially valued it)
- b. The average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks.
- c. If the revaluation marks deviate 20% more from the initial valuation, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases the marks awarded by the fourth examiner shall be final.

23. The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year. The Committee shall consist of:

- a. One member of Board of Management, one of the Deans of Faculties, and one teacher, who is appointed in Academic Council nominated by the Board of Management.
 - b. One student who in the academic session immediately preceding was a member of any Board of Study, nominated by the Vice-Chancellor.
 - c. The Vice-Chancellor shall appoint one of the members including under (a) to be the Chairman of the Committee.
 - d. The committee shall after examining the cases, decide the action to be taken in each and report to the Vice-Chancellor all cases of the use of unfair means together with the decision of the Committee in each case.
24. The remuneration of the Examiners, Superintendents, Assistant superintendents, Invigilators, Tabulators, and Collators shall be decided by the Board of Management from time to time Deduction shall be made in remunerations for errors notice & rate of deduction will be decided by Board of Management.
25. All the records of examinations and results will be maintained by the university for a maximum period of two years from the date of results of the concerned examination.

PART II

SEMESTER SYSTEM OF EXAMINATION FOR 3 Years GRADUATE COURSES

1. The provisions of this ordinance will be application to all the three year degree courses at undergraduate courses being taught in School of Studies of SVN University running on semester system.
2. The courses shall be divided in six semester covering three academic sessions.
3. Admission to these courses will be made either on merit (to be defined by the university / constituent College) in qualifying examination or in the entrance test held for the purpose.
4. The under graduate courses in semester system shall consists of:
 - a. Such courses (Theory papers) as prescribed by the SVN University.
 - b. Such job internship / lab work / practical / projects etc. as prescribed by the SVN University.
 - c. Such other types scheme of examination as prescribed by the SVN University.

5. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the university/Central Board of Studies of concern subjects from time to time.
 - a. Examination of odd and even semesters shall ordinarily be held in the month of November / December and in the month of May / June.
6. There shall be no supplementary or second examination in semester system of the course of study.
7. If a candidate fails in two subjects in any one semester examination but clears all the remaining subjects of the examination, candidate will be allowed to keep the term (ATKT) and promoted to the next semester. Student will be allowed to appear and pass the ATKT paper in next two successive examination of the same semester, along with the regular semester examination, and if student fails to pass the ATKT paper or fails to appear in next two successive examinations of the same semester, will not be allowed to appear in subsequent semester examination, however, students may be allowed to appear in all the papers as an ex-student in the next examination of the same semester. Provided further, that if a candidate fails in more than two subjects in any semester examination, she/he will not be allowed to appear in subsequent semester examination. However, she / he may be allowed to appear as an ex-student in the next examination of the same semester. In no case the candidate will be given more than two ATKT other than the main examination, to pass a semester.

Provided further that the candidate will be permitted to appear in 5th semester only when she / he clears all the subjects / papers and practical up to 1st & 2nd Semester. No Division shall be awarded up to 5th Semester. Candidate will be awarded degree in the year in which she / he clears all the papers and practical of 6th semester. In such situation, mark-sheet for each semester will be issued separately up to 5th semester with the result Pass / A.T.K.T. Once the candidate clears all the subjects upto 6th semester, composite mark-sheet will/be issued in the 6th semester with the mention of Division also.

Provided further that if a candidate fails in two subjects in 6th Semester, an exemption will be made to this and she/he be permitted to take one repeat attempt examination in that subject along with the regular examination of these papers conducted by the university in an immediately subsequent semester beyond the stipulated time limit of five years.

8. Rules for ATKT system as amended by the Govt, from time to time shall be made applicable in the University, however it is herewith made clear that there shall not be separate examination for ATKT students but they shall be allowed to appear in the ATKT paper/subject with regular semester examination.
9. If a candidate fails or remain absent in practical / CCE / Project / Internship of any subject or subjects will be treated as ATKT in that subject.
10. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practical's both) and project work (if any) taken together at the end of sixth /final semester of examination.

75% and above - First Division with Distinction

60% or above - First Division

45% but less than 60% - Second Division

33% but less than 45% - Third Division

11. A candidate has to complete the entire course of under graduate degree within a maximum period of five years from the session of first admission or as per ordinance of SVN University for different courses.
12. The V.C. Grace up to maximum of two marks will be given to pass in a paper in each semester and five marks for improvement in division in the final semester. However, in no case both the grace each for passing and for division cannot be taken together as per ordinance of this university for grant of grace marks.
13. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the SVN University.

Notwithstanding anything contained in forgoing Para, shall be in contravention and in consistence with other examination ordinance or specific ordinance if any and stand independent.
14. In case of any dispute /ambiguity in semester system of examination / course the vice chancellor decision shall be final.

PART II (A)**YEARLY SYSTEM OF EXAMINATION FOR 3 YEARS GRADUATE COURSES**

1. The provisions of this ordinance will be application to all the three year degree courses at undergraduate courses being taught in School of Studies of SVN University running on Yearly system.
2. The courses shall be divided in three session covering three academic years.
3. Admission to these courses will be made either on merit (to be defined by the university / constituent College) in qualifying examination or in the entrance test held for the purpose.
4. The under graduate courses in yearly system shall consist of:
 - a. Such courses (Theory papers) as prescribed by the SVN University.
 - b. Such job internship / lab work / practical / projects etc. as prescribed by the SVN University.
 - c. Such other types scheme of examination as prescribed by the SVN University
5. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a manner prescribed by the university/Central Board of Studies of concern subjects from time to time.
 - a. Examination ordinarily be held in the month of Dec/Jan and April /May.
6. There shall be supplementary or second examination after the declaration of year end result.
7. If a candidate fails in not more than three paper in any year end examination but clears all the remaining papers of that examination. He/she will be allowed to appear in the supplementary examination of the subjects in which he/she has failed.
8. Provided further, that if a candidate fails in more than three papers in any year end examination, he/she may be allowed to appear in the same session as an regular student.

Provided further, Student will be promoted to II session only when he passes all the papers Theory / Practical of I session, similarly Student will be promoted to III session only when he passes all the papers Theory / Practical of II session and A

candidate will be awarded degree only when he/she clears all the papers of all the three sessions.

9. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practical's both) and project work (if any) taken together at the end of III final session of examination.

75% and above - First Division with Distinction

60% or above - First Division

45% but less than 60% - Second Division

33% but less than 45% - Third Division

10. A candidate has to complete the entire course of under graduate degree within a maximum period of five years from the session of first admission or as per ordinance of SVN University for different courses.

11. The V.C. Grace up to maximum of five marks will be given to pass in a paper in each Year and five marks for improvement in division in the final Session. However, in no case both the grace each for passing and for division cannot be taken together as per ordinance of this university for grant of grace mark.

12. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the SVN University.

Notwithstanding anything contained in forgoing Para, shall be in contravention and in consistence with other examination ordinance or specific ordinance if any and stand independent.

13. In case of any dispute /ambiguity in yearly system of examination / course the vice chancellor decision shall be final.

Part-III**SEMESTER SYSTEM OF EXAMINATION FOR POST-GRADUATE COURSES**

1. The provisions of this ordinance will be application to all the two year degree courses at postgraduate level being taught in School of Studies of SVN University running on Semester system.
2. The courses shall be divided in four semester covering two academic sessions.
3. The Courses (M.A., M.Sc., M.Com. and M.H.Sc. etc.) of study shall be governed by the provisions of these ordinances.
4. Admission to these courses will be made either on merit (to be defined by the university / constituent College) in qualifying examination or in the entrance test held for the purpose.
5. The Post-graduate courses in semester system shall consists of:
 - a. Such courses (Theory Papers) as prescribed by the University Board of Studies of different subjects.
 - b. Such job internship / lab work / practical / projects etc. as prescribed by the University Board of Studies of different subjects.
 - c. Such scheme of examination as prescribed by the University Board of Studies of different subjects.
6. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a man concern subjects from time to time.
7. A candidate shall not be required to appear in the practical / CCE / Project/ Internship if he has already cleared in the main examination.
8. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practicals both) and project work (if any) taken together at the end of sixth / final semester of examination.

75% and above - First Division with distinction

60% or above - First Division

48% but less than 60% - Second Division

36% but less than 48% - Third Division

9. A candidate has to complete the entire course of Post graduate degree within a maximum period of three years from the session of first admission.
10. Vice Chancellor Grace of maximum up to five marks will be given to pass in a paper in each semester (this will not accumulate) and five marks for improvement in division in the final semester.
11. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the university.
12. In case of any dispute /ambiguity in yearly system of examination / course the vice chancellor decision shall be final.

Part-III (A)

YEARLY SYSTEM OF EXAMINATION FOR POST-GRADUATE COURSES

1. The provisions of this ordinance will be application to all the two year degree courses at postgraduate level being taught in School of Studies of SVN University running on Yearly system.
2. The courses shall be divided in two session covering two academic sessions.
3. The Courses (M.A., M.Sc., M.Com. and M.H.Sc. etc.) of study shall be governed by the provisions of these ordinances.
4. Admission to these courses will be made either on merit (to be defined by the university / constituent College) in qualifying examination or in the entrance test held for the purpose.

5. The Post-graduate courses in yearly system shall consists of:

Such courses (Theory Papers) as prescribed by the University Board of Studies of different subjects.

- a. Such job internship / lab work / practical / projects etc. as prescribed by the University Board of Studies of different subjects.
- b. Such scheme of examination as prescribed by the University Board of Studies of different subjects.

6. Each student shall have to appear in the theory, practical (if applicable) and continuous comprehensive examination (CCE) / Internal assessment tests. The internal assessment of CCE will be held in a man concern subjects from time to time.
7. A candidate shall not be required to appear in the practical / CCE / Project / Internship if he has already cleared in the main examination.
8. The Division shall be awarded on the basis of total marks obtained in Internal Assessment / CCE , University Examination (Theory & Practicals both) and project work (if any) taken together at the end of second and final year of examination.
 - 75% and above - First Division with distinction
 - 60% or above - First Division
 - 48% but less than 60% - Second Division
 - 36% but less than 48% - Third Division
9. A candidate has to complete the entire course of Post graduate degree within a maximum period of three years from the session of first admission.
10. Vice Chancellor Grace of maximum up to five marks will be given to pass in a paper in each semester (this will not accumulate) and five marks for improvement in division in the final semester.
11. The matter of admission attendance, examination and all other matters not provided in this ordinance shall be governed by the provisions of the relevant ordinances of the university.
12. In case of any dispute /ambiguity in yearly system of examination / course the vice chancellor decision shall be final.

Part -IV**Exam Regulations for Engineering/Technology Courses**

(Rules for passing, Condonation, Gracing, and Award of Class:)

1. There will be one University Examination at the end of each semester.

These examinations will be designated as follows

| S. No. | Duration | No of Semester |
|--------|---------------------|----------------|
| 1 | Two year Courses | 4 |
| 2 | Three Years Courses | 6 |
| 3 | Four Year Courses | 8 |
| 4 | Five Year Courses | 10 |
| 5 | Seven Year Courses | 14 |

a.

The Semester examination will generally be held in Nov-Dec. and April- May in each year.

- b. There will be a full examination at the end of each semester consisting of theory and practical.

2. PROMOTION TO HIGHER SEMESTER AND YEAR

A candidate who has been admitted in the Engineering course will be promoted to the higher class in accordance with the following rules:

a.

- i. A candidate who has taken admission in A-B Group and has appeared in the examination of odd semester of a particular year will automatically be promoted to even semester of that year irrespective of failing in any number of subjects of previous semester.
- ii. A candidate who has taken admission in even semester under B-A Group and has appeared in the examination of even semester will automatically be promoted to next applicable odd semester irrespective of failing in any number of subjects of previous semester.

Note: The candidate who seeks admission in odd semester of an academic year is said to be in A-B group, while, a candidate who seeks admission in even semester of an academic year is said to be in B-A group, i.e. a Candidate of A-B Group will take admission generally in July; whereas, candidate of B-A Group will take admission generally in January in the relevant academic year.

- b. For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 4.5.
- c. To pass a particular subject of the course the minimum required grade is D. However, the candidate should also separately score minimum of grade D in end semester examinations of theory and practical parts of the subject. For practical examinations one external examiner from outside the institute shall be appointed.
- d. A candidate who fails to score minimum of grade D in more than five subjects (Theory and Practical of the same subject shall be treated as two subjects) in a particular year, shall not be admitted to the next higher class.
- e. Further, a candidate shall not be admitted in the fifth or higher semester classes unless he/she has fully passed the first year examination with minimum of CGPA of 4.5. Likewise a candidate shall not be admitted in seventh or higher semester classes unless he/she has fully passed first and second year examinations with minimum CGPA of 4.5.
- f. If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA of 4.5 as per the requirement of rule (d) and (e) above, such a candidate shall be permitted to improve requisite grade point by reappearing in maximum of three theory /practical subjects, in the ensuing examination (theory and practical of a subject shall be treated as separate subjects.)
- g. Other than the provision of rule (f) above, a candidate shall not be permitted to reappear in that examination, for improvement of division/marks or for any other purpose.

3. AWARD OF CREDITS AND GRADES

- a. Each course, along with its weight age in terms of units and equivalent credits, shall be recommended by the concerned Board of Studies and shall be approved by the standing committee of Academic Council and the Board of Management. Only approved courses can be offered during any semester.
- b. A student shall be continuously evaluated for his / her academic performance in a subject through tutorial work, practical, home assignment, mid-semester test, field work, seminars, quizzes, end semester examinations and regularity, as proposed by respective Board of Studies and approved by standing committee of Academic Council and Board of Management of the University.

- c. The distribution of weight age / marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council and Board of Management of the university subject to such stipulation as given under:

i. **Theory**

| | |
|--|-----|
| a) Quizzes, assignments and regularity - | 10% |
| b) Mid - semester test- | 20% |
| c) End- semester examination -- | 70% |

| | |
|--------------|-------------|
| Total | 100% |
|--------------|-------------|

ii. **Practical**

| | |
|---|-----|
| a) Lab work performance, quizzes, assignments and regularity -40% | |
| b) End - semester examination- | 60% |

| | |
|--------------|-------------|
| Total | 100% |
|--------------|-------------|

- d. Practical training and project work shall be treated as practical subjects.
- e. In each semester, the institute will be required to conduct at least two mid semester tests for theory block.
- f. Each student, registered for a course, shall be awarded grade by the concerned faculty / faculties for the specific subject/paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Credit Based Grading System

| Grade | Grade Point & % Marks range (Based on absolute marks system) | Description of performance |
|----------------|---|--|
| A ⁺ | 10(91-100) | Outstanding |
| A | 9(81-90) | Excellent |
| B ⁺ | 8(71-80) | Very Good |
| B | 7(61-70) | Good |
| C ⁺ | 6(51-60) | Average |
| C | 5(41-50) | Satisfactory |
| C | 5(50only) | Satisfactory (for M. Pharma) |
| C | 5(46-50) | Satisfactory (for B. Arch) |
| D | 4(40 only) | Marginal (for PG Courses Except M. Pharma) |
| D | 4(31-40) | Marginal (for UG & Diploma Course) |
| D | 4.5(45 only) | Marginal (for B. Arch.) |
| F | 0 | Fail |
| I | 0 | Incomplete |
| W | 0 | Withdrawal |

- g. The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under :-

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where C_i is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i^{th} subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

here NC_j is the number of total credits offered in the semester, SG_j is the SGPA earned in the j^{th} semester, where $j=1,2,\dots,m$, are the number of semesters in that course.

- h. The grade sheet at the end of each even semester examination for students of A-B group (odd semester, for students of B-A group) shall also show CGPA till end of that semester. The final examination grade sheet at the end of final semester examination of the course shall also indicate CGPA, equivalent percentage marks and the division awarded, according to the rule as given in Para 5.0 of this ordinance.
- i. A candidate appearing in seventh semester after eighth semester (B-A group) will not be issued any Grade Sheet or Provisional Certificate after eighth semester until he has passed all the semesters.

4. CONDONATION OF DEFICIENCY

- a. Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the examinations. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- b. One grace mark will be given to the candidate who is failing/missing distinction/missing first division by one mark, on behalf of the Vice Chancellor in the B.E. examination. This benefit will not, however, be available to a candidate getting advantage under clause (a).

5. AWARD OF DIVISION

- a. Division shall be awarded only after the eighth (Seventh semester for candidates of B-A group) and final semester examination based on integrated performance of the candidate for all the four years as per following details

| | |
|-----------------------|----------------------------|
| $6.0 \leq CGPA < 7.5$ | First Division |
| $4.5 \leq CGPA < 6.0$ | II Division |
| $7.5 \leq CGPA$ | First Division with Honors |

- b. The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = \frac{\text{CGPA Obtained} \times 100}{10}$$

6. Class tests & submission of marks:

- Normally two class tests shall be conducted for a subject as prescribed. The best of two tests shall be taken for computing marks obtained out of maximum marks prescribed for a class test.
- If a candidate appears for only one test & remains absent for the other test, his test marks shall be calculated on the basis of rule above considering the marks of the test in which he remains absent as zero.
- In case a candidate remains absent for both the tests, zero marks shall be communicated to the Board & he shall not be shown absent in the Mark sheet.
- The aggregate of test marks in each subject shall be converted into total marks for the sessional head as per the teaching & examination scheme of the prescribed course.

Note: No request made by any candidate for holding any retest for reasons of his being absent due to any reason shall be entertained.

7. Standard of Passing

To pass an examination a candidate must obtain minimum of passing marks separately in each theory paper, practical, oral and term work and any other head of passing as mentioned in Teaching and Examination Scheme of the course. While deciding minimum marks required for passing, fraction of a mark shall be omitted. The theory, practical, oral and term work shall be separate heads of passing.

8. Rules of ATKT for Admission to Next Higher Semester/ Year

A candidate-passing minimum 2/3 rd of total number of subjects prescribed for an examination shall be allowed to keep term for next higher semester/ year. A candidate with ATKT shall be eligible for admission to the next higher semester/year as shown in table given below

| Total number of Subject | Minimum number of subjects required to pass | Maximum number of failure subjects allowed for availing benefit of ATKT |
|-------------------------|---|---|
|-------------------------|---|---|

| | | |
|----|----|---|
| 1 | 1 | 0 |
| 2 | 2 | 0 |
| 3 | 2 | 1 |
| 4 | 3 | 1 |
| 5 | 4 | 1 |
| 6 | 4 | 2 |
| 7 | 5 | 2 |
| 8 | 6 | 2 |
| 9 | 6 | 3 |
| 10 | 7 | 3 |
| 11 | 8 | 3 |
| 12 | 8 | 4 |
| 13 | 9 | 4 |
| 14 | 10 | 4 |
| 15 | 10 | 5 |

Subject head without passing requirement shall not be considered as a subject for this purpose.

9. Award of Class

- a. There shall be three grades for award of class at an examination.

First Class with Distinction (I DST)

A candidate shall be declared to have passed the examination in First class with Distinction, if he obtains 75% or more of the total marks.

First Class (I)

A candidate shall be declared to have passed the examination in First class, if he obtains 60% or more but less than 75% of the total marks.

Second Class (II)

A candidate shall be declared to have passed the examination in Second class, if he obtains 45% or more but less than 60% of the total marks. The above grades shall be awarded subject to the condition that the candidate should not have availed exemptions in any subject of the examination as per below (i) and (ii)

- i. Award of class vis-a-vis claiming exemptions: A candidate claiming exemption/s in the subject/s on the basis of passing fully the prescribed or its equivalent examination/s of any recognized Board/University will not be entitled for award of class and will be declared "Pass".

However, a candidate declared to have failed in an examination of the Board, and granted exemption/s in certain subject/s on the basis of having passed them at previous examination and the marks secured therein, having been carried forward and shown with (#) in the certificate of marks, will be entitled for award of class at par with other successful candidates. However this is not applicable to the candidates undergoing pharmacy course and Architecture course.

- ii. Exemptions for subjects passed in examinations of other Board/University: A candidate who has passed fully the prescribed or its equivalent examination of a recognized Board / University in the subject/s recommended by the Equivalence Committee from time to time, shall, at his option, be entitled to claim exemption in such subject/s, provided always that the percentage of marks obtained by the candidate at the original examination is not lower than that of minimum percentage for passing prescribed by the board in the relevant subjects of the course. Candidates shall not be eligible for claiming Exemptions later on the strength of having passed the subjects after the date of his admission. The Candidate so exempted shall not be entitled to award of class. Exemptions so admissible will lapse if not claimed at the first attempt at the examination of the board.

For claiming the candidate shall apply to the board or its regional office in the prescribed form s. Such application shall be submitted through the Principal or head of institution before last date prescribed by the board along with supporting documents and necessary fees, if applicable. Forms received after due date shall not be considered. The board / Regional office will inform the name of candidate granted Exemptions and the subjects in which Exemptions are granted to the institution (however this is not applicable to the candidate under going pharmacy course and Architecture course)

10. Gracing

- i. **Grace Marks for Subject Passing:**

A candidate shall be given maximum 2 or 3 as grace marks as the case may be for maximum marks below 75 or maximum 1, 2 or 3 grace marks as the case may be for maximum marks 75 or above, to remove the deficiency in securing the minimum passing marks in case the subject

consist of theory or theory + test examination. Benefit of the gracing shall be given on aggregate marks of theory subject required for passing. Benefit of gracing shall not be given twice in a subject.

A candidate who fails to pass an examination by not more than 10 marks in aggregate in not more than two heads, theory and /or practical including oral covering not more than two subjects, such deficiency in marks, would be condoned provided the candidate has secured at least 45% marks.

A candidate whose failure is thus condoned would be eligible for award of class on par with other successful candidates. The total number of marks secured by such candidate would however remain unaltered and "CON" (meaning Condo-nation) would be shown against his result in the certificate of marks.

However, if any candidate does not wish to avail the benefit of Condonation, he shall have to obtain written permission from concerned regional office of the board applying, prior to examination only. Any such request after the commencement of examination shall not be considered.

ii. Grace Marks for Awarding Class

If a candidate falls short of maximum $1/2$ % of the aggregate marks assigned to examination to obtain 75% marks (i.e. First Class with Honors) or 60% marks (i.e. First Class) or 45% marks (i.e. Second Class), such deficiency shall be made up by adding maximum $1/2$ % of the aggregate marks assigned to the examinations to the total marks obtained by the candidate in an examinations. While adding maximum $1/2$ % of the aggregate marks fraction of a mark shall be rounded to the next full number and added in the total.

11. Carrying Forward Marks of Ex-Candidates for Exemptions:

In case of ex-candidates the marks obtained in different heads of passing in the previous examination of the same course in which he has claimed exemption, shall be carried forward for deciding his total marks. Such candidates shall be eligible for award of class on par with other successful candidates. Marks obtained in class tests will also be similarly carried over to the subsequent examination.

12. Result of a Candidate Appearing Simultaneously For Two Examinations

The result of final examinations of a candidate who is required to appear for both the final and lower year examinations and fails or fails to appear

for the lower year examinations but passes the final year examination shall be declared only after he passes the last but lower year examination. The marks secured by the candidate shall be declared on Institute copy of result sheet with WFLY result in result column. The Principal should inform the marks of final year to the candidate who is eligible to apply for verification and/or to fill up examination form for improvement of marks wherever applicable. However, if such a candidate has failed in the final year examination he shall be so informed.

The A.T.K.T. / supplementary examination shall be as decided by Board of Management of the University.

13. Improvement of Performance:

A candidate who has passed the final year examination leading to award of Degree, at his option, shall be permitted to reappear at the same examination to enable him to improve his performance within a period of one year. For this purpose, candidate will have to obtain permission from the Board prior to submission of examination form, which shall be accepted as per schedule declared by the Board. However, this facility shall not be available in case the Board has discontinued the question papers of the related scheme.

The Candidate so permitted shall:

- i. Forfeit the Degree awarded earlier, certificate of marks, original latest leaving certificate and other documents he is entitled to for having passed the final year examination for which he opts to reappear and improve his performance.
- ii. Be entitled to reappear as an ex-candidate of same Institute where he was previously studying and his previous marks other than the theory / Practical subjects shall be carried forward.
- iii. Be required to reappear in all the theory / Practical subjects of any year examination, at any one of next two consecutive examinations. Such a candidate shall be permitted to avail only one chance to improve his class performance in either of two immediate consecutive examinations.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

Ordinance No. 06**Award of Fellowships, Scholarships, Stipends, Medals And Prizes**

The University shall give awards with a view to augmenting academic interest and activities among the students. The fellowship, scholarship, medals and stipends will be awarded every year on the basis of results of annual examinations, subjects to the provisions here in.

1. The University shall invite the applications through an advertisement in the news papers for the awards to be made, in the month and time to be fixed by the Board of Management.
2. All award of Research, Scholarships, Fellowship and other scholarships shall be made on the recommendation of the Academic Council by the Board of Management.
3. The duration and value of the Scholarships instituted by the University will have the following conditions:-
 - a. The fellow/ scholar will do whole time research work under an approved guide on a subjects approved by the University.
 - b. The fellow/ scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary etc. from any other source during the tenure of the award nor shall he engage himself in any profession or trade during the period. He may, however, undertake teaching assignments of not more than ten hours a week in the institution, where he is working without accepting any remuneration.
 - c. The leave conditions for the fellow/ scholar will be decided by the Board of Management of the University.
 - d. The scholar shall not join any other course or appear in any examination after commencing work under the scholarships.
 - e. Provided that on the recommendation of the guide the Vice-Chancellor may permit the scholar to join any other course and appear in an examination therefore.
 - f. Provided further that exemption could be provided for those also who wish to appear in an examination or a subject relevant to the problem of research without supplicating for a degree.
 - g. Unless permitted by the guide to work for a specified period at some other place, the scholar shall be required to attend the institution, where he is to work, on all working days.
 - h. If any information submitted by the scholar in his application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him an opportunity of being heard.

- i. If at any time it should appear to the University that the progress or conduct of the scholar has not been satisfactory, the scholarship/fellowships may be suspended or withdrawn.
 - j. The scholar/ Fellow shall be required to pay the fees prescribed by the University.
4. If two or more candidates are eligible for the award of Scholarship, the scholarship shall be divided equally between the candidates concerned.
5. The scholarship shall be tenable from the 1st of July if the scholarship holder joins the institution within one month of date of opening of the session after the summer vacation and paid the tuition fee from the commencement of the session. In any other case, it shall be tenable from the date on which the candidate joins the institutions.
6. A scholarship holder shall not combine any other course of study with the course for which the award is made.
7. The payment of Scholarship shall be made only on receipt of scholar's receipted bills duly countersigned by the Head of the Institutions where he studies. No scholarship shall be drawn for a month unless the scholarship holder has attended the institution regularly in that month.
8. The withdrawal of scholarship shall be done in accordance with the procedure, that may be laid down by the University.
9. A scholarship shall be cancelled in the Final Year if the Scholarship holder fails to secure at least 60% marks in the previous examination of the concerned Master's Degree of Arts, Science, Life Science and Commerce 65% marks in Management or Engineering.
10. A scholarship shall be cancelled if the candidate does not clear his paper in first attempt in any examination.
11. If scholarship holder is unable to appear at the previous examination on account of sickness or any other reasonable cause, the scholarship for the month of March and April shall be paid only if the Head of the Institution certify that the scholar diligently studied for the examination, but was unable to take the examination for reasons beyond control. Such a scholar shall not receive scholarship during the next session, but shall be entitled to the scholarship during the studies for the final examination, if the scholar passes the previous examination with the requisite marks in the succeeding year in the first attempt.
12. A scholarship holder shall at all times be of good behavior and observe all rules of discipline.
13. A scholarship shall be liable to termination if-
 - a. The scholarship-holder discontinues studies during the middle of a session; or

- b. The scholarship holder, after he has been given a reasonable opportunity to explain his conduct, is in the option of the Board of Management guilty of a breach of this ordinance; and if the Board of Management so directs, the scholarship- holder shall also be liable to refund the amount of scholarship drawn by him.
 - c. The order of termination by the Board of Management shall be final.
14. University Gold & Silver medals shall be awarded only on the basis of the results at annual examinations or extra curricular activity participant for representing University.
15. University shall institute medals and prizes through endowment and donations received from individuals and trusts as may be approved by the Board of Management from time to time.
16. Any dispute arising out of the provisions of this Ordinance or any of the matters requiring an interpretation on decision shall be referred to the following committee. The Committee will send its recommendation to Chancellor for approval. Chancellor has power to approve or reject the recommendation of Committee.
- (i) The Vice Chancellor (Chairman)
 - (ii) One Nominated Member of Board of Management
 - (iii) One Nominated Member of Chancellor.
17. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

Ordinance No.07**Disciplinary Action Against The Students**

1. Every student in the University shall at all times be of good behavior, show diligence in studies, maintain decorum and dignity, take proper interest in co-curricular activities and observe all rules of discipline of the institutions of which he/she is a student and of the University.
2.
 - i. When a student has been guilty of breach of discipline within or out side the premises of University or an Institution, or persistent idleness or has been guilty of misconduct, the Head of the Institution at which such student is studying should inform the Vice-Chancellor/ Registrar depending upon the nature gravity of the student's offence -
 - a. Suspend such a student from attending classes for not more than a week at a time or
 - b. Expel such a student from his institution;
 - c. Disqualify such a student from appearing at the next ensure examination: or
 - d. Rusticate such a student.Before inflicting any punishment as aforesaid, the Head of the Institution shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
 - ii. The Head of the institution concerned shall have power to suspend for such time as may be necessary a student temporarily from the institution pending inquiry into his conduct in connection with an alleged offence.
 - iii. The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination provided he is found innocent.
 - iv. The rustication of a student from an Institution shall entail the removed of his name from the register of enrolled student.
3. All students prosecuting a course of studies at the University Teaching Departments shall observe a code of conduct as may be laid down by the Board of Management and also abide by all rule and regulations of the University framed and notified from time to time.
4. Any violation of the code of conduct or breach of any rule or regulation of the university by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.

5. The following acts, in particular, shall constitutes acts of gross indiscipline and any student indulging in any of them shall render himself liable for disciplinary action against him:-
- (i) Disobeying the teacher or misbehaving in the class;
 - (ii) Quarrelling or fighting in any University building or in the campus among them;
 - (iii) Quarrelling or fighting with a University employee or any employee of the University canteen, mess or any other public utility functioning in the campus;
 - (iv) Satirizing or writing or slogans or any material, making of skeletons or figures on any wall or portions of any building within the campus which is not authorized by the university administration.
 - (v) Behaving in the University campus or outside in a manner which is indecent or which is meant to annoy or hurts the teachers, officers or employees of the University.
 - (vi) Political Activities with bad intentions causing indiscipline within the campus, making groups and misguiding students against the Students or University.
 - (vii) Exploitation / Ragging of students will be an act of indiscipline punishable as per the orders of Honorable Supreme Court of India.
 - (viii) Any other act which the discipline committee may determine and Vice-Chancellor may accept as an act of gross indiscipline,
 - (ix) However, all cases of indiscipline within hostel premises shall be dealt by the warden concerned. To deal with such incidents the warden shall have all the powers prescribed for the proctor in this ordinance.
6. There shall be a Proctorial Board consisting of a Proctor and such number of joint proctor as the Board of Management may decide from time to time.
7. The Proctor and Joint Proctor shall be appointed by Vice-Chancellor from amongst the teachers of the University ordinarily for a period not exceeding two years at a time.
8. Power and Duties of Proctor;- The Proctor shall take action in all matters which are referred to him for disciplinary action by any responsible person or constituted authority of the University, he may also take action in matters which come of his knowledge and which in his opinion call for disciplinary action.
9. The Proctor may delegate any of his powers to Joint Proctor. In the absence of Proctor the senior most Joint Proctor shall act as Proctor and shall have all such Powers to Proctor.
10. In the opinion of Proctor, the act of indiscipline requiring action if it is not of a serious nature, he may hold a summary inquiry and shall have powers to impose the penalties.

11. If in the opinion of Proctor, the breach of discipline if it of a serious nature he may refer the case for investigation by the Proctorial Board, Proctor and Joint proctor or any two Joint Proctor shall constitute the quorum for sittings of such investigation.
12. There shall be a Discipline Committee consisting of the following :-
 - i. Proctor Convener
 - ii. Dean, Student Welfare
 - iii. Professor in charge of Student Union
 - iv. Joint Proctors
 - v. Warden of the Hostels & Joint Wardens
 - vi. President of Student Society (if any)
 - vii. Two other students nominated by Vice-Chancellor.
 - viii. One of the Joint Proctor will be nominated by the Proctors as Secretary of the Discipline Committee.
13. The Discipline Committee shall ordinarily convene meeting once in each academic year and it shall review general situation regarding discipline in the university and make suggestions in this regard. Any specific cases of indiscipline may also be referred to the Discipline committee for giving its opinion regarding the action to be taken.
14. All punishment awarded to the students shall be recorded in a register to be maintained by the Proctor. The Register shall be permanent record of the university and shall contain such details as may be prescribed and approved by Board of Management.
15. Certificate regarding Character and Conduct of student of the University Teaching Departments may be issued to him by the Proctor. However, in the case of a student who has been awarded punishment three or more times by the Proctor himself or on the recommendation of the Proctor, the fact that he was so penalized shall be mentioned in the certificates of character and conduct to be issued by the Proctor. The Certificates of Character and Conduct issued by the Proctor shall be the only valid Certificates of the University in that regard.
16. If the Proctor finds that in any incident of disturbance or breach of peace, certain persons who are not in the rolls of the University are involved or are likely to be involved he may send recommendation to the Vice-Chancellor that the University campus be declared out of bounds for such persons. If the recommendation is accepted by the Vice-Chancellor.

Ordinance No.08**Payments/Remuneration For Examination Work**

- (1) The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per decision of Board of Management of University.
- (2) The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University.
- (3) In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time.
- (4) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Dean / Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO.09**CO-OPERATION AND COLLABORATION WITH OTHER UNIVERSITIES AND INSTITUTIONS & UNIVERSITY TEACHING****DEPARTMENT AND COLLEGES UNDER UNIVERSITY**

With reference to the decision of the sponsoring body of SVN University Sagar takes over the management of following institute as constituent University Institutes of the SVN University Sagar.

The following shall be the University Institutes under SVN University as they are already within the campus

1. Swami Vivekanand College of Education, Sirnoja Sagar.
2. Swami Vivekanand College of Physical Education, Sagar.
3. Swami Vivekanand College of Pharmacy (D. Pahrma), Sagar.
4. Swami Vivekanand Mahavidhyalaya, Sagar.
5. Swami Vivekanand Law College , Sagar.
6. Swami Vivekanand College of Physical Education, Sironja Sagar.
7. Swami Vivekanand Institute , Sagar

The University Teaching Department will be as mentioned in ordinance 1.

The above mentioned departments/Institutes will be governed by the SVN University and their decision shall be binding upon it. All administrative, Academic and financial powers would be vested with constituent Bodies, Boards and Authorities of the University. The College would work as a Teaching Department of the University.

As soon as the above mentioned institutes admitted to the privileges of the University as its Constituent institutes all its assets and liabilities, the movable/immovable property with entire land, roads and buildings etc. will stand as transferred to the University and will be treated as University property in all the records maintained by sponsoring body of SVN University and concerning corporate account. The University will not be bound to pay any cost towards this property. The decision regarding sale, mortgage or major alteration of the existing movable and immovable property these institutes would be taken after the approval of the Sponsoring body.

All provision of this Para subject to the provision of relevant Act / Laws of the country/State. The departments of the above mentioned institutes would henceforth be called the University Teaching Department of the SVN University, Sagar. The Principal of the Institute will be the Director/ Principal of the Institute.

Objects of declaring as Constituent University department/University Institute:-

The following shall be object of declaring as constituent Institutions /colleges/
Polytechnics

- (i.) To provide the desired quality Academic and Administrative Leadership for the further expansion of the institution.
- (ii.) To create a desired environment and develop a framework to pursue a path of Excellence in Higher Education.
- (iii.) To lay a firm and everlasting foundation for growth of Quality Technical Education in the Institution.
- (iv.) To develop the institution as a model for Curriculum Innovation and Examination Reforms., development of professional and moral values in the faculty, students and the staff.
- (v.) To foster the growth of well informed knowledgeable and talented manpower to work in knowledge technology driven systems and enterprises.
- (vi.) To facilitate synergic partnership with the Industries of the state and the country for further qualitative growth.
- (vii.) For transforming technical education into a vibrant and dynamic system.
- (viii.) To foster Research Culture and promote industrial consultancy.
- (ix.) To foster international and national collaboration for academic programmes for research and development

MANAGEMENT OF THE CONSTITUENT INSTITUTION

For all purposes, the sustenance and development of the constituent institution shall be a responsibility of the university. In fulfilling its responsibility, the SVN University shall:-

- (i.) Recruit and develop faculty of the constituent institution.
- (ii.) Facilitate Admission in constituent institution.
- (iii.) Investment in the development of the institution.
- (iv.) Encourage revenue generation in the institution through various means.
- (v.) Formulate the institution budget and manage its finance.
- (vi.) Provide Good governance to the institution.

STATUS OF THE STUDENT'S COURSES

All the students admitted after proper functioning of the University as per the Act 2007 shall be treated as the students of the University, Constituent University department/University Institute.

All the courses of the concerned institution admitted to the privileges of the university, shall be continued and treated as the courses of the University department/University Institute.

Co-operation & Collaboration with other Universities & Institutes of Higher Education

The SVN University shall be signing MOU with National and International level Institute and Universities for Co-operation & Collaboration for higher Education.

The Co-operation/ Collaboration Shall be for

- (16) Skill up gradation of Faculty members.
- (17) Running for Twin Courses programme at Graduate & Postgraduate Level.
- (18) Exchange/partnership of different Degree Programmes.
- (19) Running for Industry Integrated programme at Graduate & Postgraduate Level.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

Ordinance No. 10
Residence of Student

The University Premises has Hostel facility for students. The Condition for providing residence facility are as under: -

GENERAL

1. These rules may be called the rules for Hostels of the SVN University, Sagar (M.P.).
2. These rules shall be applicable to all the Hostels of the University

ADMISSION

3. Application for admission to hostel shall be made on the prescribed form to be obtained from hostel office/office of the DSW on payment of fees as prescribed. The application form filled should reach hostel/DSW office before the prescribed date.
4. Incomplete or wrongly filled application forms shall not be considered.
5. Each applicant for admission shall furnish a character certificate from the Head of the institution last attended, along with application.
6. After an applicant has been admitted or readmitted he/she may be allotted a bed in a room by the warden.
7. Old hostellers seeking readmission must also apply for admission ensuring clearance of Dues of previous year (if any), then deposit their readmission dues.
8. No student, who has failed or dropped out in the examination or warned for any disciplinary action shall be readmitted to the hostel.
9. The parents of the students shall submit a pass-port size coloured photograph of the local guardian, duly signed by both (parent and guardian), to the hostel warden at the beginning of the semester/admission to the hostel to enable the hostel warden to identify the person when he/she comes to meet the ward in the hostel, or makes a request for taking the ward home.
10. No student shall be allowed to reside in any hostel after completion of his/her degree for which he/she was admitted. In the event of taking admission in other course in the university his/her admission in the hostel shall be considered a fresh.
11. Initially a bonafide student may be considered for admission for one session only and incase of unsatisfactory conduct, not be considered.
12. Hostel rooms shall have to be vacated during vacation for maintenance. In exceptional cases student may be permitted to stay on payment of special charges to be decided by the Hostel Management Committee.
13. Students shall not be allowed to keep any furniture other than those provided by the hostel in their rooms without prior permission of the warden.
14. Music systems/radio/T.V./Electric Heater / Other Electric Appliances are not allowed in the rooms.

15. Students shall cooperate in keeping the Hostels and their surroundings clean by not disposing of garbage and waste materials here and there but in dustbins at designated places.
16. Hostellers shall be responsible for the security of their own property. They must not leave their room/box unlocked in their absence. Luxury items are strongly discouraged and the management is not responsible for security/safety problems arising out of this.
17. In case of any emergency during the night, the hostellers shall contact the hostel warden for help. Girls may contact the warden through, the Ayah/Chowkidar of the hostel. Local guardians/parents of girl hostellers may telephone the hostel warden and not the girls directly after 7: 00 pm in case of emergency.

FEES, RENTS & OTHER CHARGES

18. Hostellers shall pay a monthly rent as prescribed by the University for the term for which they have been admitted or readmitted. In addition to the above every student readmitted shall pay admission fee. Late fees shall be charged after the date fixed to deposit the fees notified by the University. A student, if admitted after beginning of the session, shall pay the admission fee and university dues and room rent from the commencement of academic year up to and including the fee for the month in which he has been admitted (not less than six month).
19. Every students admitted or readmitted to the hostel shall pay caution money refundable at the time of leaving the hostel on completion of the course/degree.
20. In case, the study course is not completed within the stipulated period and the hosteller is required to extend his/her stay in the hostel for completing the course he/she may be allowed to continue his/her stay in the hostel on the recommendation of the course coordinator and concerned warden with payment of hostel in multiples of a semester. This facility however shall not be provided to the students who are required to prolong their stay on account of repeat examination.

CANTEEN

21. The facility of mess /canteen shall be provided by the University on payment basis: Cooking is strictly prohibited in the hostel.
22. Every hosteller shall be required to pay monthly mess charges in advance as notified by the Hostel Committee.

HOSTEL ROOM AND ALLOTMENT

23. The following priority is fixed for providing accommodation in the University Hostel.
 - a. Undergraduate boys/girls and whose parents are residing in rural areas and students belonging to economically weaker sections of the society shall be given preference over other boys/girls.

- b. Undergraduate first year students will be given priority.
- c. Physically Handicapped Students.
- d. SCs / STs / OBCs Students.
- e. Students pursuing professional courses that require longer hour practical or fieldwork shall have priority over others.
- f. Local students (staying within 15 kilometers from the campus), research scholars and married students shall not be allowed due to space limitation in the hostel.
- g. All Hostel students residing in the hostel shall be required to submit an undertaking as per Proforma approved by Dean Student welfare.

ATTENDANCE

- 24. Attendance shall be taken in hostel every evening at an appointed time. Absence without prior information to warden, at the time of attendance is an offense. The warden shall adversely deal with any attempt of proxy or wrong entry in the attendance register. The roll call hours will be as follows-
- 25. Attendance time for girls during summer -19: 00 h and for winter 18:00 h.
- 26. Attendance time for boys - 21: 00 h.

HOSTEL MANAGEMENT COMMITTEES

- 27. There shall be Hostel Management Committee, Standing committee for Hostellers Discipline and a Hostel Committee appointed by the Vice-Chancellor for the help of the warden for smooth running of the hostel. The term of the committee shall be one year, which may be extended by the Vice- Chancellor for another year.

- a. Hostel Management Committee

The committee shall comprise:

- i. Dean Student Welfare- -Chairman
- ii. Chief Wardens and all Wardens - Member
- iii. One Student's representative from each Hostel- Member
- iv. One Dean nominated by the Vice-Chancellor - Member

- b. Hostel Disciplinary Committee

There shall be a Hostellers Disciplinary Committee to deal with student's indiscipline and misconduct defined in the Hostel ordinance:

- i. Dean Student Welfare- - Chairman
- ii. One Dean nominated by the Vice-Chancellor - Member
- iii. Warden of concerned hostel - Member
- iv. Chief Proctor - Member

- c. Hostel Committees

There shall be a Hostel Committee in every hostel nominated / elected by the warden with the consent of hostellers for smooth running of day-to-day affairs of the hostel. The Committee shall consist of the following-

- i. Hostel Warden - Chairman
- ii. One hostel student representative approx, for 20-25 members. - Member
- iii. One hostel Prefect and one-Associate Prefect for various - Member
functions like food, health and extracurricular activities.

MISCONDUCT & INDISCIPLINE

- 28. Gambling of any kind and use of liquor/drugs eating non-veg. and smoking etc. is strictly prohibited in the hostel and campus.
- 29. Guests of the opposite sex shall not be entertained in the hostel. The Hostellers however may be permitted to meet their relatives at pre-permitted place during designated time.
- 30. Pornographic literature and exotic posters/displays etc. are not permitted in the hostels.
- 31. No hosteller shall be allowed to change the room allotted in the hostel without prior permission of the warden. The warden may order at any time change of rooms or mutual exchange of rooms without assigning any reasons.
- 32. Use of electric heater & iron etc. are not allowed in the hostel. Heavy fine may be imposed for violation of this rule.
- 33. Hostellers are strictly prohibited to keep firearms with them. No pets such as dog etc. are permitted to be kept in the hostel by the hostellers.
- 34. In exigencies all hostellers shall vacate their room at given order/time by the Vice-Chancellor/Registrar for any reason whatsoever and hand over the charges of their rooms to the warden failing which warden shall be authorized to break open the locked room. The University shall accept no responsibility for the private property of the concerned students found in the rooms.
- 35. Hostellers shall not give shelter to any outsider; anyone found guilty on this account shall be severely punished including removal from the hostel of accommodation the University.
- 36. No meeting shall be held in the hostel premises without the prior permission of the warden.
- 37. No notice is allowed to be exhibited on a Notice Board or circulated to the hostellers unless it has been signed or countersigned by the warden /D.S.W/Registrar/V.C.
- 38. Hostellers shall not cause damage or interfere in any manner with the Notice Board of the hostel. A breach of this rule shall be severely dealt with.

Note: For notification or communication to the hostellers a notice by the warden on the hostel Notice Board shall be considered adequate. Hostellers should watch the Notice Board regularly and follow general or specific instructions given from time to time. For matters common to all, the hostellers or students, the display shall be on the Notice Board of the Dean of Students Welfare Hostel Office. No separate notice would be sent to them.

DISCIPLINARY ACTION

39. Every hostellers shall maintain a high standard of discipline, have respect for the tradition of the university and conduct in a dignified manner within and outside the hostel. They should do nothing, which may cause noise, disturbance or distraction in studies or may be deemed irregular in any way.
40. The warden shall keep a conduct register exclusively for recording the misconduct of the students along with details of punishment, warnings etc. While the register will have one page for one student for noting misconduct, it should have another page to note down good conducts/acts in the nature of Good Samaritan.
41. Resort to any form of strike by the hostellers without following the legally provided remedial channels/procedures shall be deemed as a serious breach of discipline and the student shall ipso facto stand expelled from the hostel/university.
42. Any indiscipline or misconduct committed by the hosteller or group of hostellers shall be brought to the notice of Hostel Disciplinary Committee for taking appropriate action.
43. Depending upon the gravity of the misconduct committed by the hosteller matter can be brought to the notice of the Chief Proctor or Registrar or Vice-Chancellor who may pass order in writing for taking appropriate action.
44. In case the situation in the hostel deteriorates to a level that requires protection, the Chief Proctor in consultation with DSW/Warden may call the security to get the Hostel vacated by the Hostellers. Such action taken however shall be brought to the notice of the Registrar/Vice-Chancellor in writing.
45. Any hosteller found guilty of indiscipline, defiance of orders, rowdy behavior or any other misconduct is liable to be fined up to Rs, 1000/- and/or instant removal or expulsion or rustication from the hostel/university.
46. No student shall be permitted to appeal against the decision of the warden to any authority other than Hostel Management Committee. If the appeal is against the decision of the Hostel Management committee, it should be made to the Vice-Chancellor.
47. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Dean/Directors of the Schools. The decision of the Vice- chancellor shall be final.

ORDINANCE NO. 11**DOCTOR OF PHILOSOPHY (PH.D.)****(ORDINANCE AS PER UGC REGULATION 2009)**

- 1.0** Candidate for the degree of Doctor of Philosophy must, at the time of application, hold Master's degree with at least stipulated percentages as below or an equivalent grade of the University, a deemed University or any other University incorporated by any law for the time being in force and recognized by the University:

| | | |
|-----------------------|---|-----------------------------------|
| Engineering | - | First Class at UG and/or PG level |
| Science | - | 55 % at PG level |
| Management | - | 60 % at PG level |
| Computer Applications | - | 60 % at PG level |
| Humanities | - | 55 % at PG level |

- 2.0** A Candidate must apply for registration for Ph.D degree of his subject on a prescribed form obtainable on payment of prescribed fee, stating.

- (i) His/her qualification and experience:
- (ii) Proposed subject/discipline along with the relevant faculty in which he/she proposes to work;
- (iii) Proposed title of the Ph.D, thesis.
- (iv) Name of the supervisor (along with the name of Co-Supervisors, if any) (Strictly from the University list of approved Supervisors & Co-supervisors) under whom he/she wishes to work and the place/places at which he/she wishes to carry on investigations together with the consent of the Supervisor and Co-supervisors.
- (v) Certificate of qualifying the UGC/CSIR/DST/National or State Level Fellowship/NET / GATE / GPAT/SLET, if any
- (vi) Letter granting teacher fellowship, if any.
- (vii) Address, Contact number, mobile number, email id and other contact details.

3.0 Eligibility

A candidate shall ordinarily be permitted to work for Ph.D. Degree in the subject in which he/she has obtained his Master's or Bachelor degree in Engineering / Technology / Applied Sciences. Provided that research work leading to Ph.D. degree may be

allowed in allied subjects of interdisciplinary nature of the same faculty or of allied faculties. Provided further that whether a subject is allied or not to the subject in which the candidate has done Master's or Bachelor degree in Engineering / Technology / Applied Sciences, shall be decided by the Academic Council.

4.0 Duration restrictions

The candidate shall pursue his research at the approved place of research under the supervisor/co-supervisor on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 months and not later than four calendar years from the date of registration. In case a candidate does not submit his/her thesis within four calendar years, from the date of registration and does not apply for extension in time his/her registration shall stand automatically cancelled.

Provided that the period for submission of the thesis can be extended by one year by the Kulpati, if he/she applies for extension at least one month before the expiry of registration period together with a fee. In case the candidate does not submit his/her thesis within extended period, his/her registration shall stand automatically cancelled.

5.0 Availability of seats.

The number of seats available for admission to Ph.D. programme shall be decided and notified by the University on its website and/or by advertisement, which shall be decided on the following basis:

- (i) A supervisor shall not have at any point of time, more than 08 Ph.D. Scholars as supervisor and 06 Ph.D. Scholars as co-supervisor in case of a Professor and 06 Ph.D. Scholars as supervisor and 05 Ph.D. Scholars as co supervisor in case of others, in any universities in India and abroad. For that supervisor have to submit undertaking regarding total number of candidates he is supervising.
- (ii) The seats available with the supervisor should be manageable for him/her.

6.0 Admission Procedure

- 1 The admissions shall be made by the University, through an entrance test by the Admission Board following the norms prescribed by the UGC New Delhi. The functions of the Admission Board shall be as follows:

- i. To prepare panel of names of paper setters in various subjects and submit them to the University.
 - ii. To arrange for entrance test.
 - iii. To arrange for interview.
 - iv. To announce the names of candidates admitted along with the subject, place of research work, name of supervisor and title of the thesis.
 - v. To resolve problems, if any.
2. (A) Candidates, who have qualified the **UGC/CSIR/DST /National/ State level Fellowship/GATE/GPAT/SLET/NET/M.Phil**, shall be admitted directly without the entrance test.
- (B) Candidates who have been awarded teachers fellowship by statutory bodies for doing Ph.D degree shall also be admitted directly without the entrance test.
- (C) All other candidates will be selected through entrance test.

Procedure for conduct of Entrance Test

Structure of the Test

All those who are not exempted from the entrance test will be required to take the entrance test. The format of the entrance test will be similar to that of National Eligibility Test of UGC. The entrance test for enrolling into Ph.D programme shall be conducted by the University. The date and place of which shall be announced through a notification.

The contents of the test will be as follows:

- i. General analytical skill/mental ability, including reasoning.
- ii. Wherever applicable, English communication skill (up to 12th standard level).
- iii. Foundation of the relevant subjects in multiple choice questions (MCQ) and descriptive type questions on the relevant subject up to PG level.

The first part of the test will consist of objective type of questions covering:

- i. General analytical skill/mental ability, including reasoning.
- ii. English communication skill (up to 12th standard level) (if applicable)

This part will have 60 questions and will be for duration of 45 minutes. The second part of the test will consist of objective type of questions in the relevant subject for duration of 30 minutes and will have 40 questions. There shall be negative marking of 0.25 marks for each wrong answer. The third part will be descriptive type of questions on the subject, which will be of one hour duration. This part will be evaluated only if the candidate

secures more than 50% marks in the aggregate in the first two parts and individually 40% marks in each part. Those who secured more than these desired level have to obtain more than 50% marks in the third part. If enough number of candidates do not qualify in the entrance test, the University may, if deemed fit, relax these conditions on a year-to-year basis. The Academic Council may modify the scheme of the entrance examination from time to time.

7.0 Interview and Allotment

- (1) Each student shall have to appear in an interview. The interview board shall consist of the following members:
 - (i) Vice Chancellor or his Nominee as Chairman
 - (ii) Dean of School.
 - (iii) One of the Chairman of relevant (BOS) to be nominated by the Kulpati.
 - (iv) Head of University Teaching Departments/ Professor / Associate Professors, nominated by the Kulpati.
 - (v) One of the recognized supervisors in the University Teaching Department in the subject to be nominated by the Kulpati.
 - (vi) One subject expert to be nominated by the Kulpati.

One third of the total members shall complete the quorum. However, presence of the subject expert shall be essential. If the Dean of School is not available, the Kulpati may then appoint a Senior Professor of any University Teaching Department as chairman.

Note: No T.A. and D.A. shall be payable to candidate for attending the interview.

- (2) The interview shall be conducted in the University Teaching Department
- (3) The candidates shall be called for interview in the following order:
 - (i) Candidates who have qualified UGC/CSIR/DST/National or State level fellowship examination/ GATE/GPAT/NET/SLET.
 - (ii) Candidates who have been granted teacher fellowship by a statutory body;
 - (iii) Candidates according to merit list of the entrance examination.
- (4) At the time of interview, the candidates are expected to discuss their research interest/; area, choice of supervisors and co-supervisors (if any), and the proposed title of the thesis.

For the candidates belonging to category as mentioned in para 7 (3) (i & ii), 100% weightage shall be on the interview. For the candidates mentioned in para 7 (3) (iii), the weightage of the interview marks shall be 20 percent whereas 60 percent weightage shall be given to the written entrance exam conducted as per para 6.0 and remaining 20 percent weightage shall be given to aggregate of qualifying PG examination.

- (5) The allotment board then shall finalize the list of the names of the candidates admitted to the Ph.D. in the concerned subject.
 - (a) The candidates in category (i) of sub-para 7 (3) above shall be admitted first, secondly the candidates in category (ii) shall be admitted and subsequently candidate in the category (iii) shall be admitted in that order. In these categories, if there are more than one candidate having equal marks, then merit shall be decided according to the percentage of marks at the qualifying PG examination.
 - (b) As far as possible, the allotment board shall allot the preferred place of research work and the preferred supervisor and co-supervisor, if any, and shall also approve the proposed title of the thesis (however, the candidate may change title of his/her thesis, after prior approval by Research Degree Committee (RDC)). The candidate may, however, be allowed to take another chance for allotment in next admission process if he does not want to change the preferences in the first instant.
- (6) The admission process must be completed by the last date for admission decided by the University for the Doctoral Courses.
- (7) A merit list shall be prepared on the basis of entrance test and interviews as mentioned in para 7 (4) and shall be declared as the result of the entrance examination by the Registrar.

8.0 Fees

- (a) Registration fee for Ph.D. programme is to be paid to the University at the prevalent rates as announced by the University from time to time.
The total programme fee must be paid before submission of Ph.D. thesis.

9.0 Course work

- A. (i) After having been admitted, each Ph.D. student shall be required to undertake course work. The duration of the course shall be one semester for all Candidates. The course work shall be treated as pre Ph.D. preparation. Ph.D. programme will operate on semester basis. During the first semester, a candidate will have to clear course work which will

compose of three papers viz., Research Methodology, Quantitative Techniques and a paper from Relevant Research Area.

- (ii) In second semester, the candidate has to do subject specific course work with the consent of his/her allotted supervisor/co-supervisor. A review or survey of the published research in the relevant field shall be submitted to the supervisor/co-supervisor for which supervisor/co-supervisor shall evaluate the review report. A Research Degree Committee meeting will be organized during the second semester where a candidate will be required to defend his/her synopsis. During subsequent period the candidate will be expected to work on his/her approved synopsis.

Students shall attend their respective departments and/or laboratories according to the prearranged time-table and the records of their attendance shall be maintained by the concerned Guide/s.

After the successful completion of the course, a certificate regarding course completion shall be given to the student.

B Evaluation

- (i). The course work shall carry 10 credits (one credit equal to 15 hours). The concerned department/school/institution shall decide the details of the course work, teaching schedule and evaluation.
- (ii) The details of the specific subject shall be decided by the department/school.
- (iii) The procedure for admission shall be laid down from time to time by the Academic Council.
- (iv) University examination shall be held at the end of the semester. The scheme of examination shall be notified by the University.
- (v) The review or survey presented by the candidate in typed form shall be examined by the supervisor. He shall declare whether it is satisfactory or not.
- (vi) A candidate shall be declared to have successfully completed the course, if he/she has successfully passed semester examinations with minimum 65% or in equivalent grade as mentioned above. Minimum 6 credits to be earned during the course work for successful completion.

Research Centre

A candidate may pursue his research work for Ph.D. degree in the University Teaching Departments in the subject concerned, within an organization of National or international

repute (NIIT/IIT/Other academic institutions of national importance/Research Organizations of Government/reputed corporate establishment with established R&D Laboratories etc.), Provided that a M.O.U. shall have to signed between the university & Institute/ Organization.

- (a) After the M.O.U., the Candidates may also be allowed by RDC to pursue research work at a Industry of international repute, actively involved in research and development activities in the subject and having sufficient R&D infrastructure for conducting research, which must be Government of India / State Government approved R&D centre and shall be recognized for this purpose by the BOM of the University.
- (b) A candidate permitted to work in such Industry stated in pre para, recognized by the University, shall be required to take at least one supervisor or co-supervisor from that industry, such supervisor or co-supervisor should be Scientist/Director of the R&D center not below the rank of the Associate Professor of the University.
- (c) Candidate may also be permitted to work by RDC in research establishment of repute like CSIR Labs / DRDO Labs or Labs of repute established by Central Government and after the M.O.U. signed by the university and such establishment.
- (d) A candidate permitted to work in such Research Establishment, stated in pre para, recognized by the University; he/she shall also be required to take at least one supervisor or co-supervisor from that Establishment. Such Supervisor or Co-supervisor should be scientist/ Director the R&D centre not below the rank of Associate Professor of the University.

11.0 Supervisor/Co-supervisor

- (a) The person recommended as supervisor/co-supervisor to guide the research scholar must be:
 - (i) A Professor in a University Teaching Department of the University who has obtained a doctorate degree in the subject and has published at least five research papers on the concerned subject in peer reviewed standard journals of repute.
 - OR
 - (ii) An Associate Professor or Reader in a University Teaching Department of the University who has obtained a doctorate degree in the subject and has published at least five research papers on the concerned subject in peer reviewed standard journals of repute.

OR

- (iii) An Assistant Professor or lecturer of a University Teaching Department who has obtained a doctorate degree in the subject and has published at least five research papers on the concerned subject in peer reviewed standard journals of repute and has at least five years teaching experience after Ph.D.

OR

A Director/scientist/professor/or an equivalent cadre in an organization of State/National/International repute not below the rank of an Associate professor of the University, working as regular employee and who has published at least five papers in peer reviewed standard journals of repute.

- (b) A recognized supervisor who fails to publish at least two research papers on the concerned subject in peer reviewed standard journals of repute over duration of last two years shall not be eligible to enroll any new candidate under his supervision.
- (i) Provided that the persons who have been recognized as supervisor/co-supervisor shall be eligible to supervise and register under him/her even after their superannuation.
- (ii) Provided also that the teacher in any college, which is now a constituent unit of this University and who has been recognized as supervisor/co-supervisor earlier by the concerned University, shall continue to be recognized as supervisor/co-supervisor if they comply the requirement laid down for recognition as supervisor/co-supervisor.
- (iii) Provided further that a person who is himself registered for Ph.D. degree of the University shall not be eligible to act as supervisor/co-supervisor or member of any committee mentioned in this Ordinance.
- (iv) A person, who wants to get himself/herself recognized as a supervisor/co-supervisor, shall apply in the prescribed Performa, duly forwarded by Head/Principal/Director of his institution. The case will be put up before the RDC which will decide about the recognition.

12.0 RDC

- (1) After successful completion of Pre PhD. course work mentioned above, the candidate shall be eligible to submit a synopsis (as per Appendix 1.) of his proposed research work along with the title of thesis (finally decided by the

candidate) duly forwarded by the supervisor and Head of the institution where the candidate is pursuing his/her research. The synopsis has to be submitted in ten copies, with signatures of candidate, supervisor, co supervisor and Head of the institution on each of the copy on each of the page.

- (2) The candidate shall be required to make an oral presentation of the proposed work before the Research Degree Committee (RDC) consisting of the following members:

- (i) Kulpati or his nominee - Chairman.
- (ii) Dean of the School concerned.
- (iii) Chairman BoS of the subject in the School.
- (iv) Head or One Professor of University Teaching Department or in the case of non-availability of Professor, one Associate Professor of the University Teaching Department of the subject.
- (v) One external subject expert of the rank of University Professor to be appointed by the Kulpati, ordinarily out of a panel of 5 experts given by the Dean of the School concerned. External expert and two other members shall form the quorum.

Note: (a) On the request of the supervisor, Kulpati may permit him to be present as an observer during the oral presentation of his candidate.

- (b) No. T.A. and D.A. shall be payable to candidate and supervisor for attending the Research Degree Committee meeting.

- (3) The meeting of Research Degree Committee (RDC) shall be held in the University office twice a year. The committee shall consider the application of the persons, who want to get recognized as supervisor/co-supervisor, submitted under section 11 of this Ordinance, and recommend the eligibility of the person for the appointment as supervisor/co-supervisor. The Committee shall also prepare a list of approved supervisors/co-supervisors, along with their specializations as per provisions of this Ordinance. This list shall be available with the Registrar.

- (4) After approval by the RDC of the title of the thesis, synopsis, supervisor, co-supervisor/s (if any), and place of research work, the candidate shall be registered for Ph.D./degree from the date on which the candidate had deposited the registration fee and other fees mentioned in para 8 of this Ordinance, at the time of admission, and this date will be the "date of registration" of the candidate. The letter of registration shall be issued by the Registrar, and sent to all those concerned. The candidate shall be enrolled as a student from the date of

- registration and will be required to pay regular tuition, library and laboratory fees (six monthly) where laboratory work is involved during his research tenure in the UTD/college/institute from which the application form was forwarded.
- (5) If the RDC makes any change only in the title of the thesis, the approved changed title shall be communicated to the candidate in the meeting of the RDC itself. The letter of registration shall be issued mentioning the approved title.
 - (6) If the RDC suggests any change in the synopsis, then the change required shall be communicated to the candidate by the Registrar. The candidate will be required to resubmit the synopsis (in Ten copies) as revised by him/her, incorporating the changes suggested by the RDC within 3 months time. The Dean of the School shall examine the revised synopsis and if he is satisfied that the changes suggested by the RDC have been incorporated in the revised synopsis, he will approve the same. The letter of registration shall then be issued by the Registrar.
 - (7) If the RDC decides that major revision is required in the synopsis and/ or the oral presentation was also found to be unsatisfactory, then the candidate may be asked to revise the synopsis and/ or improve upon the oral presentation and reappear at the next meeting of the RDC
 - (8) If the RDC does not recommend a candidate for registration to Ph.D degree, the candidate shall be communicated the same by the Registrar. In such case, only the caution money deposited by the candidate shall be refunded.

13.0 Period for submission of thesis

- (a) The candidate shall pursue his research at the approved place of research under the supervisor/co-supervisor on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 months after successfully completion of course work at the research centre and not later than five calendar years from the date of registration. In case a candidate does not submit his/her thesis within five calendar years, from the date of registration and does not apply for extension in time, his/her registration shall stand automatically cancelled. Provided that the period for submission of thesis can be extended by one year by the Kulpati, if the candidate applies for extension at least one month before the expiry of registration period together with a fee as prescribed by the University. In case the candidate does not submit his/her thesis within the extended period, his/her registration shall stand automatically cancelled. Provided also that after the expiry of five years from the date of registration, the

Kulpati may permit a candidate to get re-registration on the same topic on payment of a re-registration fee as prescribed by the University. The condition of minimum period of 24 months and attendance shall not apply to such reregistered candidate for submission of the thesis. For re-registration, approval by RDC is not required. The candidate must submit the thesis within four years from the date on which the original registration expired. No extension in this period is allowed. The registration will stand automatically cancelled after nine years from the date of original registration. After this period if a candidate desires to pursue research work for Ph.D. degree he will have to apply for registration as a fresh candidate.

- (b) A teacher candidate with 5 years teaching experience at the time of registration can submit his/her thesis after 18 months instead of 24 months after successful completion of course work as provided in Section 13(a) of this Ordinance.
- (c) The candidate shall put in at least 240 days attendance after successfully completion of course work in the institution concerned or with the supervisor/ co supervisor. The relevant declaration by the candidate (Appendix 2) and the certificate of the supervisor (Appendix 3) must be given in the beginning of the thesis. If a candidate is in service, having his/her research centre at a place other than his/her place of service, then such candidate shall be required to submit a certificate of leaves availed from his/her employer, to justify his/her 240 days attendance in the research centre with the supervisor/co supervisor.

14.0 Change of supervisor

Only under special circumstances, the candidate may be allowed to change the supervisor by the Kulpati on the recommendation of the committee, constituted by the Kulpati for this purpose. No change in the topic of research will be permitted due to change of supervisor.

15.0 Six Monthly Report

The University shall obtain every six months a record of attendance, receipt of fees paid and progress report of the work of the Research Scholar from his supervisor as per Appendix 4 which shall be scrutinized by the Dean of the School. If the progress of work is not found satisfactory in two successive reports or no reports are received for a period of one year or candidate fails to deposit fees, the Kulpati on the recommendation of the

Dean of the faculty may order the removal of the name of the scholar from the list of those registered for the Ph.D. degree.

16.0 Summary of thesis and appointment of examiners

- (a) The candidate shall submit ten copies of the summary of the thesis together with a list of research papers published or accepted for publication (in the peer reviewed standard journals of repute, as approved the University from time to time, through his/her supervisor to the Registrar about three months prior to the anticipated date of submission of thesis.
- (b) The supervisor shall submit to the Registrar, in a sealed cover a panel of at least six names of examiners actively engaged in the concerned area of research not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University. At least half of the names should be from outside the state. Names can also be included from outside the country. Another panel of at least six examiners actively engaged in the concerned area of research and not below the rank of Associate Professor of a University Teaching Department or college Professor, from outside the jurisdiction of this University, shall be submitted by the Dean of School in which the candidate is pursuing Ph.D.
- (c) In case the candidate is related¹ to the supervisor, then the first panel of examiners shall be obtained from Head, University Teaching Department of the Subject concerned, or a senior professor nominated by Kulpati,
- (d) The Kulpati shall appoint two examiners out of the two aforesaid panels, submitted by the supervisor and Examination Committee, respectively. The consent of examiners shall be obtained by sending them the summary and list of publications.

Note: The summary of thesis shall be sent by post / air mail / email.

17.0 Pre Submission Defense Committee (PSDC)

- (1) Prior to submission of the thesis, the candidate shall prepare a draft thesis and shall submit it in SOFT and HARD copy in the prescribed format of the university.

¹ The term relations shall include father, mother, wife, husband, daughter, son, grandson, granddaughter-, brother, sister, nephew, niece, grandnephew/niece, uncle, aunty, son in law, sister in law, father in law, mother in law and the first cousin.

- (2) However prior to the submission of draft Ph.D. thesis and PSDC, the candidate shall publish at least two research papers in the peer reviewed standard journal of repute, as approved by the University from time to time, in which the candidate is the sole author or if there are coauthors, then his/her name should be as first author. The reprint of such a paper along with reprints of other research papers published by him, if any, shall be appended inside the thesis at the end. If reprint has not been obtained till the time of submission of thesis, the acceptance letter along with the approved manuscript (i.e., preprint) shall be appended inside the thesis at the end.
 - (3) The candidate shall make a Pre-Submission Defense, based on that draft thesis, in the University Teaching Department in the subject or any place in the University premise fixed by the University for the purpose. Arrangement for this shall be made on a request from the candidate, duly recommended by the supervisor, to the University in the proforma given in Appendix 5.
 - (4) The candidate shall be required to make an oral presentation of the proposed work before the Pre Submission Defense Committee (PSDC) consisting of the following members:
 - I. Kulpati or his nominee - Chairman.
 - II. Dean of the School.
 - III. Chairman BOS of the subject in the School.
 - IV. Head or One Professor or in the case of non-availability of Professor, one Associate Professor of the University Teaching Department. Presence of three members shall form the quorum.
- Note: (a) On the request of the supervisor, Kulpati may permit him to be present as an observer during the oral presentation of his candidate.
- (b) No. T.A. and D.A. shall be payable to candidate and supervisor for attending the Pre Submission Defense Committee (PSDC) meeting.
- (5) The presentation shall be open to all the faculty members and research students and its aim will be to get feedback and comments, If the PSDC suggests any change in the work, then the change required shall be communicated to the candidate by the Registrar, which will have to be suitably incorporated into the draft thesis under the advice of the supervisor. The candidate will be required to resubmit the draft thesis as revised by him incorporating the changes suggested by the PSDC within 3 months time. The Dean of the School shall examine the revised draft thesis and if he is satisfied that the changes suggested by the PSDC have been incorporated in the revised draft thesis, he will approve the

same and the thesis can be submitted. The letter of approval accordingly shall then be issued by the Registrar.

- (6) If the PSDC decides that major revision is required in the draft thesis and/or the oral presentation was also found to be unsatisfactory then the candidate may be asked to revise the draft thesis and/or improve upon the oral presentation and reappear at the next meeting of the PSDC.
- (7) The candidate shall only be permitted three times (including one mercy attempt to be awarded by the Kulpati) to present his case before PSDC on the basis of his request, duly recommended by the supervisor, to the University in the proforma given in Appendix OS. However, if, the candidate fails to get a recommendation for submission from PSDC, as mentioned above, his registration for PhD shall be cancelled.

18.0 Submission of thesis

- (1) After getting an approval from PSDC as mentioned in para 17, the candidate can finalize his/her thesis.
- (2) The finalized thesis shall be type set on a computer using standard software like MSWord or LATEX. It shall then be typewritten only on one side of pages. It may then be photocopied (only on one side of the pages) for producing multiple copies.

The candidate shall submit the thesis to the University as follows:

- (i) Three hard bound copies of the thesis, and
 - (ii) Soft copy in the form of CD (in two copies).
- (3) In the thesis after the cover page, the forwarding letter/declaration/certificate mentioned in (a) (b) and-(c) below must be given.
 - (a) The thesis should be forwarded by the Head of the UTD where the candidate was registered. (Appendix 6)
 - (b) The thesis must be accompanied by a declaration from the candidate as per (Appendix 2) that the thesis embodies his/her own work and he/she has worked under the supervisor at the approved place of work for the required period as per provisions of the Ordinance.
 - (c) The certificate from the Supervisor together with co-supervisors, if any, as per Appendix 3.

Note: (i) The candidate shall also remit with the thesis, prescribed fee as the examination fee as prescribed by the University.

- (ii) The no dues certificates from the place of work and the University library must be submitted along with the thesis.

19.0 Evaluation of thesis and viva-voce examination

- (i) On receipt of the thesis, required fee and no dues certificates, the thesis shall be sent to the two examiners already consented.
- (ii) The thesis to be accepted for the award of the Ph.D. degree must comply with the following conditions:
 - (a) It must be a piece of research work characterized either by the discovery of the new facts or by a fresh approach towards the interpretation of facts. In either case, it should evince the candidate's capacity for critical examination and sound judgment.
 - (b) It must be satisfactory in point of language and presentation of the subject matter.

20.0 The examiners shall categorically recommend in the prescribed Pro forma (Appendix 07) acceptance, revision or rejection of the thesis. He shall also give detailed comments on the points spelt out in clause 20 of the Ordinance and also detailed comments on each chapter in the examiner's report, which should be typed on separate pages, in four copies. The examiner must also give a list of at least ten questions; he wishes to be asked at the viva voce examination.

- 21.0** (a) The examiners may seek clarification of the subject matter of the thesis from the supervisor through the Registrar. This provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
- (b) The Kulpati may recall the thesis from an examiner, who fails to send the reports within three months of the date of dispatch of the thesis or such other date as may be extended by the Kulpati, and appoint another examiner from the panels of examiners.

- 22.0** (a) In case both the examiners reject the thesis or one of them rejects the thesis and the other recommends a revision, the thesis shall be rejected.
- (b) If both the examiners recommend for the revision of the thesis, the candidate shall be called upon to revise, the thesis in the light of the observations of the examiners.
- (c) If one examiner approves the thesis and the other rejects it or recommends for revision the thesis shall be sent to the third examiner, drawn from the panel of examiners as constituted at para 15 (b) by the Kulpati, without the reports of earlier examiners, the third examiner shall be asked to give his/her opinion and this opinion shall be final.

- (d) In case both the original examiners accept the thesis for the award of the Ph. D. degree or in the event of it being referred to the third examiner, and the third examiner accepts the thesis for the award of the Ph. D. degree, the candidate shall be called upon to appear at the viva-voce examination before a board of examiners comprising of the Supervisor, co supervisor (if any) and one of two examiners (as per para 16(b)), selected by the Kulpati, who have accepted the thesis for the award of the Ph. D. degree. In case the candidate is related* to the supervisor, then the Kulpati shall appoint head of the University teaching Department/School of Studies/Institution/Chairman Board of studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor.
- (e) The Supervisor/Head University Teaching Department/Chairman Board of Studies of the subject concerned, as the case may be, shall be communicated the name of the external examiner appointed by the Kulpati to conduct the viva-voce examination. The same shall then contact the external examiner and fix up a date for viva-voce. The date fixed for the viva-voce shall be informed to the candidate and the Registrar, Provided that in special circumstances Kulpati may appoint alternate viva-voce examiner from the panel of examiners, if both the external examiners are not in a position to conduct the viva voce examination.
- (f) The viva-voce examination shall be conducted at the University Teaching Department or at any place fixed by the University for the purpose. The date and time and place of open viva-voce examination shall be notified by the registrar on the University Notice board at least a week in advance. At the time of viva-voce examination, the board of examiners shall be provided the reports of the examiners, which shall be returned along with the report of viva-voce examination to the Registrar in confidential cover.
- (g) The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested persons present in open viva. After the presentation of the research work the Board shall ask question together with those questions, which have been given along with examiners reports. Others in the audience can also ask questions and the candidate shall reply only those questions which are permitted by the external examiner.
- (h) In case the recommendations of the viva-voce examiners differ from that of the thesis examiner or there is difference of opinion between the viva-voce examiners, the candidate shall reappear at a second viva-voce examination within six months. Such candidates would be required to pay an additional fee as prescribed by the University for Second viva-voce Examination. The external

examiner for second viva-voce examination shall be appointed by the Kulpati as above. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected.

- 23.0** If the examiners recommend that the candidate be asked to revise/improve his thesis, the Kulpati shall permit the candidate to resubmit his thesis not earlier than six months and not later than eighteen months, the period being counted from the date of the issue of orders to the candidate.

The candidate shall be provided examiners reports without disclosing the names of the "examiners to enable him/her to improve the thesis on the basis of the reports. All the copies of the thesis shall also be returned to the candidate.

In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission but it shall not be necessary for him to reproduce any certificate of further attendance at the institution at which he/has carried out the work. The resubmitted three copies of the thesis must make clear mention that it is a revised version. The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.

In case a candidate is asked to revise the thesis under clause 23(b) and one of the examiners recommends again for revision of the revised thesis and the other accepts the revised thesis for award then the thesis shall be sent to the third examiner. If the third examiner rejects or recommends for revision the thesis shall stand rejected. If he accepts the thesis for the award then the candidate shall be awarded the Ph.D. degree on successful viva voce examination as per provision of clause 23 of the Ordinance.

In case a candidate is asked to further revised the thesis by the third examiner, as per provisions laid down under para 23 (c), above thesis shall stand rejected. Second time revision is not permitted in any case and if so, the thesis shall automatically stand rejected. Note - Whether a candidate has incorporated the minor revision/s suggested by the examiner/s shall be evaluated by the Dean of the School. Only after his satisfactory report, the viva-voce of the candidate shall be fixed.

24.0 Appearing in other examination

No research scholar shall join any other course of study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of languages, research methodology, statistics, and computer courses).

25.0 Publication of thesis

The thesis shall be published only with the permission of the University and such publication shall state on the title page itself that this was thesis approved for award of the Ph.D. degree of the University.

26.0 Award of Ph.D.

After the successful viva-voce, the Vice Chancellor shall have powers to issue Notifications for the award of Ph.D degree to the candidate and the matter shall be reported to the Board of Management for their approval in its forthcoming meeting. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the Institution where the research work was carried out; the third will be returned to the supervisor. Following the successful completion of the evolution process and announcement of the award of Ph.D, the university shall submit a soft copy after the Ph.D thesis to UGC within a period of thirty days for hosting the same in INFILLNET, accessible to all university / Institution.

27.0 Reports of examiners

After the declaration of the result the successful candidates may be provided the copies of reports of examiners who recommended for the award of the degree on payment of fee prescribed by the University. The reports will not disclose the identity of the examiners.

28.0 Withdrawal of degree

On detection of any irregularity or any plagiarism the University shall take suitable steps to withdraw the degree. Those candidates who have applied for registration but have not been registered before this Ordinance comes into force, shall be governed by the provision of this ordinance i.e. they will have to fulfill all the requirements, as laid down in this ordinance.

Appendix -1

PROFORMA FOR SYNOPSIS

1. Title of the thesis
2. Introduction : Giving purpose of research (in about 200 words)
3. A brief review of the work already done in the field.
4. Noteworthy contributions in the field of proposed work.
5. Proposed methodology during the tenure of the research work.
6. Expected outcome of the proposed work
7. References in standard format.
8. List of published papers of the candidate.

Signature of the Supervisor Signature of the Candidate

Date:

Signature of Cosupervisor (if any)

Date:

Appendix — 2

DECLARATION BY THE CANDIDATE

I declare that the thesis entitled.....

is my own work conducted under the supervision of Dr.

..... (Supervisor/ Co-supervisor) at

..... (Centre)

..... Approved by Research Degree

Committee. I have put in more than 240 days of attendance with supervisor at the centre.

I further declare that to the best of my knowledge, the thesis does not contain any part of any work which has been submitted for the award of any degree either in this University or in any other University without proper citation.

Signature of the candidate

Date :

Place :

Appendix — 3

CERTIFICATE OF THE SUPERVISOR { } CERTIFICATE

This is to certify that the work entitled is
a piece of research work done by Shri/Smt./Ku Under
my/our

Guidance and supervision for the degree of Doctor of Philosophy of
..... University, (M.P) India.

I certify that the candidate has put in an attendance of more than 240 days with me.

To the best of my knowledge and belief the thesis:

- (i) Embodies the work of the candidate himself/herself.
- (ii) Has duly been completed.
- (iii) Fulfills the requirement of the ordinance relating to the Ph.D degree of the University.

Signature of the Co-supervisor

Signature of the Supervisor

Date:.....

Place:.....

Appendix - 4

CONFIDENTIAL PROGRESS REPORT

Six monthly progress report of the research work done for the period from
.....To.....of the research scholar.

1. Name of the research scholar
2. Subject
3. Topic registered for Ph.D. Degree
4. Name of the Supervisor.
5. Name of co-supervisor(if any)

Description of the guidance on the topic Period with dates the Candidates has been with the guide for research work (It may also indicate the date of leave availed by the candidate during the above period.) Remarks of the supervisor on the work done by the candidate on topic.

Fees paid vide receipt No.....Date

Date

Date :

Place :

.....
(Signature of Head of institution
where the candidate was
registered for Ph.D. degree)

Signature of the Supervisor

Date:

Address:

Place :

.....
.....

Date:.....

Appendix - 5

REQUEST FOR PRE Ph.D. PRESENTATION BASED ON DRAFT THESIS

The Registrar,
SVN University, Sagar

Subject: Request for making Pre-Ph.D. Presentation based on draft thesis.

Reference : Ph.D. registration letter No.....Detail..... Detail

Sir,

With reference to above, the details of my Ph.D. thesis are given below:

1. Name of the candidate
2. Name of supervisor and Co-supervisors
3. Subject
4. Place of work
5. Title of thesis

My draft thesis is complete and I want to make Pre Ph.D. presentation. Kindly arrange for the same.

Date:

(Signature of the candidate)

Place:

Name and Address.....

(Signature of the Supervisor)

Name and Address :

Appendix – 6

FORWARDING LETTER OF HEAD OF INSTITUTION

The Ph.D. thesis entitled.....
..... Submitted by
Shri/Smt./Ku.....
is forwarded to the University in three copies. The candidate has paid the necessary fees and
there are no dues outstanding against him/her.

Name..... Seal.....

Date:.....

Place:.....

.....
(Signature of Head of institution where
the candidate was registered for
Ph.D.degree)

Signature of the Supervisor

Date :

Place :

Address :

.....

.....

Date:

Appendix- 7
EXAMINERS REPORT ON Ph.D. THESIS

Title of thesis

Name of candidate Shri/Smt./Ku

Subject: Faculty:.....

1. The thesis is recommended for the Yes/ No Award of Ph.D degree

2. The thesis be revised on the Lines.....Detailed below

.The thesis be rejected.....(Please write Yes/No, as the case may be)

Thesis requiring only minor revision/s should also be covered in this category and suitable remarks detailing minor revision/s required, is/are to be enumerated. ## Thesis requiring only major revision/s should be covered in this category and suitable remarks detailing the major revision/s required is/are to be enumerated

DETAILED REPORT

(The examiner is requested to attach detailed report in four copies, covering also the following points)

(a) It must be a piece of research work characterized either by the discovery of the facts or by a fresh approach towards the interpretation of facts. In either case it should evince the candidate's capacity for critical examination and sound judgment,

(b) It must be satisfactory in point of language and presentation of the subject matter.

Date :

Place :

(Signature of the Examiner)

Full name & Address

.....

.....

Appendix – 3

PROVISIONAL CERTIFICATE REGARDING AWARD OF Ph.D. DEGREE (Para)
SVN UNIVERSITY, SAGAR

CERTIFICATE

This is to certify that vide notification no.....Dated
.....of this University, the Board of Management has decided that the
degree of Ph.D. in.....(Subject) be awarded to
.....The title of Ph.D. thesis is.....

The Ph.D. degree has been awarded in compliance of the "University Grants Commission
(minimum standards and procedure for award of M.Phil/Ph.D. degree) Regulation, 2009".

Date:.....

.....

Registrar.

ORDINANCE NO. 12
MASTER OF PHILOSOPHY (M. Phil)

The Ordinance shall be applicable for the Candidate admitted in MASTER OF PHILOSOPHY (M.Phil) degree.

1. **ELIGIBILITY FOR ADMISSION:-**

As per Ordinance number 11 for Ph.D.

2. **Selection of Candidates**

As per Ordinance number 11

3. **DURATION AND PLACE OF COURSE:**

The course of studies for the degree of Master of Philosophy shall spread over one academic session which can be extended to two years by Vice Chancellor on reasonable reason. (Recommendation of its must Department).

4. **FEES**

As per Ordinance No. 02

5. **SUBJECT**

The subject for the examination shall be one of the following viz :

English /Hindi /Sanskrit/Urdu /Political Science /History /Philosophy /Sociology / Geography / Maths /Economics /Public Admin. /Psychology /Rural Development /Drawing /Criminology / Education/ Physical Education /Yoga Physics / Maths / Chemistry/ Botany / Zoology / Statistics / Micro Biology/ Bio-Technology/ Criminology & Forensic Science/ Geology / Fire Safety & Hazard Management / Fashion Designing / Textile Designing / Interior Designing / Animation / IT / CS / Environmental Science/ Home Science

Provided that the Board of Management may, on the recommendation of the Academic Council introduce one or more additional subjects for the M. Phil Course as per norms of UGC.

6. **Examination**

- a) The examination shall be conducted generally by means of internal-assessment, three written theory papers, one of which shall be on methodology of research, a practical test, a thesis on research work and a viva voce examination.
- b) The Teaching Department shall organize adequate numbers of seminars on new developments in the subject or interpretation of different research work and its data during the session. It shall also arrange at least three tests on each of the theory papers and award grades best two of which shall be taken into account for purpose of working out the average Internal Assessment.

- c) The scope of studies in different subjects shall be as prescribed by the Academic council on the recommendation of the Boards of Studies and the Faculties concerned from time to time and published by a notification.
- d) The written part of the Examination shall be held as far as possible in March April every year the date of commencement thereof having been notified in advance and at such centers as may be approved by the university. Provided that the first year of Introduction of the course if the teaching start in a later part of a session the examination may be held at such other time, after completion of the course, as approved by the Vice Chancellor from time to time.

The Practical part of the Examination which shall be conducted jointly by a teacher in the Department and two External Examiners appointed for the purpose may be arranged either before or after the theory examination in accordance with the convenience of the Department concerned.

7. Research /Project Work

- a. Every student admitted to the course shall be required to carry out research or project work under the supervision of a teacher in the teaching Department, on a problem assigned to him / her by the Head or the Department with the approval of the Research Degree committee in the subject constituted under the Ordinance of the University
 - b. The candidate shall prepare a thesis on the research I project work done by him which must be characterized either by the discovery of facts or by a fresh approach toward the interpretation of facts, capable, in either case, to advance knowledge in the subject.
 - c. The candidate shall submit three typed or printed copies of the thesis through the Department so as to reach the office or the Registrar preceding by at least three weeks the date of commencement of the written examination, together with
 - (i) A declaration signed by him/her that the thesis embodies the result of his/ her own work.
 - (ii) A certificate from the supervisor to the effect that the thesis research conducted being the result of the candidates own work, is on a subject on which similar work has not been previously carried out.
- Provided that the Vice Chancellor may, on the recommendation of the Head of the Department, permit a student who could not prosecute the research / project in time the period can be extended.

8. (a) A student of University Teaching Department seeking admission to the examination for the degree of Master of Philosophy shall submit his/her application therefore on prescribed form to the office of the Registrar by the date fixed for the purpose, together with a fee as decided by University for the examination and also the following certificates from the Head of the Teaching Department, Viz:
- (i) Good Conduct,
 - (ii) Fitness to present himself / herself at the examination, and
 - (iii) Having attended the classes as per Ordinance of SVN University. .
- Candidate who has not received certificates prescribed of foregoing clause shall not be permitted to appear at the theory examination. All though he/she might \ have appeared to the practical examination which was conducted by the department before the start of theory examination.
9. (a) After the copies of the thesis are received, Registrar shall send them to two external examiners for assessment for grade,
- (b) The Viva voce test shall be conducted-by (i) two external examiners and (ii) the supervisor of the research work, who shall jointly award a grade on the performance of the candidate at the viva voce test
10. (a) (i) In order to be successful at the Examination a candidate must obtain :-
- (i) Grade not below B in theory papers.
 - (ii) Grade not below in B in practical
 - (iii) Grade not below B in the thesis
 - (iv) Grade not below B in the viva voce test and
 - (v) In overall grade not below B.
 - (vi) Grades, Grade points, grade point averages and overall Grades, wherever necessary, shall be computed in accordance with the provisions of the ordinance of the University relating to Grading and Internal Assessment, (b) A candidate who has appeared at the examination shall be supplied with a Grade Card indicating, inter alias the Grades and Grade points obtained by him/ her in the internal assessment, theory papers, practical, thesis, viva voce and also the overall Grade and Grade point average, under the provisions of Ordinance of the University.
11. (a) A candidate, who on obtaining a grade below the provision laid down in clause 9 sub clause (a) has been declared to have failed or who after having been admitted to the Examination fails on account of illness or a similar reason, to appear thereto, may reappear at it subsequently, as an ex- student in accordance with the provisions of ordinances and regulation of the University, provided he/she fulfils all

such conditions laid down in this and other ordinances as are applicable to him/her from time to time.

- (b) (i) A candidate who has failed to obtain Grade B separately in the thesis and the viva voce test, shall not be permitted to re-appear at the examination as an ex-student.
 - (c) in the case of an ex-student candidate the grades and Grade points obtained by him/ her previously in (a) Internal Assessment and (ii) thesis shall be, if these were at least the minimum required for a pass, as laid-down in clause 9 above, carried over for the purpose of his/her result at the subsequent examination.
 - (d) An ex-student candidate shall be required to present himself/herself again before (i) a board of Viva voce examiners constituted as per the provisions of Examination.
12. The Registrar shall publish the results of the examination announcing the successful candidates and the overall grades obtained by them as soon as possible after the Examination is over but not later than the 60th day.
13. All candidates appearing in examination shall be required to abide by provisions and ordinance of the University and such other ordinance, directives, if any, as are applicable to the them.
14. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors/Dean of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 13**ORDINANCE FOR THREE YEAR (SIX SEMESTER) diploma COURSES
(POLYTECHNIC ENGINEERING DIPLOMA)****Course & Faculty**

1. This ordinance shall be applicable to all three year (six semesters) diploma courses except those for which the university has separate ordinances. These courses shall be run on semester system.
 - a. At present the degrees covers under this ordinance are Diploma in Automobile Engineering / Chemical Engineering/ Petrochemical Engineering/ Civil Engineering / Computer Technology/ Computer Engineering/ Civil & Rural Engineering / Construction Technology / Dress Designing & Garment Manufacturing / Digital Electronics / Electrical Engineering/ Electronics & Telecommunication Engineering / Electronics & Electrical Power Systems / Electronics & Communication Engineering / Electronics & Video Engineering / Electronics Engineering / Garment Technology / Instrumentation & Control / Industrial Electronics / Instrumentation / Marine Engineering / Mechanical Engineering / Modern Office Practice / Mining & Mine Surveying / Production Engineering / Production Technology /Aeronautical Engineering / Aviation Maintenance Engineering/ Tool Designing / Machine Technology / CAD / CAM/ RF Technology / Optical Fiber Technology / Microwave Technology /Power Distribution Technology / Hardware Maintenance Technology/ Open Source Technology / Microsoft Technology /Software Testing / Structural Engineering/Highway Technology / Bridge Technology / Water Harvesting Technology / Information Technology / Fire Technology etc.
 - b. These programmes are offered by the Faculty of Engineering & Technology and approved by the Board of Studies and Academic Council.
 - c. More Diploma programmes can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over three years (Six Semesters).

4. The Full Time Regular Diploma Course in Engineering shall be for a period of three academic years. The Course will run on semester pattern and the semester courses will be of 16 weeks duration each.
5. The First Year Diploma Course (Semester I & II) of study is common for almost all branches of Engineering / Technology, except for Diploma course in Modern Office Practice and few other special courses.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. The candidates who pass X Standard or equivalent examinations with Mathematics and Science subjects are eligible for admission into three years diploma course.
7. For Lateral Entry into the Second year (III Semester) of the three year diploma courses, the candidates shall be required to have passed the Higher Secondary Examination (Academic or Vocational) of 10 plus 2 pattern, with the following conditions:

- (i) Academic Stream candidates should have compulsorily studied Maths, Physics & Chemistry at 10 + 2 level
- (ii) Vocational Stream candidates should have studied either Maths or Physics or Chemistry as one of the subjects of study along with the related Vocational Subject (Theory & Practical) at 10 + 2 level.

Their intake is restricted to 50% (25% for Academic + 25% for Vocational) of the sanctioned intake of the 1 Year Diploma Courses.

8. There is no age limit for the admission.

Admission Procedure

9. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's

website/or the students will be informed directly of their admission after the last date of application.

- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees are not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The diploma course in semester system shall consist of:

- (i) Such courses (papers) as prescribed by the University
- (ii) Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- (iii) Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be based on the industries demands and approved by the Board of Studies and Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Time Limit to complete the Diploma Course

12. The following time limit to complete the Diploma course of 3 years duration and pass all the subjects pertaining to the course:

- | | |
|---|-----------|
| a. Students Admitted to First Year | : 6 Years |
| b. Students Admitted to Second Year (Lateral Entry) | : 5 Years |

Medium Of Instructions And Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit Lists

14. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
15. Final merit list shall be declared by the University only after the main examination of the Sixth and final semester for each degree, on the basis of the integrated performance of all the three years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Minimum Duration of Completion of Course

16. A candidate has to complete the entire course of diploma within a minimum period of two years from the session of first admission.

Examination Centers

17. University examination centers will be notified by the university.

General

18. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

19. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
20. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
21. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 14 BACHELOR OF TECHNOLOGY (B.TECH.)

Course & Faculty

1. This ordinance shall be applicable to the first degree in Engineering of four-year (eight semester) course, hereinafter called 4-YDC, shall be designated as Bachelor of Technology under the Faculty of Engineering and Technology.
2. At present the degrees covers under this ordinance are Automobile Engineering / Chemical Engineering/ Petrochemical Engineering/ Civil Engineering / Computer Technology/ Computer Engineering/ Civil & Rural Engineering / Construction Technology / Digital Electronics / Electrical Engineering/ Electronics & Telecommunication Engineering / Electronics & Electrical Power Systems / Electronics & Communication Engineering / Electronics & Video Engineering / Electronics Engineering / Textile Technology / Instrumentation & Control / Industrial Electronics / Instrumentation / Marine Engineering / Mechanical Engineering // Mining Technology / Production Engineering / Production Technology /Aeronautical Engineering / Aviation Maintenance Engineering/ Tool Designing / Machine Technology / CAD / CAM/ RF Technology / Optical Fiber Technology / Microwave Technology /Power Distribution Technology /Information Technology / Fire Technology etc.
3. These programmes are offered by the Faculty of Engineering & Technology and approved by the Board of Studies and Academic Council.
4. More Degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.
5. The ordinance shall be applicable to all the University teaching departments/institutes /Schools of this University.

Duration

6. The duration of these courses of study shall extend over four-year (eight semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Candidates seeking admission to these courses must have the required qualification as decided by the AICTE / Competent Authority from any recognized University or an equivalent body.

a. Admission to First Semester

- i. Candidates who have passed Final examination of the 10+2 system with PCM , conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR

- ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

OR

- iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR

- iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination

OR

- vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects

b. Admission to Third Semester (Lateral Entry to 2nd Year)

- i. Passed Diploma examination in related branch of engineering

OR

- ii. Passed B. Sc Degree from a recognized University as defined by UGC and passed XII standard with mathematics as a subject.

- iii. Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.

- iv. Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.

- v. Provided further that students, who have passed Diploma in Engineering & Technology or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the second year Engineering Degree

courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7(b) (i), (ii), (iv) and (v) above.

c. Admission to NRI Candidate

Non-Resident Indian (N R I) candidates shall also be eligible for admission to B.Tech. as according to the directives of the Government of Madhya Pradesh, provided they satisfy with the criterion of clause 7(a) above.

Admission Procedure

8. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.
- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.E.
- (iv) The University may prepare merit list based on clause 7(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
- (vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

10. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit List

11. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
12. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Course Structure

13. The B.Tech / B.E. courses in semester system shall consist of:

- i. Such courses (papers) as prescribed by the University
- ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- iii. Such scheme of examination as prescribed, by the University from time to time.

14. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium of Instructions and Examinations

15. The medium of instructions and examinations shall be either Hindi or English throughout the course of study.

Maximum Duration of Completion of Course

16. A candidate has to complete the entire course of B.Tech. degree within a maximum period of eight years from the session of first admission.

Examination Centers

17. University examination centers will be notified by the university.

18. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

19. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
20. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
21. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 15**MASTER OF ENGINEERING/TECHNOLOGY/MASTER OF ARCHITECTURE
(ME / M.Tech. / M.Arch.)****Course & Faculty**

1. This ordinance shall be applicable to the Post Graduate Degree of Master of Engineering / Technology leading to the Degree of Masters of Engineering/ Technology/ Architecture (ME / M.Tech. / M.Arch.) in the concerned Subject and Faculty.
2. The course will be in following subject.

Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology etc.
3. More Degree programmes can be offered under this ordinance on the recommendations of the Board of Studies
4. This ordinance shall be applicable to all the University teaching departments / Schools of this University.

Duration

5. Master of Engineering / Technology shall be a full time Degree Programme. The duration of the course shall be of four semesters (Two years).
6. The candidate registered for M. Tech programme shall not be permitted to join any other programme/course of this or any other university.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Every applicant for admission to the First Semester of ME/M.TECH./M.ARCH.
- (i) Shall have passed B.E./B. Tech/B.Arch. or equivalent examinations in appropriate branch.
 - (ii) Applicants possessing the M.Sc. (Maths /Physics /Electronics /Computer Science / Information Technology) / MCA [for M.Tech in Computer Science / Computer Technology / Information Technology] degree.
 - (iii) Applicants possessing the M.Sc.(Physics/Electronics [for M.Tech in Electronics / Electronics & comm./VLSI/Digital Comm./Analog Comm., etc] degree.
 - (iv) Applicants possessing valid GATE score shall be given preference over to those candidates who do not possess GATE score.
 - (v) All full time & part time sponsored candidates must have at least two years experience in the relevant field after passing the qualifying examination. However the Vice Chancellor can relax the experience in case of sponsoring candidates
 - (vi) Candidates sponsored by organizations recognized by the Academic Council, and applications from foreign nationals received through proper channel, may be considered for admission to the M.Tech programme. Their admission shall, however, be governed by the regulations prescribed by the Academic Council.
 - (vii) A candidate who possesses Associate Membership of Professional Bodies approved by the Academic Council and who has qualified in GATE shall also be eligible to apply for admission to the M.Tech programme, subject to regulations approved by the Academic Council.

Admission Procedure

8. Admission under these courses will be made as follows:
- (a) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's

website/or the students will be informed directly of their admission after the last date of application.

- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions.
 - (ii) The prescribed fees are not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

10. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

11. The medium of instructions and examinations shall be either Hindi or English.

Merit Lists

12. Merit list of first 5 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
13. Final merit list shall be declared by the University only after the main examination of the fourth and final semester for each degree, on the basis of the integrated performance of both the years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

14. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

15. University examination centers will be notified by the university.
16. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

17. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
18. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
19. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 16**ORDINANCE FOR FIVE YEAR (TEN SEMESTERS) INTEGRATED
COURSES****(INTEGRATED MASTER ENGINEERING DEGREE)****Course & Faculty**

1. This ordinance shall be applicable to the Integrated Graduate and Post Graduate Degree of Master of Engineering / Technology leading to the Integrated Degree of Masters of Engineering/ Technology/ Architecture (ME/ M.Tech./ M.Arch.) in the concerned Subject and Faculty.
 - a. This degree of Integrated B.Tech. and M.Tech./M.Arch.) shall include the branches of Civil, Mechanical, Electrical, Electronics, Electronics & Communication, Electronics & Instrumentation, Information Technology, Computer Science And Engineering, Automobile, Chemical, Textile, Production Engineering, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering , Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology , Industrial Engineering & Management, Fire Technology & Safety Engineering,
 - b. These programmes are offered by the Faculty of Engineering and Technology after the approval by the Board of Studies and Academic Council.
 - c. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - d. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

3. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
4. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

5. The duration of these courses of study shall extend over Five-year (ten semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. Candidates seeking admission to these courses must have the required qualification as decided by the AICTE / Competent Authority from any recognized University or an equivalent body.

7. a. Admission to First Semester

- i. Candidates who have passed Final examination of the 10+2 system with PCM , conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR

- ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

OR

- iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR

- iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination

OR

- vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects

- b. Admission to Third Semester (Lateral Entry to 2nd Year)

- i. Passed Diploma examination in related branch of engineering
OR
 - ii. Passed B. Sc Degree from a recognized University as defined by UGC and passed XII standard with mathematics as a subject.
 - iii. Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.
 - iv. Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
 - v. Provided further that students, who have passed Diploma in Engineering & Technology or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the second year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7(b) (i), (ii), (iv) and (v) above.
- c. Admission to NRI Candidate

Non-Resident Indian (N R I) candidates shall also be eligible for admission to I.M.Tech. as according to the directives of the Government of Madhya Pradesh provided they satisfy with the criterion of clause 7(a) above.

Admission Procedure

3. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.
- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by Sate Level / National-Level Authority for admissions to B.E.
- (iv) The University may prepare merit list based on clause 7(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.

(vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

10. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit List

11. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
12. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Course Structure

13. The I.M.Tech. courses in semester system shall consist of:

- i. Such courses (papers) as prescribed by the University
- ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- iii. Such scheme of examination as prescribed, by the University from time to time.

14. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the

University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Maximum Duration of Completion of Course

15. A candidate has to complete the entire course of B.M.Tech degree within a maximum period of Nine years from the session of first admission.

Examination Centers

16. University examination centers will be notified by the university.
17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 17**ORDINANCE FOR FIVE YEAR (TEN SEMESTER) INTEGRATED
COURSES****(INTEGRATED MASTER TECHNO MANAGEMENT DEGREE)****Course & Faculty**

1. This ordinance shall be applicable to the Integrated Graduate Degree of Engineering / Technology and Post Graduate Degree of Master of Management leading to the Integrated Degree of Masters of Techno Management (B. Tech + MBA) in the concerned Subject and Faculty.

This degree of Integrated B.Tech. and M.B.A. shall include the branches of Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology etc. for B.Tech. with Post Graduate Degree of Master of Management MBA with HR / Finance / Insurance and Risk Mgt. / Supply Chain Mgt. / I.T./ Disaster Mgt./Retail Mgt./Port Folio and Investment /E-Commerce/ Banking Mgt./ Rural Mgt./International Business / Telecom. Mgt. /Fashion Merchandising / Operation Mgt./Environmental Mgt. / Project Mgt. / Hospital Mgt. / Urban Planning Mgt. / NGO Mgt. / Entrepreneurship Mgt. / Development Mgt./ Tourism, Travel & Hospitality Mgt. / Media Mgt. / Pollution Control Mgt. / Child Psychology Mgt. / Information Technology & System Mgt. / Operation & Research Mgt. / Material Mgt. /Construction Mgt. / Textile Designing Mgt. / Interior Designing Mgt.

- a. These programmes are offered by the Faculty of Engineering and Technology after the approval by the Board of Studies and Academic Council.
 - b. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - c. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.
 3. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
 4. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

5. The duration of these courses of study shall extend over Five-year (ten semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. Candidates seeking admission to these courses must have the required qualification as decided by the AICTE / Competent Authority from any recognized University or an equivalent body.
7. a. Admission to First Semester
 - i. Candidates who have passed Final examination of the 10+2 system with PCM , conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR

 - ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy
- OR
- iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR

- iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination

OR

- vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects

b. Admission to Third Semester (Lateral Entry to 2nd Year)

- i. Passed Diploma examination in related branch of engineering

OR

- ii. Passed B. Sc Degree from a recognized University as defined by UGC and passed XII standard with mathematics as a subject.
- iii. Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.
- iv. Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
- v. Provided further that students, who have passed Diploma in Engineering & Technology or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the second year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7(b) (i), (ii), (iv) and (v) above.

c. Admission to NRI Candidate

Non-Resident Indian (N R I) candidates shall also be eligible for admission to B.M.Tech. as according to the directives of the Government of Madhya Pradesh provided they satisfy with the criterion of clause 7(a) above.

Admission Procedure

8. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.

- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.
- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.E.
- (iv) The University may prepare merit list based on clause 7(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
- (vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

9. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

10. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit List

- 11. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
- 12. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of

all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Course Structure

13. The I.M.Tech. courses in semester system shall consist of:

- i. Such courses (papers) as prescribed by the University
- ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- iii. Such scheme of examination as prescribed, by the University from time to time.

14. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Maximum Duration of Completion of Course

15. A candidate has to complete the entire course of I.M.Tech degree within a maximum period of Nine years from the session of first admission.

Examination Centers

16. University examination centers will be notified by the university.

17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.

19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 18**ORDINANCE FOR SIX YEAR (TWELVE SEMESTERS) INTEGRATED COURSES****(INTEGRATED MASTER TECHNO MANAGEMENT DEGREE)****Course & Faculty**

1. This ordinance shall be applicable to the Integrated Graduate Degree of Engineering / Technology and Post Graduate Degree of Master of Technology with Master of Management leading to the Integrated Degree of Masters of Techno Management (B. Tech + M.Tech. + MBA) I.T.M. in the concerned Subject and Faculty.
 2. This degree of Integrated B.Tech., M.Tech. and M.B.A. shall include the branches of Civil, Mechanical, Electrical, Electronics, Electronics & Communication, Electronics & Instrumentation, Information Technology, Computer Science And Engineering, Automobile, Chemical, Textile, Production Engineering, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Fire Technology & Safety Engineering for B.Tech. & M.Tech. with second Post Graduate Degree of Master of Management (MBA) with HR / Finance / Insurance and Risk Mgt. / Supply Chain Mgt. / I.T./ Disaster Mgt./Retail Mgt./Port Folio and Investment /E-Commerce/ Banking Mgt./ Rural Mgt./International Business / Telecom. Mgt. /Fashion Merchandising / Operation Mgt./Environmental Mgt. / Project Mgt. / Hospital Mgt. / Urban Planning Mgt. / NGO Mgt. / Entrepreneurship Mgt. / Development Mgt./ Tourism, Travel & Hospitality Mgt. / Media Mgt. / Pollution Control Mgt. / Child Psychology Mgt. / Information Technology & System Mgt. / Operation & Research Mgt. / Material Mgt. / Construction Mgt. / Textile Designing Mgt. / Interior Designing Mgt.
- a. These programmes are offered by the Faculty of Engineering and Technology after the approval by the Board of Studies and Academic Council.

- b. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - c. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
- 3. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.
 - 4. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
 - 5. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

- 6. The duration of these courses of study shall extend over Six-year (Twelve semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

- 7. Candidates seeking admission to these courses must have the required qualification as decided by the AICTE / Competent Authority from any recognized University or an equivalent body.
- 8. a. Admission to First Semester
 - i. Candidates who have passed Final examination of the 10+2 system with PCM , conducted by any recognized Central/ State Board, such as Central Board of Secondary Education, New Delhi; Council for Indian School Certificate Examination, New Delhi, etc.

OR
 - ii. Final Examination of the two year course of the Joint Services Wing of the National Defense Academy

OR
 - iii. General Certificate Education (GCE) Examination (London/Cambridge/Sri Lanka) at the Advanced (A) Level

OR
 - iv. Any Public School/Board/University examination in India or in any foreign country recognized as equivalent to 10+2.

OR

- v. H.S.C. Vocational Examination

OR

- vi. Senior Secondary School Examination conducted by the National Open schooling with a minimum of five subjects

- b. Admission to Third Semester (Lateral Entry to 2nd Year)

- i. Passed Diploma examination in related branch of engineering

OR

- ii. Passed B. Sc Degree from a recognized University as defined by UGC and passed XII standard with mathematics as a subject.
- iii. Provided that in case of students belonging to B. Sc. Stream, shall clear the subjects of Engineering Graphics / Engineering Drawing and Engineering Mechanics of the first year engineering program along with the second year subjects.
- iv. Provided further that, the students belonging to B. Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream.
- v. Provided further that students, who have passed Diploma in Engineering & Technology or B. Sc Degree from a recognized University as defined by UGC, shall also be eligible for admission to the second year Engineering Degree courses subject to vacancies in the first year class in case the vacancies at lateral entry are exhausted. However the admissions shall be based strictly on the eligibility criteria as mentioned in 7(b) (i), (ii), (iv) and (v) above.

- c. Admission to NRI Candidate

Non-Resident Indian (N R I) candidates shall also be eligible for admission to I.M.Tech. as according to the directives of the Government of Madhya Pradesh provided they satisfy with the criterion of clause 7(a) above.

Admission Procedure

9. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.

- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.E.
- (iv) The University may prepare merit list based on clause 7(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
- (vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

10. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

11. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit List

- 12. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
- 13. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Course Structure

14. The I.T.M. courses in semester system shall consist of:

- i. Such courses (papers) as prescribed by the University
- ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- iii. Such scheme of examination as prescribed, by the University from time to time.

15. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Maximum Duration of Completion of Course

16. A candidate has to complete the entire course of I.T.M. degree within a maximum period of Twelve years from the session of first admission.

Examination Centers

17. University examination centers will be notified by the university.

18. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

19. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.

20. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

21. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 19**ORDINANCE FOR SIX YEAR (TWELVE SEMESTER) INTEGRATED COURSES
(INTEGRATED ENGINEERING / TECHNOLOGY DEGREE)****Course & Faculty**

1. This ordinance shall be applicable to all six year (twelve semesters) Integrated courses except those for with the university has separate ordinances. These courses shall be run on semester system.
 - a. This Integrated degree of B.Tech. shall include the branches of Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology etc.
 - b. These programmes are offered by the Faculty of Engineering and Technology after the approval by the Board of Studies and Academic Council.
 - c. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - d. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over Six years (Twelve Semesters).
4. The Full Time Regular Integrated Course in Engineering shall be for a period of six academic years. The Course will run on semester pattern and the semester courses will be of 16 weeks duration each.
5. The First Year Integrated Course (Semester I & II) of study is common for almost all branches of Engineering / Technology.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. The candidates who pass X Standard or equivalent examinations with Mathematics and Science subjects are eligible for admission into six year degree course.
7. For Lateral Entry into the Second year (III Semester) of the six year degree course, the candidates shall be required to have passed the Higher Secondary Examination (Academic or Vocational) of 10 plus 2 pattern, with the following conditions :
 - (i) Academic Stream candidates should have compulsorily studied Maths, Physics & Chemistry at 10 + 2 level
 - (ii) Vocational Stream candidates should have studied either Maths or Physics or Chemistry as one of the subjects of study along with the related Vocational Subject (Theory & Practical) at 10 + 2 level.

Their intake is restricted to 50% (25% for Academic + 25% for Vocational) of the sanctioned intake of the I Year Diploma Courses.
8. There is no age limit for the admission.

Admission Procedure

9. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees are not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The Integrated course in semester system shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be based on the industries demands and approved by the Board of Studies and Academic council of the University.

The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Time Limit to complete the Integrated Course

12. The following time limit to complete the Integrated course of 6 years duration and pass all the subjects pertaining to the course:

- a. Students Admitted to First Year : 12 Years
- b. Students Admitted to Second Year (Lateral Entry) : 11 Years

Medium Of Instructions And Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

- 14. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
- 15. Final merit list shall be declared by the University only after the main examination of the Twelfth and final semester for each degree, on the basis of the integrated performance of all the six years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Examination Centers

- 16. University examination centers will be notified by the university.

General

- 17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
- 19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 20
ORDINANCE FOR SEVEN YEAR (FOURTEEN SEMESTER)
INTEGRATED COURSES (INTEGRATED ENGINEERING
DEGREE)

Course & Faculty

1. This ordinance shall be applicable to all seven year (fourteen semesters) Integrated courses except those for which the university has separate ordinances. These courses shall be run on semester system.
 - a. This Integrated degree of Engineering Diploma with B.Tech. and M.Tech shall include the branches of Civil, Mechanical, Electrical, Electronics, Electronics & Communication, Electronics & Instrumentation, Information Technology, Computer Science And Engineering, Automobile, Chemical, Textile, Production Engineering, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering, Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management and Fire Technology & Safety Engineering
 - b. These programmes are offered by the Faculty of Engineering and Technology after the approval by the Board of Studies and Academic Council.
 - c. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - d. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over Seven years (Fourteen Semesters).
4. The Full Time Regular Integrated Course in Engineering shall be for a period of Seven academic years. The Course will run on semester pattern and the semester courses will be of 16 weeks duration each.
5. The First Year Integrated Course (Semester I & II) of study is common for almost all branches of Engineering / Technology.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. The candidates who pass X Standard or equivalent examinations with Mathematics and Science subjects are eligible for admission .
7. For Lateral Entry into the Second year (III Semester) of the Integrated courses, the candidates shall be required to have passed the Higher Secondary Examination (Academic or Vocational) of 10 plus 2 pattern, with the following conditions :
 - (i) Academic Stream candidates should have compulsorily studied Maths, Physics & Chemistry at 10 + 2 level
 - (ii) Vocational Stream candidates should have studied either Maths or Physics or Chemistry as one of the subjects of study along with the related Vocational Subject (Theory & Practical) at 10 + 2 level.
 - (iii) Their intake is restricted to 50% (25% for Academic + 25% for Vocational) of the sanctioned intake of the I Year Diploma Courses.
8. There is no age limit for the admission.

Admission Procedure

9. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees are not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The Integrated course in semester system shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be based on the industries demands and approved by the Board of Studies and Academic council

of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Time Limit to complete the Integrated Course

12. The following time limit to complete the Integrated course of 6 years duration and pass all the subjects pertaining to the course:

- | | | |
|---|---|----------|
| a. Students Admitted to First Year | : | 14 Years |
| b. Students Admitted to Second Year (Lateral Entry) | : | 13 Years |

Medium of Instructions and Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit Lists

14. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
15. Final merit list shall be declared by the University only after the main examination of the Fourteenth and final semester for each degree, on the basis of the integrated performance of all the seven years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Examination Centers

16. University examination centers will be notified by the university.

General

17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 21**ORDINANCE FOR THREE YEARS (YEARLY)
UNDER GRADUATE DEGREE COURSES****Course & Faculty**

1. This ordinance shall be applicable to all three years under graduate degree courses except those for which the university have separate ordinances. These courses shall be run on Yearly system.
2. At present the degrees covers under this ordinance are Bachelor of Computer Applications (BCA), Bachelor of Arts -B.A. (Foundation Course and any three subject : Sociology/ History / Political Science/ Economics/ Hindi/ English Literature/ Geography/ Psychology /Philosophy/ Public Administration/ Sanskrit/ Urdu /Yoga / Criminology & Forensic Science / Faison Marketing & Promotion/ Faison Technology/ Music/ Education / Physical Education) , Bachelor of Science -B.Sc. (Foundation Course and in any three subject Physics / Maths / Chemistry/ Botany / Zoology / Statistics / Micro Biology/ Bio-Technology/ Criminology & Forensic Science/ Geology/ Fire Safety & Hazard Management / Faison Designing / Textile Designing / Interior Designing / Animation / IT / CS / Environmental Science), Bachelor of commerce (B.Com), and Bachelor of Business Administration (BBA), Bachelor in Social Work (BSW), Bachelor of Home Science (B.H.Sc.) .
3. In B.A and B.Sc. if student desired, can take one additional subject, applying for the same through HOD and approval of Dean of faculty.
4. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
5. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.
6. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

The duration of these courses of study shall extend over Three Years.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.

B.A. - Passed 10+2 exam with any subject

B.C.A. - Passed 10+2 exam with any subject

B.Com. - Passed 10+2 exam with Commerce / Mathematics / Economics

B.B.A. - Passed 10+2 exam with any subject

B.S.W. - Passed 10+2 exam with any subject

B.Sc. - Passed 10+2 exam with Science

B.Music- Passed 10+2 exam with any subject

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.

Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

8. Admission under these courses will be made as follows :

- a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the

due date of admission, failing which the provisional admission shall be cancelled.

- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees are not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

- 9. The under graduate course in yearly system shall consist of:
 - a. Such courses (papers) as prescribed by the University.
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
- 10. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 11. There will be three sessions each of one year each named as I, II and III.

Medium of Instructions and Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

13. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
14. Branch wise final merit list shall be declared by the University only after the main examination of the third and final year for each degree, on the basis of the integrated performance of all the three years. The merit list shall include the first ten candidates securing at least First Division and passing all session in single attempts.

Maximum Duration of Completion of Course

15. A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

Examination Centers

16. University examination centers will be notified by the university.

General

17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 22**Master of Computer Application (MCA)****Course & Faculty**

1. This ordinance shall be applicable to the Master of Computer Applications (MCA) course. The courses shall be run on semester system. The program will be offered by faculty of Computer Science after the approval by Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over Three years (six semesters).

Eligibility

4. For admission to MCA programme a candidate should have a Bachelor's degree of minimum 3 years duration of a recognized University and Mathematics as one of the subjects at 10+2 level or at graduation or have a Bachelor's degree in Computer Application or have a Bachelor's degree in Science(CS/IT) from a recognized University.
5. However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester.
6. Lateral Entry to MCA IInd year will be given to the students having qualification PGDCA (after graduation) or DOEACC "A" level examination or any other examination considered equivalent by the university.
7. Lateral Entry to MCA IIIrd year will be given to the students having qualification M.Sc.(CS/IT) or any other examination considered equivalent by the university.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Admission Procedure

8. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
- The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course structure

9. The course curriculum of the course shall be approved by the Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
10. The MCA course is six semester duration consisting of Five Semester classroom study/practical and One semester project work. The sixth semester is for project work. During this semester the candidate shall devote himself /herself for the research work, in connection with any of the aspects of computer application relevant to the course selected, and assigned to him by the Head of the Department concerned in the respective college. Prior to submission of dissertation, candidate shall present a pre submission seminar on his/her work. At the end of the semester the candidate shall submit three typed or printed copies of the dissertation written by

him/her, to the university through the Director/Principal of the college. The dissertation should be accompanied by the certificate from the Head of the Department and the project supervisor to the effect that it embodies actual work by the candidate and that the work has not been submitted earlier in part or full for the award of any other degree.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

11. The medium of instructions and examinations shall be either Hindi or English.

Merit Lists

12. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
13. Final merit list shall be declared by the University only after the main examination of the Sixth and final semester for the degree, on the basis of the integrated performance of all the three years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

14. A candidate has to complete the entire course of post graduate degree within a maximum period of six years from the session of first admission.

Examination Centers

15. University examination centers will be notified by the university.

General

16. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable
17. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
18. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
19. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 23**ORDINANCE FOR FIVE YEAR (TEN SEMESTER)****INTEGRATED POST GRADUATE DEGREE COURSES*****Course & Faculty***

1. This ordinance shall be applicable to all five years integrated post graduate degree courses except those for which the university has separate ordinances. These courses shall be run on semester system.
 - a. At present the degrees covered under this ordinance are Integrated Bachelor of Computer Applications (BCA) & Master of Computer Applications (MCA) and Bachelor of Business Administration (BBA) & Master of Business Administration (MBA)
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over Five-year (ten semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

4. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.

- Passed 10+2 exam with any subject

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

5. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications and process as per its convenience at the time of admission before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees is not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

6. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

- 7. The Integrated under graduate & post graduate course in semester system shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
- 8. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
- 9. Number of core subjects in a semester will not be less than 3 (three) and will not more than 5, including of foundation course (if any).
- 10. Each subjects having one or two theory papers as decided by the Board of Studies.

Medium Of Instructions And Examinations

- 11. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Allocation of Division

12. Division shall be awarded only after the tenth and final semester examination, based on integrated performance of the candidate for all the five years. The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (Theory and Practical Both) taken together.

| | | |
|--------------------------------|---|-----------------|
| 60% or above | - | First Division |
| 48% or above but less than 60% | - | Second Division |
| Above 36% but less than 48% | - | Third Division |

13. Deficiency up to 5 marks be condoned to the best advantage of the candidate for passing the examination, provided the candidate fails in maximum of two theory, or one theory and one practical or two practicals.
14. Two grace marks will be given to the candidate who is failing/missing distinction/missing first division by two marks in each semester, on behalf of the Vice-Chancellor in the Five Year Integrated examination.

Merit List

15. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester from amongst the candidates who have passed in one attempt.
16. Final merit list shall be declared by the University only after the main examination of the tenth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

17. A candidate has to complete the entire course within a maximum period of Nine years from the session of first admission.

Examination Centers

18. University examination centers will be notified by the university.
19. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

20. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
21. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
22. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 24**ORDINANCE FOR TWO YEARS (YEARLY)
POST GRADUATE DEGREE COURSES****Course & Faculty**

1. This ordinance shall be applicable to all two years post graduate degree courses except those for which the university has separate ordinances. These courses shall be run on yearly system.
2. At present the degrees covers under this ordinance are Master of Science (M.Sc.) ,Master of Arts (M.A.) Master of Business Administration (M.B.A.), Master of Commerce (M.Com.) and Master in Social Work (MSW)
3. These Degrees may be followed by the specific area of specialization of the study to be reflected in the parentheses, as specified by the UGC like MA (English /Hindi /Sanskrit/Urdu /Political Science /History /Philosophy /Sociology / Geography /Maths /Economics /Public Admin. /Psychology /Rural Development /Drawing /Criminology / Education/ Physical Education /Yoga), M.Sc. (Physics / Maths / Chemistry/ Botany / Zoology / Statistics / Micro Biology/ Bio-Technology/ Criminology & Forensic Science/ Geology/ Fire Safety & Hazard Management / Faison Designing / Textile Designing / Interior Designing / Animation / IT / CS / Environmental Science/ Home Science), M.Com. (Administration / International /Business), M.B.A. (HR / Finance / Insurance and Risk Mgt. / Supply Chain Mgt. / I.T./ Disaster Mgt./Retail Mgt./Port Folio and Investment /E-Commerce/ Banking Mgt./ Rural Mgt./International Business / Telecom. Mgt. /Fashion Merchandising / Operation Mgt./Environmental Mgt. / Project Mgt. / Hospital Mgt. / Urban Planning Mgt. / NGO Mgt. / Entrepreneurship Mgt. / Development Mgt./ Tourism, Travel & Hospitality Mgt. / Media Mgt. / Pollution Control Mgt. / Child Psychology Mgt. / Information Technology & System Mgt. / Operation &Research Mgt. / Material Mgt. /Construction Mgt. / Textile Designing Mgt. / Interior Designing Mgt.) and Master of Music etc.
4. These courses are offered by the concerned Faculty after the approval of concerned Board of Studies and Academic Council.
5. More degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.

6. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

7. The duration of these courses of study shall extend over two years.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

8. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognized University or an equivalent body.
- M.B.A. - Bachelor degree (Hons. /Pass) from any recognized university in any discipline (such as commerce, arts, science, engineering, management etc.)
 - M.Com. - Bachelor of Commerce (Hons. /Pass) or BBA or Bachelor of Arts with Economics (with at least 45% marks in Economics) or B.A. with Commerce, Marketing or Insurance as a subject.
 - M.Sc. (Physics) - Bachelor degree (Hons. /Pass) with Physics as one of the subject from any recognized University.
 - M.Sc. (Maths) - Bachelor degree (Hons. /Pass) with Mathematics/Statistics as one of the subject from any recognized University.
 - M.Sc. (Chemistry) - Bachelor degree (Hons. /Pass) with Chemistry as one of the subject from any recognized University.
 - M.A. (any Subject) - Bachelor degree (Hons. /Pass) from any recognized university in any discipline.
 - MSW - Bachelor degree (Hons. /Pass) from any recognized university in any discipline.
 - M.Sc. (Zoology) - Bachelor degree (Hons. /Pass) with Botany /Zoology as one of the subject from any recognized University.

- M.Sc. (Microbiology/BioTechnology) - Bachelor degree (Hons. /Pass) with Microbiology /Zoology/Botany as one of the subject from any recognized University.
 - M.Sc. (Agriculture) - Bachelor degree (Hons. /Pass) with Agriculture from any recognized University.
 - M.Sc. (Forensic Science) - Bachelor degree (Hons. /Pass) from any recognized University.
 - M.Sc. (Geology) - Bachelor degree (Hons. /Pass) with Geology as one of the subject from any recognized University.
 - M.Sc. (Environmental Science) - Bachelor degree (Hons. /Pass) with Science from any recognized University.
 - LLM - Bachelor degree (Hons. /Pass) of LLB from any recognized University.
 - M.Sc. (I.T.) - Bachelor degree in Science (Hons. /Pass) from any recognized University.
 - M.Sc. (Computer Sc.) - Bachelor degree (Hons. /Pass) from any recognized University.
 - M.Sc. (Computer Sc.) Lateral Entry II Year - Bachelor degree (Hons. /Pass) and PGDCA from any recognized University.
 - M.Music - Bachelor degree (Hons. /Pass) in Music from any recognized University
9. Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 15 days of admission.
10. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

11. Admission under these courses will be made as follows:
- a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/

University's website/or the students will be informed directly of their admission after the last date of application.

- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.
- d. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- e. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- f. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

12. The post graduate course in yearly system shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

13. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

14. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

15. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
16. Branch wise final merit list shall be declared by the University only after the main examination of the second and final year for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all papers in single attempts.

Maximum Duration of Completion of Course

17. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

18. University examination centers will be notified by the university.

General

19. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
20. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
21. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
22. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 25**ORDINANCE FOR TWO YEARS (SEMESTER)
POST GRADUATE DIPLOMA COURSES****Course & Faculty**

1. This ordinance shall be applicable to all two years post graduate diploma courses except those for which the university has separate ordinances. These courses shall be run on semester system.
2. At present the degrees covers under this ordinance are Post Graduation Diploma in Business Management (P.G.D.B.M.), Post Graduation Diploma in Business Administration (P.G.D.B.A.),.
3. These courses are offered by the Faculty of Managment after the approval of concerned Board of Studies and Academic Council.
4. More degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.
5. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

6. The duration of these courses of study shall extend over two years of four semesters.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Candidates seeking admission to these courses must have passed the Bachelor degree (Hons. /Pass) from any recognized University or an equivalent body.
8. Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 15 days of admission.
9. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

10. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.
- d. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- e. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- f. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

11. The post graduate course in semester system shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
12. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

14. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
15. Branch wise final merit list shall be declared by the University only after the main examination of the second and final year for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all papers in single attempts.

Maximum Duration of Completion of Course

16. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

17. University examination centers will be notified by the university.

General

18. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
19. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
20. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
21. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 26
ORDINANCE FOR ONE YEAR
DIPLOMA COURSES

Course & Faculty

1. This ordinance shall be applicable to all one year (two semester) diploma courses except those for which the university has separate ordinances. These courses shall be run on yearly system.
 - a. At present the degrees covered under this ordinance are Diploma in Computer Applications (DCA), Diploma in Teachers Training (DCTT), Diploma in Computer Education (DCEd), Diploma in Fire Safety & Hazard Management (DFSHM), Diploma in (Journalism/ Fashion Designing / Textile Designing / Interior Designing/ Fashion Merchandising Designing/ Library Science/ Animation/ Fire Safety)
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More diploma programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall be one year.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

4. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.

DCA - Passed 10+2 examination with any subjects.

DCTT - Passed 10+2 examination with any subjects

DCEd - Passed 10+2 examination with any subjects

DFSHM - Passed 10+2 examination with any subjects

Diploma in Journalism (DJ) - Passed 10+2 examination with any subjects.

Diploma In Fashion Designing DFD - Passed 10+2 examination with any subjects

Diploma In Textile Designing DTD - Passed 10+2 examination with any subjects

Diploma In Interior Designing DID - Passed 10+2 examination with any subjects

Diploma In Fashion Merchandising Designing DFMD - Passed 10+2 examination with any subjects.

Diploma In Library Science D.LIB.Sc. - Passed 10+2 examination with any subjects

Diploma In Animation DA - Passed 10+2 examination with any subjects

Diploma In Fire Safety DFS - Passed 10+2 examination with any subjects

5. Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission.
6. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

7. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
- (ii) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (iii) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous

year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(iv) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

8. The application form may be rejected due to any of the following reasons:

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

9. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

10. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

11. The diploma course in yearly system shall consist of:

- a. Such courses (papers) as prescribed by the University.
- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

12. The course curriculum of each course shall be based on the industries demands and approved by the Board of Studies and Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

13. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

14. Merit list of first 10 candidates in the order of merit shall be declared at the end year end exams in each branch from amongst the candidates who have passed in one attempt.

Maximum Duration of Completion of Course

15. A candidate has to complete the entire course of diploma within a maximum period of two years from the session of first admission.

Examination Centers

16. University examination centers will be notified by the university.

General

17. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
18. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 27
ORDINANCE FOR ONE YEAR
POST GRADUATE DIPLOMA COURSES

Course & Faculty

1. This ordinance shall be applicable to all one year Post Graduate Diploma courses except those for which the university has separate ordinances. These courses shall be run on yearly system.
 - a. At present the degrees covers under this ordinance are Post Graduate Diploma in Computer Applications (PGDCA), Post Graduate Diploma in Hardware Engineering (PGDHE), Post Graduate Diploma in Rural Development (PGDRD) Post Graduate Diploma in Retail Management (PGDRM), Post Graduate Diploma in Fashion Design (PGDFD), Post Graduate Diploma in Information Technology (PGDIT), Post Graduate Diploma in Environment and Pollution Management (PGDEPM), Post Graduate Diploma in Marketing Management (PGDMM), Post Graduate Diploma in Financial Management (PGDFM), Post Graduate Diploma in Animation (PGDA), Post Graduate Diploma in Textile (PGDT) Post Graduate Diploma in Interior Designing (PGDID)
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More diploma programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall be one year.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

4. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognized University or an equivalent body.

PGDCA - Passed the graduation course from any recognized University or its equivalent.

PGDHE - Passed the graduation course from any recognized University or its equivalent.

PGDRD - Passed the graduation course from any recognized University or its equivalent.

PGDRM - Passed the graduation course from any recognized University or its equivalent.

PGDFD - Passed the graduation course from any recognized University or its equivalent.

PGDIT - Passed the graduation course from any recognized University or its equivalent.

PGDEPM - Passed the graduation course from any recognized University or its equivalent.

PGDMM - Passed the graduation course from any recognized University or its equivalent.

PGDFM - Passed the graduation course from any recognized University or its equivalent.

5. Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 15 days of admission.
6. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

7. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications in news papers, on the University's website, notice board of the university and in other publicity media before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/

University's website/or the students will be informed directly of their admission after the last date of application.

- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

- 8. The post graduate diploma course in yearly system shall consist of:
 - a. Such courses (papers) as prescribed by the University.
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.

9. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

10. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit Lists

11. Merit list of first 10 candidates in the order of merit shall be declared at the end year end exams in each branch from amongst the candidates who have passed in one attempt.

Maximum Duration of Completion of Course

12. A candidate has to complete the entire course of diploma within a maximum period of two years from the session of first admission.

Examination Centers

13. University examination centers will be notified by the university.

General

14. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
16. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
17. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 28
ORDINANCE FOR ONE YEAR (SEMESTER)
POST GRADUATE DEGREE COURSES
MASTER OF BUSINESS MANAGEMENT (EXECUTIVE)

Course & Faculty

1. This ordinance shall be applicable to all one year post graduate degree courses except those for which the university has separate ordinances. These courses shall be run on semester system.
2. At present the degrees covers under this ordinance are Post Graduation Degree in Business Management (M.B.A.) Executive.
3. These courses are offered by the Faculty of Management after the approval of concerned Board of Studies and Academic Council.
4. More degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.
5. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

6. The duration of these courses of study shall extend over one year of two semesters.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Candidates seeking admission to these courses must have passed the Bachelor degree (Hons. /Pass) from any recognized University or an equivalent body with three years of work experience.
8. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

9. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- d. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- e. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The post graduate course in semester system shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

13. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
14. Branch wise final merit list shall be declared by the University only after the main examination of the second and final year for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all papers in single attempts.

Maximum Duration of Completion of Course

15. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

16. University examination centers will be notified by the university.

General

17. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
18. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
19. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
20. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 29**DIPLOMA IN PHARMACY (D.PHARMA)****1. ELIGIBILITY FOR ADMISSION:**

No Candidate shall be admitted to Diploma in Pharmacy unless he/she had passed examination of 10+2 in Science or the First Year of the three year degree course in Science (Physics, Chemistry, Biology and / or Mathematics including English as one of the compulsory subjects)

a) Pre-degree examination; any other qualification approved by the Pharmacy Council of India as equivalent to any of the above exam.

2. DURATION OF THE COURSE:

The duration of the course shall be for two academic years, with each academic year spread over a period of not less than one hundred and eighty working days in addition to 500 hours practical training spread over a period of not less than 3 months.

3. Admission of candidates:

The Diploma in Pharmacy Part -1 shall be made in order of merit or by 'Pre-Pharmacy Test' conducted in accordance with the scheme of Examinations and syllabus laid-down by the University.

4. Fees as per Ordinance No. 02**5. Course of Study:**

The course study shall be as per decision of Board of Management on the recommendation of Board of studies as per norms of Pharmacy Council of India

6. PRACTICAL TRAINING:

After having appeared in Part-I examination of Diploma in Pharmacy conducted by Board/University or other approved examination Body or any other course accepted as being equivalent by the Pharmacy Council of India, a candidate shall be eligible to undergo practical training in one or more of the following institutions namely: Hospitals/Dispensaries run by Central/State Government/Municipal corporations/ central Government Health scheme and Employees state Insurance scheme. A pharmacy, chemist and Druggist licensed under the Drugs and cosmetics Rules of State/ Govt, of India

7. Mode of examinations:

- a) Each theory and practical examination in the subject mentioned shall be of three hours duration. A candidate who fails in theory or practical examination shall reappear in such theory or practical paper(s) as the case may be. Practical examination shall also consist of viva voce (oral) examination.

- b) Award of sessional marks and maintenance of records:

A regular record of both theory and practical class work and examinations conducted in an institution imparting training for Diploma in Pharmacy Part-I and Diploma in pharmacy Part-II courses, shall be maintained for each student in the institution and 20 marks for each theory and 20 marks for each practical subject shall be allotted as sessional.

There shall be at least three periodic sessional examinations during each academic year.

The highest aggregate of any two performances shall form the basis of calculating sessional marks.

The sessional marks in practical shall be allotted on the following basis:

Actual performance in the sessional examination. 10

Day to day assessment in the practical class work. 10

- c) Minimum marks for passing the examination: A student shall not be declared to have passed Diploma in Pharmacy examination unless he/she secures atleast 40% marks in each of the subject separately in theory examination, including sessional marks and atleast 40% marks in each of the practical examination including sessional marks. The candidates securing 60% marks or above in aggregate in all subjects in a single attempt at the Diploma in Pharmacy (part-I) or Diploma in Pharmacy (part-II) examinations shall be declared to have passed in first class the Diploma in Pharmacy (part-I) or Diploma in Pharmacy (part-II) examinations, as the case may be. Candidates securing 75% marks or above in any subject or subjects provided he/she passes in all the subjects in single attempt, will be given distinction in that subjects(s).

- d) Eligibility for Promotion to Diploma in Pharmacy (Part - II): All candidates who have appeared for all the subjects and passed the Diploma in pharmacy part-I class. However failure in more than two subjects (each Theory paper or practical examination shall be considered as a subject) shall debar him/her from promotion to the Diploma in Pharmacy Part-II class. Such candidates shall be

examined in the failing subjects only at subsequent. A candidate who fails to pass D Pharm Part -1 exam, in four attempts shall not allowed to continue the course.

- e) Improvement of sessional marks: Candidates who wish to improve sessional marks can do so by appearing in two additional sessional examinations during the next academic year. The average score of the two examinations shall be the basis for improved sessional marks in theory. The sessional of practicals shall be improved by appearing in additional practical examinations. Marks awarded to a candidate for day to day assessment in the practical class, cannot be improved unless he/she attends regular course of study again.
- f) Certificate of passing examination. for Diploma in Pharmacy (part-II): Certificate of having passes the examination for the Diploma in pharmacy Part-II shall be granted by the Examining Authority to a successful student.
- g) Certificate of Diploma in Pharmacy: A certificate of Diploma in pharmacy shall be granted by the Examining Authority to successful candidate on producing certificate of having passed the Diploma in Pharmacy part-I and Part-II and satisfactory completion of practical training for Diploma in pharmacy (part-III).
- h) The chairman and at least one expert member of examining committee of the Examining Authority Concerned with appointment of examiners and conduct of pharmacy examination should be persons possessing pharmacy Qualifications.

8. Regarding Examination attendance, merit list etc.

As per Ordinance No. 5 of the University for this purpose

- 9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or In the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Dean/Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 30
Bachelor of Pharmacy
(B.Pharma)

Course & Faculty

1. This ordinance shall be applicable to the Graduate Degree leading to the Bachelors Degree of Pharmacy (B.Pharma) in the concerned Subject and Faculty.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

4. Bachelors Degree of Pharmacy shall be a full time Degree Programme. The duration of the course shall be of Eight semesters (Four years).
5. The candidate registered for B. Pharma programme shall not be permitted to join any other programme/course of this or any other university.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. Every applicant for admission to the First Semester of B. Pharma.
 - a. Shall have passed 10+2 examination or any other equivalent examination with Physics, Chemistry, Mathematics or Biology conducted by the MP Board of Secondary Education or any other board or university examination recognized as equivalent by the State Government of Madhya Pradesh.
 - b. Minimum qualification for direct admission to second year of B. Pharma. shall be first division in Diploma in Pharmacy from any institution

Admission Procedure

7. Admission under these courses will be made as follows:
 - a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the

academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

8. The Graduate Degree of Bachelor of Pharmacy (B.Pharm.) shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination. as prescribed, by the University from time to time.
9. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

10. The medium of instructions and examinations shall be either Hindi or English.

Merit Lists

11. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.

12. Final merit list shall be declared by the University only after the main examination of the Eighth and final semester for each degree, on the basis of the integrated performance of all the semesters. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

13. A candidate has to complete the entire course of graduate degree within a maximum period of Eight years from the session of first admission.

Examination Centers

14. University examination centers will be notified by the university.
15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

16. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
17. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
18. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

**ORDINANCE NO. 31
MASTER OF PHARMACY
(M. PHARMA)**

Course & Faculty

1. This ordinance shall be applicable to the Post Graduate Degree of Master of Pharmacy (M. Pharmacy) in the concerned Subject and Faculty.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

4. Master of Pharmacy shall be a full time Degree Programme. The duration of the course shall be of four semesters (Two years).
5. The candidate registered for M. Pharma programme shall not be permitted to join any other programme /course of this or any other university.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. Every applicant for admission to the First Semester of M. Pharma.
 - (a) 60% of B.Pharm marks with GPAT Score for GPAT qualified students.
 - (b) 60% of B.Pharm marks for Non- GPAT students.
 - (c) 55% of B.Pharm marks with minimum 2 years experience from the date of passing B.Pharm for Sponsored Candidates.
 - (d) 55% of B.Pharm marks for NRI/NRI Sponsored candidates.
 - (e) Any other qualification as laid down by AICTE/PCI.
 - (f) Candidates belonging to SC/ST/OBC categories will get a relaxation of 10% in the qualifying marks as mentioned above.

Admission Procedure

7. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

- 8. The Post Graduate Degree of Master of Pharmacy leading to the Degree of Masters of Pharmacy (M.Pharma.) shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
- 9. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change

number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

10. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Maximum Duration of Completion of Course

11. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

12. University examination centers will be notified by the university.
13. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

14. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
15. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
16. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 32**ORDINANCE FOR FIVE YEAR (TEN SEMESTER) INTEGRATED COURSES****(INTEGRATED MASTER PHARMACY DEGREE)****Course & Faculty**

1. This ordinance shall be applicable to the Integrated Graduate and Post Graduate Degree of Master of Pharmacy leading to the Integrated Degree of Masters of Pharmacy (I.M.Pharma.) in the concerned Subject and Faculty.
 - a. These programmes are offered by the Faculty of Pharmacy after the approval by the Board of Studies and Academic Council.
 - b. More branches can be offered under this ordinance on the recommendations of the Board of Studies.
 - c. More degree programme can also be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.
3. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
4. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

5. The duration of these courses of study shall extend over Five-year (ten semesters).

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. Every applicant for admission to the First Semester of B. Pharma.
 - a. Shall have passed 10+2 examination or any other equivalent examination with Physics, Chemistry, Mathematics or Biology conducted by the MP Board of Secondary Education or any other board or university examination recognized as equivalent by the State Government of Madhya Pradesh.
 - b. Minimum qualification for direct admission to second year of B. Pharma. shall be first division in Diploma in Pharmacy from any institution

c. Admission to NRI Candidate

Non-Resident Indian (N R I) candidates shall also be eligible for admission to I.M.Tech. as according to the directives of the Government of Madhya Pradesh provided they satisfy with the criterion of clause 6(a) above.

Admission Procedure

7. Admission under these courses will be made as follows:

- (i) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
- (ii) The University may conduct its own entrance examination for admission to its engineering courses and prepare the merit list on the basis of exam result.
- (iii) The University may prepare merit list of candidates who have applied for admission on the basis of merit list prepared by State Level / National Level Authority for admissions to B.Pharma.
- (iv) The University may prepare merit list based on clause 6(a).
- (v) List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly.
- (vi) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (vii) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

8. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Branch Distribution

9. Admission to the particular branch of study shall be as decided by the Admission Board on the basis of counseling/personal interview.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit List

10. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
11. Final merit list shall be declared by the University only after the main examination of the eighth and final semester for each degree, on the basis of the integrated performance of all the semester. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Course Structure

12. The I.M.Pharma. courses in semester system shall consist of:
 - i. Such courses (papers) as prescribed by the University
 - ii. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - iii. Such scheme of examination as prescribed, by the University from time to time.
13. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Maximum Duration of Completion of Course

14. A candidate has to complete the entire course of I.M.Pharma degree within a maximum period of Ten years from the session of first admission.

Examination Centers

15. University examination centers will be notified by the university.
16. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

17. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
18. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
19. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 33**BACHELOR OF LAWS (LL.B.)**

The Ordinance shall be applicable to candidates for Bachelor of Law (LL.B) degree

1. ADMISSION:-

- 1.1 The qualifying examination for candidates in Law shall have obtained 50% marks at Bachelor level. The admission will be on merit basis and other qualification as decided by Board of Management of University for SC & ST the minimum percentage for admission will be 45 % To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for- admission. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list. The weight age for girls shall be 5% of marks obtained in qualifying examination.

Provided that the admission criteria shall be as per the norms of BCI.

- 1.2 A candidate who after having passed the final examination for the Bachelor's degree in Arts, Science, Commerce, Agriculture, Engineering, Medicine or Veterinary & Animal Husbandry of the University or degree of any other University recognized by the University as equivalent thereof shall be admitted to the programme.

2. EXAMINATION:-

- 2.1 There shall be the following three examinations for the Degree of Bachelor of laws, viz;-

- 1) LL.B (Part -1) Examination 1st & 2nd Semester
- 2) LL.B (Part - It) Examination 3rd & 4th semester
- 3) LL.B (Part - Hi) Examination 5^m & 6th semester

- 2.2 Examination; Prosecution of a course of study for one academic year means at least 75 % attendance of the lectures and tutorials held in an academic session.

The deficiency in attendance, if any, in the case of a student, may be condoned in accordance with the provisions of ordinance of the University in this behalf,

- (i) The strength as a section in a law class shall not exceed 80 student in any class.

3. Rules for. promotion to the next semester and higher class of 3YDC:

- (i) From, odd semester to even semester:
- (ii) A candidate who has appeared in the odd-semester of any particular year shall be promoted to an even Semester of that year (i.e. from I to II, from III to IV and from V to VI Semester) irrespective of failing in any number of theory and practical examination of that semester.
- (iii) From, even semester to odd semester: A candidate shall be entitled to carry a backlog of papers for his promotion from even semester to odd semester of next academic sessions, as under:-
 - (a) A backlog of two papers (Theory and/or Practical) for his promotion from Second Semester of LL.B. First Year to Third Semester of LL.B. Second Year.
 - (b) A backlog of four papers (Theory and/or Practical) (inclusive) backlog of two papers of LL.B. First Year) for his promotion from Fourth Semester of LL.B. Second Year to Fifth Semester of LL.B. Final/Third year.
- (iv) The minimum passing marks in each, paper shall be 40 marks and passing marks in aggregate shall be 50 percent of that Semester Examination.
- (v) A candidate shall be allowed to carry a particular semester if he has acquired minimum passing marks in all the papers of that semester and has failed in aggregate by reason thereof, such a candidate shall be allowed to reappear in semester examination in any number of papers of his choice in which he has acquired minimum passing marks in that semester in order to pass in aggregate in such semester examination but shall not be allowed to reappear in any paper in which he has already acquired passing marks, that is 50% or more marks.
- (vi) A candidate shall not be permitted to appear/reappear in any examination or any paper in which he has been declared pass by the university for any purpose whatever.

4. Ex-studentship:

Subject to the general rule of promotion, from odd Semester to even Semester, a candidate shall become ex-student of LL.B. First Year, LL.B. Second Year and LL.B. Third/Final Year as under:

- (a) Ex student in LL. B. First Year- If he carries backlog of three or more papers in First and/or Second Semester of LL. B. First Year.
- (b) Ex-student in LL. B. Second Year - if he carries backlog of three or more papers in Third and/or Fourth Semester of LL.B. Second Year.
- (c) Ex-student in LL. B. Third/Final Year - If he carries a backlog of any paper. in Fifth and Sixth Semester of LL. B. Third/Final Year.

5. A candidate failing in aggregate in any semester and carrying any semester by reason thereof in LL.B First Year, LL.B. Second Year and/or LL.B. Year or after the declaration of his result of Sixth Semester of LL.B. Third/Final Year shall also be deemed to be, an Ex-student. He shall be entitled to pass the, backlog of semester for passing in aggregate.
6. Revaluation of answer books shall be allowed as per provision of ordinance No. 6 of University.
7. The subjects and papers for each year of LL.B. shall be prescribed by the Faculty of Law on the recommendations of the Board of Studies. Unless otherwise provided each paper will carry 100 marks and will be of 3 hours duration.4
8. If not provided otherwise the candidates will have to pass separately in written papers and practical.
9. The minimum passing marks in each years examination shall be 50 percent in the aggregate of all the papers and 40 percent marks in each individual paper. Division to successful candidates for the LL. B. degree will be assigned at the end of Final Year Examination on the basis of the aggregate. The total marks obtained by him at the LL. B. I Year; II Year and Final Year Examinations i.e. all Six Semesters as under:
 First Division 60 percent or above of the aggregate marks
 Second Division 50 percent or above of the aggregate marks
 Note (i) No third division shall be awarded
 (ii) Candidates who obtain 75 percent or more marks in aggregate shall be declared to have passed the LL B degree course in First Division with distinction.
 (iii) V.C. Grace mark as per rule can be awarded.
10. For each paper there shall be lecture classes for at least 24 hours per week.
11. Candidates appearing for the LL.B. Examination shall have the option of answering questions through the medium of Hindi. (Devnagri Script) or English..
12. In order to be successful in any of the L.L.B part I the L.L.B part II and the L.L.B part III examination an examination must obtain at least 36 % marks in each theory paper as also separately than tutorial work, practical Training etc. besides obtaining at least 48 % marks in the aggregate of all theory papers and tutorial work & practical Training etc.
13. Supplementary Examination and provision of grace mark shall be as per decision of Board of Management on the recommendation of Board of Studies.
14. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 34
MASTER OF LAWS (LL.M.)

Course & Faculty

1. This ordinance shall be applicable to the Master Degree leading to the Master of Law (LL.M) degree.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

4. Master of Law (LL.M) degree. shall be a full time Degree Programme. The duration of the course shall be of Two years.
5. The candidate registered for Master of Law (LL.M) programme shall not be permitted to join any other programme/course of this or any other university.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

6. The qualifying examination for candidates in Law shall have obtained 50% marks at Bachelor of Law (LL.B.). The admission will be on merit basis and other qualification as decided by Board of Management of University for SC & ST the minimum percentage for admission will be 45 % To determine the merit for admission of such candidates who have secured equal marks in the qualifying examination, the percentage of marks secured by the candidate at the intermediate or equivalent examination will be the determining factor of merit for- admission.
7. If the marks obtained at the intermediate or equivalent examination by two or more candidates are the same, in that case the candidates senior in age will get preference in the merit list.
8. Provided that the admission criteria shall be as per the norms of BCI.

Admission Procedure

9. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per its convince at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The Master Degree of Master of Law (LL.M) shall consist of:

- a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
11. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Maximum Duration of Completion of Course

13. A candidate has to complete the entire course of graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

14. University examination centers will be notified by the university.
15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

16. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
17. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
18. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO.35**FIVE YEAR LAW COURSE BA. L.L.B.(HONS) / B.COM. L.L.B.(HONS)****(SEMESTER SYSTEM)**

This Ordinance shall be applicable to candidates admitted for Five year Law Course
BA.L.L.B.(Hons)

General Rules:-

This Ordinance shall be applicable to candidates admitted for five year Law course BA.L.L.B
(Hons) degree/B.Com.LLB. (Hons)

1. The Degree of Bachelor of law B.A.LLB. (Hons)/B.Com.LLB. (Hons) shall comprise a course of study spread over a period of five academic years
2. (a) Candidate seeking admission to the B.A.LLB. (Hons) degree must have passed an examination in 10+2 course of examination in any discipline of MP. Board of Secondary Education or any equivalent Examination from recognised Board with 50% marks. However for SC&ST candidates/ disabled, the aggregate marks will be 45%. NRI can be admitted directly on the basis of overall academic records & preference will be given to SAARC and developing countries with securing minimum 50% marks in aggregate, Candidate seeking admission to B.Com.LLB. (Hons) degree must have passed an examination in 10+2 course of examination with commerce discipline of MP. Board of Secondary Education or any equivalent Examination from recognised Board with 50% marks. However for SC&ST candidates/ disabled, the aggregate marks will be 45%. NRI can be admitted directly on the basis of overall academic records & preference will be given to SAARC and developing countries with securing minimum 50% marks in aggregate.
- (b) Duration of Course shall be of five Years spread to 10 Semester
3. Rules for promotion to the next semester and higher class of Five year degree course :-
 - I. From odd semester to even semester:
A candidate shall who has appeared in the odd semester examination in any particular year shall be promoted to an even semester of the year, irrespective of failing in any number of theory paper and practical examination of that semester.
 - II. From even semester to odd semester:
A candidate who has appeared in the even semester examination in any particular year shall not be promoted to next semester and higher class, if he carries a backlog of more than two papers.
4. The minimum passing marks of each paper (Theory and Practical) shall be 40 marks and passing mark in aggregate (Theory and Practical) shall be 50%

5. The subjects and papers for each year of B.A.LLB. (Hons)/B.Com.LLB. (Hons) shall be prescribed by the faculty of Law on the recommendation of the Board of study. Unless otherwise provided each paper will carry the written exam of 80 marks and internal assessment of 20 marks. The candidate will have to pass separately in written papers and internal assessment.
6. The minimum pass marks in each year examination shall be 50% in aggregate of all the papers and 40% marks in each individual paper. Division to successful candidate for the B.A.LLB. (Hons)/B.Com.LLB. (Hons) degree will be assigned from total marks obtained at the B.A.LLB. /B.Com.LLB. First year, Second year, Third year, Fourth year and Final year examinations i.e. all ten semesters as under.

FIRST DIVISION WITH DISTINCTION: 75% more

FIRST DIVISION: 60% or above of the aggregate marks.

SECOND DIVISION: 50% or above of the aggregate marks.

7. Candidate appearing for B.A.LLB. (Hons)/B.Com.LLB. (Hons) examination shall have to answer the question in English or Hindi medium.
8. The rules are subject to change in accordance with the directives of Bar Council of India and instructions issued by Department of Higher. Education, Govt, of M.P. from time to time shall be adopted and notified by the University
9. Regarding Attendance, merit list, condonation of deficiency etc will be as per Ordinance of University from time to time for this purpose.
10. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 36
DIPLOMA IN EDUCATION (D.ED.)
AND
DIPLOMA IN ELEMENTARY TEACHER EDUCATION D.El.Ed.

This Ordinance shall be applicable to candidates admitted to Diploma in education (D.Ed. / D.El.Ed.)

1. ADMISSION:-

A candidate who passed 10+2 examination or any other equivalent examination shall be eligible for admission

2. The Duration of Course will be 2 years
3. The fees shall be as per Ordinance No. 02.
4. For both the previous and final examination a candidate will be declared successful if she/he obtains at least 36% of the aggregate mark in all subject. The examinee must pass separately in both theory and practical No division will be assigned for the result of the previous examination. The division in which a candidate is placed shall be determined on the basis of aggregate of marks obtained in both the D.Ed. / D.El.Ed. Previous and Final Exams.
5. Successful candidate who obtain 60% or more of the aggregate shall be placed in the first division. Those obtaining less than 60% but not less than 48% will be placed in the Second division. All these successful candidates obtaining less than 48% placed in the Third division. Candidates obtaining less than 36% will be declared failed.
6. The details of courses for 2 year D.Ed. / D.El.Ed., will be decided by Board of Management on the recommendation of Board of Studies & Academic Council.
7. The other rules regarding attendance, examination, etc maximum duration of course will be as per Ordinance of University from time to time for this purpose. Provided further that all the norms laid down by NCTE and Govt, of M.P. shall be followed.
8. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any. Or all the Dean/Directors of the Schools. The decision of the Vice-Chancellor shall be final.
9. University examination centers will be notified by the university.
10. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
11. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

12. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
13. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 37

TWO YEAR DIPLOMA IN PRIMARY EDUCATION (DPE)

This ordinance shall be applicable to candidates for two years diploma in primary education (DPE)

1. Duration

The duration of the programme shall be of two academic sessions / years. The commencement and completion of the programme shall be so regulated that two long spells of vacation (summer /winter /staggered) are available to the learners for guided / supervised instruction and face to face contact sessions.

2. Qualification

Candidates seeking admission to these course must have passed.

- a. Senior Secondary (Class XII) or equivalent examination passed
- b. Two years teaching experience in a Government/ Government recognized Private primary / elementary school.

3. Admission procedure

Admission under these Courses will be made as follows:

- a) The University will issue admission notification in news papers, on the University's website, notice Board of the University and in order publicity media before the start of every cycle.
- b) List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University's website/or the student will be informed directly of their admission after the last date of application.
- c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission the provisional admission granted to him will be cancelled.

d) The application from may be rejected due to any of the following reasons:-

- The candidates does not fulfill the eligibility conditions
- The prescribed fees is not enclosed
- The application from is not signed by the candidate and his/her parent guardian, wherever required
- Supporting documents for admission are not enclosed.

e) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.

f) Admission rules as farmed by the University shall be applicable for all admission From time to time. Other norms laid down by State Council of Paramedical Courses shall also followed

4. Academic Year

As Per Ordinance No 02

5. Intake & Fees

As Per Ordinance No 02

6. Course Structure

6.1 The Diploma in Primary Education (DPE) course shall consist of:

- (a) Such course (papers) as prescribed by the University
- (b) Such job internship, lab work, practical, in plant training, projects etc. as may be Prescribed by the University and
- (c) Such scheme of examination as presided, by the University from time to time.

6.2 The course curriculum of the course shall be approved by the concerned Board of Studies and the Academic Council of the University.

7. Medium of Instruction and Examination

The medium of Instruction and examination shall be either Hindi or English

8. Examination Scheme

As per Ordinance No. 5

9. Promotion to Next Year & Failed Candidate

A candidate may provisionally continue his/her studies in second year after the examination of the first year in which he/she appeared is over.

If a candidate fails in not more than one paper in the first examination but clears all the remaining papers of that examination. He/she will be allowed to be appear in the supplementary examination, which shall be conducted keep the term (ATKT) and promoted to the next year. Candidates shall be conducted within 45 days of the

declaration of the result. After clear that paper the student is allowed to promote in the second year.

Provided further, that if a candidate fails in more than one paper in first year examination, he/she may be allowed to appear as an ex-student in the next examination of the same year.

A candidate will be awarded degree only in the year when he/she clear all the a papers of both the year.

10. Allocation of Division

As per Ordinance No, 5

11. Merit List

As per Ordinance No. 5

12. Maximum Duration of Completion of Course

A Candidate has to complete the entire course of Diploma in Primary Education (DPE) within a maximum period of four year from the session of first admission.

13. University examination centers will be notified by the University.

14. In matters of admission, attendance, and examination and in all other matters not provided in this Ordinance, the course shall be governed by the provision of the relevant ordinance of the same in the University so far as they are not inconsistent with the provision of this ordinance.

15. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the-event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Dean/ Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO.38

BACHELOR OF EDUCATION (B.ED.)

The Ordinance shall applicable for the award of Bachelor of education (B.Ed) degree

1. The Duration of Degree of Bachelor of Education of the University shall spread over one academic year.
2. A Person who has obtained a Bachelor's degree of the University or a degree recognized as equivalent therefore for the purpose, securing in, at least 50% marks(5% relaxation for SC/ST/OBC) or a grade/standard equal to it shall be eligible for admission to the course leading to the Examination for the Degree of Bachelor of Education

Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral on both for selection of candidates for admission to the B.Ed, class in Colleges or in Teaching Department of University, as deemed necessary.

3. Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for B.Ed, training in the institution maintained by it, the requirement of division or Grade as prescribed by para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the director /Principal of the institution concerned.

Provided further that all norms with respect to admission eligibility and teaching laid down by NCTE and that of State Government shall be followed

4. Candidates intending to present themselves at the examination shall submit through the Principal of the College, their applications on prescribed forms, so as to reach the Registrar by the date fixed for the purpose, together with the fees as required by the rules in force for the time being and produce the following certificates from the Principal of the college, viz: Certificates.

- (i) Of good conduct
- (ii) Of fitness to appear at the examination.
- (iii) Of having completed regular course of study by attending at least the minimum number of classes/ practices as required by para 3 above

5. (a) The examination shall consist of two parts , namely :-

- (i) Part I – theory
- (ii) Part II - Practical and sessional.

(b) The scope of studies in different papers shall be such as are prescribed by the Academic council, the Board of Studies and the Faculty of Education and published by a notification.

- (c) (i) The written part of the examination shall be held after end of teaching days satisfying the criteria be notified by the Registrar in advance.

(ii) The practical part of the examination shall be arranged by the Principal or the Head of the Department of Education, as the case may, before the written examination by such date as may be directed by the Registrar from time to time.

- (d) Practical & sessional work shall be as per decision of Board of Management of the University

6. Division

(a) Examinees obtaining 40% or more but less than 50 % marks shall be placed in Third Division,

(b) Examinees obtaining 50% or more but less than 60% marks shall be placed in Second division.

(c) Examinees obtaining 60% or more marks shall be placed in First division.

7. The Principal of a College providing courses of B.Ed, degree shall send the statement of marks obtained by the students of his college in theory & practical to the Registrar

Supplementary of Examination

8. Candidates who are eligible to appear as supplementary candidates under the provision shall have to clear the supplementary in next three attempts immediately
 - (a) An examinee who after having appeared in the examination but fails in not more than two papers and by not more than three marks but secures the minimum aggregate marks prescribed for a pass, shall be entitled to a grace up to three marks in order to pass the examination.
9. The Vice Chancellor may condone the deficiency of two marks in case a candidate failing or missing a division by two marks subject to the condition that that where the deficiency of two marks is so condoned it shall nowhere.
10. The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date when the theory examination was completed publish the results of the examination by announcing the roll nos. and names of successful candidates.
11. In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.

Examination Centers

12. University examination centers will be notified by the university.

General

13. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
14. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
15. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
16. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 39**DEGREE OF MASTER OF EDUCATION REGULAR COURSE (M.ED.)**

The Ordinance shall be applicable for the award of Master Of Education (M.Ed.) Course.

1. Eligibility for admission

- i) A person who has passed examination of Bachelor Degree of University and has hereafter passed B.Ed with 50% from this university or any recognized University, shall, be eligible for admission to the examination for the degree of Master of Education.
- ii) Relaxation of 5% for SC/ST/OBC candidates as per government norms.
- iii) The candidate shall be granted admission according to approved rules of the University.

2. Duration of the course

The courses of Instructions for the Degree of Master of Education, Regular courses of this University shall be of one academic year.

3. Mode of Instruction

- i) The course of study shall include learning and teaching through Regular.
- ii) Instructions shall be imparted through lecture programmes, supplemented with written assignments, lesson packages and contact programmes.
- iii) Medium of instructions shall be Hindi/English.

4. Assignments

- i) During the period, assignments and lesson packages will form the study of the programme.
- ii) Completed assignments shall be deposited by the candidate in the intervening months, assignments will serve as feedback and will be counted towards internal assessment in each paper.
- iii) The whole course in each paper will be divided into a number of units which shall be supplied to the candidate from time to time.

5. Scheme of Examination

- i) The scope of studies in different papers shall be such as is prescribed by SVN University.
- ii) The following shall be the scheme of examinations:

| | |
|------------------------------|------------|
| Part I- Theory (five papers) | 500 marks, |
| written assignments | 100 marks. |
| Part II-Dissertations | 100 marks |
| Viva Voce | 100 marks |

Total**800 marks**

iii) Details of the scheme are as follows

Scheme of Examination**(A) Part 1- Theory**

| Paper | Written Assignment | Theory Max. | Marks Min. | Marks of passing |
|--------------|--------------------|-------------|------------|------------------|
| I | 20 | 100 | 120 | 40 |
| II | 20 | 100 | 120 | 40 |
| III | 20 | 100 | 120 | 40 |
| IV | 20 | 100 | 120 | 40 |
| V | 20 | 100 | 120 | 40 |
| TOTAL | 100 | 500 | 600 | 200 |

(B) Part II

| | | | |
|--------------|------------|------------|-----------|
| Dissertation | 100 | 100 | 40 |
| Viva Voce | 100 | 100 | 40 |
| Total | 200 | 200 | 80 |

iv) A candidate must secure minimum pass marks in. A & B part separately. Division will be awarded on the basis of marks obtained in Part I & part II taken together on the following basis:

| | |
|--------------|----------------------|
| I Division | 60% & above |
| II Division | 50 % & less than 60% |
| III Division | 40% & less than 50% |

v) Viva Voce examination will be conducted by a Board of two examiners appointed by the University, one of whom shall be the guide for dissertation as far as possible.

- vi) Assignments and dissertation relating to Part 1 & II of the examination will have to be submitted before the theory examination.
- vii) The Viva Voce examination shall be arranged by the University after" the theory examination.
- viii) The merit list of candidates securing first 10 positions in the first division will be notified by the University.

6. Ex- students

- i) A candidate failing in either or both of the two parts may, reappear as an Ex-student, In the part *concerned* or in the whole as the case may be, at a subsequent examination without being required to undergo regular course of studies again, subject to his/her complying with the provisions of ordinance and regulations of SVN University from time to time.. Provided that such advantage of appearing at the examination as Ex-student shall be admissible for a period of two years from the date when the candidate had appeared at the examinations as a regular candidate.
- ii) An Ex-student seeking permission for re-admission to a subsequent examination shall submit his/her application on prescribed form indicating the papers and parts of the examination intended to appear to the VICE CHANCELLOR, before the date fixed for the purpose together with such fees and documents as are required of him/her and he/she shall be governed by the provisions of all relevant ordinance of the University.
- iii) Marks of Internal assessment if they are above the minimum prescribed for a pass, shall be brought forward for the purpose of results at the subsequent examination.

7. Fees of the course

As per Ordinance No. 02

8. In all matters pertaining to the course, the decision of the Vice-chancellor of the University shall be final and as per Ordinance of the University for this purpose. Provided the norms laid down by NCTE and M.P. Govt, shall be the binding to the University

9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 40**ORDINANCE FOR FOUR YEAR (YEARLY)****INTEGRATED GRADUATE DEGREE COURSES****Course & Faculty**

1. This ordinance shall be applicable to all four years integrated graduate degree courses except those for which the university has separate ordinances. These courses shall be run on yearly system.
 - a. At present the degrees covered under this ordinance are Integrated Bachelor of Arts (B.A.) & Bachelor of Education (B.Ed.), Bachelor of Science (B.Sc.) & Bachelor of Education (B.Ed.), Bachelor of Commerce (B.Com) & Bachelor of Education (B.Ed.)
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over Four-years.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

4. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.

- Passed 10+2 exam with any subject

Candidates appearing for the 12th examination and awaiting for their results can apply.

They will have to provide proof of passing the examination within 30 days of admission.

Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

5. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications and process as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

6. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

7. The Integrated under graduate & post graduate course in semester system shall consist of:
- a. Such courses (papers) as prescribed by the University

- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
8. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

9. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit List

10. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year from amongst the candidates who have passed in one attempt.

Maximum Duration of Completion of Course

11. A candidate has to complete the entire course within a maximum period of Eight years from the session of first admission.

Examination Centers

12. University examination centers will be notified by the university.
13. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

14. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
15. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
16. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO.41**BACHELOR OF PHYSICAL EDUCATION (B.P.ED.)**

The Ordinance shall be applicable for the award of Bachelor of Physical education (B.P.Ed.) degree. The Duration of Degree of Bachelor of Physical Education of the University shall spread over one academic year.

1. A Person who has obtained a Bachelor's degree of the University or a degree recognized as equivalent therefore for the purpose, shall be eligible for admission to the course leading to the Examination for the Degree of Bachelor of Physical education (B.P.Ed.) degree.
2. Provided that the Vice Chancellor may, with a view to maintain a uniform standard, prescribe such further tests, written, oral or both for selection of candidates for admission to the Physical education (B.P.Ed.) degree, class in Colleges or in Teaching Department of University, as deemed necessary.
3. Provided further that in the case of untrained teachers in Government schools, sponsored by the Government for Physical education (B.P.Ed.) degree, training in the institution maintained by it, the requirement of division or Grade as prescribed by para 2 above may be relaxed by the Vice Chancellor, on the recommendation of the director /Principal of the institution concerned.
4. Provided further that all norms with respect to admission eligibility and teaching laid down by NCTE and that of State Government shall be followed
5. Candidates intending to present themselves at the examination shall submit through the Principal of the College, their applications on prescribed forms, so as to reach the Registrar by the date fixed for the purpose, together with the fees as required by the rules in force for the time being and produce the following certificates from the Principal of the college, viz: Certificates.
 - (i) Of good conduct
 - (ii) Of fitness to appear at the examination.
 - (iii) Of having completed regular course of study by attending at least the minimum number of classes/ practices as required by para 5 above
6. (a) The examination shall consist of two parts , namely :-
 - (i) Part I - theory
 - (ii) Part II - Practical and sessional.

(b) The scope of studies in different papers shall be such as are prescribed by the Academic council, the Board of Studies and the Faculty of Education and published by a notification.

(c)(i) The written part of the examination shall be held after end of teaching days satisfying the criteria be notified by the Registrar in advance.

(ii) The practical part of the examination shall be arranged by the Principal or the Head of the Department of Education, as the case may, before the written examination by such date as may be directed by the Registrar from time to time.

(d) Practical & sessional work shall be as per decision of Board of Management of the University

7. Division

- (a) Examinees obtaining 40% or more but less than 50 % marks shall be placed in Third Division,
- (b) Examinees obtaining 50% or more but less than 60% marks shall be placed in Second division.
- (c) Examinees obtaining 60% or more marks shall be placed in First division.

8. The Principal of a College providing courses of Physical education (B.P.Ed.) degree, shall send the statement of marks obtained by the students of his college in theory & practical to the Registrar

Supplementary of Examination

- (a) Candidates who are eligible to appear as supplementary candidates under the provision shall have to clear the supplementary in next three attempts immediately
 - (b) An examinee who after having appeared in the examination but fails in not more than two papers and by not more than three marks but secures the minimum aggregate marks prescribed for a pass, shall be entitled to a grace up to three marks in order to pass the examination.
9. The Vice Chancellor may condone the deficiency of one mark in case a candidate failing or missing a division by one marks subject to the condition that that where the deficiency of one mark is so condoned it shall nowhere
10. The Registrar of University shall as soon as possible after the examination but not later than the 60th day from the date when the theory examination was completed publish the results of the examination by announcing the roll nos. and names of successful candidates.
11. In the notification declaring results of the examination names of successful candidates who secure First division separately in each of part of examination shall be arranged in order of merit.
12. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors/Dean of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO.42**BACHELOR OF PHYSICAL EDUCATION (B.P.E.)****(THREE YEAR DEGREE COURSE)**

This Ordinance shall be applicable to candidates admitted to Bachelor of Physical Education (B.P.E.) Duration of course will be 3 years each year shall be of 2 semesters.

1. Admission:-

A candidate who after passing his Higher Secondary (10+2) Examination in any discipline of M.P. Board of Secondary Education or any examination from a recognised Board shall be admitted to the B.P.E., first Year Examination.

2. Fees of the course shall be as per Ordinance No. 02.
3. For all B.P.E., first, second and third year examinations a candidate will be declared successful if He/She obtains at least 33% of the aggregate marks in the subject, the examinee must pass separately in both theory and practical examinations. No division will be assigned in the result of the B.P.E.. First and Second Year examinations. A division in which a candidate is placed shall be determined on the basis of aggregate of marks obtained in all three years i.e. B.P.E.. First, B.P.E.. Second and B.P.E.. Third Year examinations consisting of six semester
4. A successful candidate who obtains percentage of marks between 33% to 45% shall be placed in Third division, those who obtain between 45% to 60% of marks shall be placed in second division and those candidate who obtain 60% or above percentage of marks placed in first division.
5. The details of courses for 3 year B.P.E semester wise, will be decided by Board of Management on the recommendation of Board of Studies & Academic Council from time to time.
6. Regarding Attendance, merit list, consolation of deficiency etc will be as per Ordinance of University from time to time for this purpose.

Examination Centers

7. University examination centers will be notified by the university.

General

8. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
9. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
10. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
11. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 43**MASTER OF PHYSICAL EDUCATION (M.P.ED.)**

This Ordinance shall be applicable to candidates admitted to Master of physical education (M.P.Ed.)

1. ADMISSION:-

A candidate who, after taking his bachelor's degree of Physical Education of the University or at any recognized university of India or any other examination, equivalent of the B.P.Ed, degree of the University shall be admitted to for the degree of Master of Physical Education.

2. The Duration of Course will be 2 years spread to 4 semesters
3. The fees shall be as per ordinance No. 02.
4. For both the previous and final examination a candidate will be declared successful if she/he obtains at least 36% of the aggregate mark in all subject. The examinee must pass separately in both theory and practical No division will be assigned for the result of the previous examination. The division in which a candidate is placed shall be determined on the basis of aggregate of marks obtained in both the M.P.Ed. Previous and Final Exams.
5. Successful candidate who obtain 60% or more of the aggregate shall be placed in the first division. Those obtaining less than 60% but not less than 48% will be placed in the Second division. All these successful candidates obtaining less than 48% placed in the Third division. Candidates obtaining less than 36% will be declared failed.
6. The details of courses for 2 year M.P.Ed, will be decided by Board of Management on the recommendation of Board of Studies & Academic Council.
7. The other rules regarding attendance, examination, etc maximum duration of course will be as per Ordinance of University from time to time for this purpose. Provided further that all the norms laid down by NCTE and Govt, of M.P. shall be followed.

Examination Centers

8. University examination centers will be notified by the university.

General

9. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
10. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
11. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
12. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 44
DIPLOMA AND CERTIFICATE COURSE IN VARIOUS VOCATIONAL TRADERS
AND SKILLS

1. Preamble

University shall impart Various Course in Vocational Traders & Skill Development for gainful employment generation to rural youth. The course will lead for the award of Diploma and Certificates. The candidates will be given quality technology knowledge and practical training in different courses. The Diploma and Certificate with sound knowledge shall develop a candidate as a profitable entrepreneur.

2. Course & Faculty

(a) This ordinance shall be applicable to the Diploma and Certificate courses in various Vocational trades and skills. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council list of courses are as per Ordinance No. 1.

3. Duration

The Duration for the courses will vary from 3 months to 12 months as per Ordinance No 01

4. Intake & fees

(a) As per Ordinance No. 02

5. Courses and Eligibility

The Eligibility of candidates for different courses will be as per ordinance No.1

6. Admission Procedure

Admission under these Courses will be made as follows:

- a) The University will issue admission notification in news papers, the University's website, notice Board of the University and publicity in media before the start of every cycle.
- b) List of candidates provisionally selected for admission/ shortlisted based on merit will be displayed on the notice Board of the University/ University website/or the student will be informed directly of their admission.
- c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however must produce the previous year mark sheet/school/college certificates as a proof of required eligibility criteria. The candidates so admitted shall have to be present mark sheet of the qualifying examination within a

month of the due date of admission the provisional admission granted to him will be cancelled.

- d) The application from may be rejected due to any of the following reasons:-
- The candidates does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed
 - The application from is not signed by the candidate and his/her parent guardian, wherever required
 - Supporting documents for admission are not enclosed.
- e) Enrollment/ Registration number will be assigned to the student by the University after verification & submission of all the necessary document /fees.
- f) Admission rules as farmed by the University shall be applicable for ail admission from time to time,

7. Course Structure

The diploma & certificate courses in various vocational trades and skills shall consist of:

- a) Such course (paper) as prescribed by the University
- b) Such job internship , lab work, practical, in-plant training, project etc. as may be prescribed by the University and
- c) Such scheme of Examination as prescribed by the Board of Management of University from time to time.
- d) The Course curriculum of each course shall be based on recommendation of the academic council of the University. The Academic council of the University on the Recommendation of the concerned Board of Studies may change number of paper and / or marking scheme of the course after the due approval of Vice Chancellor
- e) If required in a programme a student shall be requires submitting a project report based on the areas of his/ her specialization. The project report certified by the *concerned* organization and the concerns coordinator / teacher shall be submitted in one copy to the registrar if the University for evaluation.

8. Medium of Instruction and Examination

The medium if instruction and examination shall be either Hindi or English.

9. Examination Scheme

- (a) Each Student shall have to appear in the examination of theory/ practical and continuous internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each.)
 - Main examination will carry 70 percent marks.
 - For passing the examination the candidate that be required to secure at least 36% marks in University examination separately in the term-end theory, practical and Internal Assessment in each on the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
 - There will be an external examiner to evaluate the project report. The minimum passing marks for project work will be 50%
- (b) Each certificate program shall have one theory and one practical paper. The Diploma course may have than one theory / practical papers that are decided by the concerned Board of Studies for each course.

10. Allocation of Division

The Division shall be awarded on the basis of Marks obtained in Internal Assessment and University examination (*Theory* and Practical Both). taken together.

| | |
|--------------------------------|-----------------|
| 60% or above | First Division |
| 48% or above but less than 60% | Second Division |
| Above 40% but less than 43% | Third Division |

11. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 45
FOUR YEAR DEGREE COURSE
BACHELOR OF SCIENCE (AGRICULTURE)

Course & Faculty

1. This ordinance shall be applicable to the Four Year Bachelor Degree in Science (Agriculture).
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

4. The duration of these courses of study shall be Four Year following the norms of ICAR.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

5. Candidates seeking admission to these courses must have passed 10+2 with Science Stream or Agriculture Stream from any recognized Board or an equivalent body/ ICAR.

Admission Procedure

6. Admission under these courses will be made as follows:
 - a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous

year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

- 7. The Four Year Degree shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects, etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
- 8. The course curriculum of each course following the norms of ICAR shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor but in any case norms of ICAR should not be violated.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

9. The medium of instructions and examinations shall be either Hindi or English.

Maximum Duration of Completion of Course

10. A candidate has to complete the entire course of Post Graduate Degree within a maximum period of Eight years from the session of first admission.

Examination Centers

11. University examination centers will be notified by the university.
12. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

13. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
14. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
15. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. - 46

PARAMEDICAL COURSES

This Ordinance shall be applicable to candidates appearing for Paramedical courses.

1. Duration of Course –

| | |
|--|--------|
| Diploma In Medical Lab Technician (DMLT) – | 2 Year |
| Diploma In Paramedical Course - E.C.G. Technician- | 1 Year |
| Certificate in X-Ray (Radiographer Technician)- | 1 Year |
| Certificate in Medical Lab Technology(CMLT)- | 1 Year |
| Certificate in Health Inspector (CHI)- | 1 Year |
| Certificate in Operation Theater Technology(COTT)- | 1 Year |
| Certificate in Ultra Sound Technician (CUST)- | 1 Year |
| Certificate in Ayurvedic Compounder (CAC)- | 1 Year |
| Certificate in Mahila Ayurvedic Swashtaya - | 1 Year |
| Karyakarta Prakshishan Patyakaram(CMASKPP) | |
| Certificate In Yogic Science- | 1 Year |

2. No. of Seats

As Per Ordinance No. 02

3. Admission

Minimum qualification for admission to the course shall be the Higher Secondary School Certificate Examination (10+2) Scheme with Physics, Chemistry and Mathematics/Biology (also securing pass Marks in three subject Individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University or eligibility criteria prescribed by paramedical council M.P.

For S.C/S.T/OBC Candidate, the seat will be reserved as per provision of M.P. Government form time to time. Other norms laid down by State Council of Paramedical courses shall also followed

4. Examination & Attendance:-

Examination & Attendance for Candidates of this Course will be as per Ordinance of-this University there will be a final Examination for theory & practical

5. Course Structure :-

The course curriculum of each course shall be approved by the concerned Board of Studies as per the guide line of Para-medical Council of M.P. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

The theory will consist of 50%, Internal Assessment 20 % & Practical 30% of total marks.

6. **Fees as per Ordinance No. 02**

7. **Medium of Instruction:-**

Medium of Instruction will be in English.

8. **Award of Certificate:-**

Candidates have to score 33% passing mark in theory & Practical separately to qualify for Certificate. Candidate securing 75% marks will be graded as excellent, 60 to 75% very good, 45% To 60 good and 33 to 45% below, 33% marks will be treated as failed in certificate course

9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not Covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any Or all the Deans / Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO.47

AUXILIARY NURSE & MIDWIFE (ANM [YEARLY])

(TWO YEAR PG COURSE)

This Ordinance shall be applicable to candidates admitted to AUXILIARY NURSE & MIDWIFE (ANM) Duration of course will be 2 years.

1. **Eligibility**

A candidate who after passing his Higher Secondary (10+2) Examination any stream from M.P. Board of Secondary Education or any equivalent examination from a recognized Board shall be admitted to the ANM, first Year Examination.

2. **Intake & Fees**

As Per Ordinance No. 02

3. **Academic Year**

As Per Ordinance No. 02

4. **Admission Procedure**

1. Admission under these courses will be made as follows:

(a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.

- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - The candidate does not fulfill the eligibility conditions
 - The prescribed fees are not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Examination

Examinations will be conducted as per INC norms/ M.P. Nursing Registration Council in theory and clinical (Yearly) for matters not covered in this statute and ordinance, General rules and regulation shall be applicable. In other cases, the Board of Management shall be the competent authority to decide.

Eligibility for Degree

A student shall be declared to be eligible for award of the Diploma of Auxiliary Nurse & Midwife if he/she has:

- (i) Registered and successfully completed all the core courses and projects
- (ii) Successfully passed examinations scoring a minimum of 50% marks in all the theory and practical examinations separately
- (iii) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc. and
- (iv) No disciplinary action is pending against him / her.
- (v) Fulfils the required attendance in theory and Clinical areas.

Attendance

A candidate must have at least 75% attendance in theory and 100% in Clinical.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Directors of the Schools. The decision of the Vice - Chancellor shall be final

Examination Centers

9. University examination centers will be notified by the university.

General

- 10. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
- 11. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 12. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 13. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO.48**GENERAL NURSE & MIDWIFERY (GNM [YEARLY])****(THREE AND HALF YEAR PG COURSE)**

This Ordinance shall be applicable to candidates admitted to GENERAL NURSE & MIDWIFERY (GNM) Duration of course will be Three and Half years.

1. Eligibility

A candidate who after passing his Higher Secondary (10+2) Examination any stream from M.P. Board of Secondary Education or any equivalent examination from a recognized Board with minimum 40% shall be admitted to the GNM, first Year Examination.

2. Intake & Fees

As Per Ordinance No. 02

3. Academic Year

As Per Ordinance No. 02

4. Admission Procedure**1. Admission under these courses will be made as follows:**

- (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
- The candidate does not fulfill the eligibility conditions
 - The prescribed fees are not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

5. Examination

Examinations will be conducted as per INC norms in theory and clinical (Yearly) for matters not covered in this statute and ordinance, General rules and regulation shall be applicable. In other cases, the Board of Management shall be the competent authority to decide.

6. Eligibility for Degree

A student shall be declared to be eligible for award of the Diploma of Genral Nurse & Midwifery if he/she has:

- (i) Registered and successfully completed all the core courses and projects
- (ii) Successfully passed all examinations scoring a minimum of 50% marks in all the theory and practical examinations separately
- (iii) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc. and
- (iv) No disciplinary action is pending against him / her.
- (v) Fulfils the required attendance in theory and Clinical areas.

7. Attendance

A candidate must have at least 75% attendance in theory and 100% in Clinical.

8. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of

interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Directors of the Schools. The decision of the Vice - Chancellor shall be final

Examination Centers

9. University examination centers will be notified by the university.

General

10. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
11. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
12. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
13. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO.49

BACHELOR OF SCIENCE (B.SC. NURSING [YEARLY])

(FOUR YEAR DEGREE COURSE)

This Ordinance shall be applicable to candidates admitted to Bachelor of Science (B.Sc. Nursing) Duration of course will be 4 years.

1. Eligibility

A candidate who after passing his Higher Secondary (10+2) Examination with Physics, Chemistry, Biology and English with minimum of 45% aggregate marks of M.P. Board of Secondary Education or any equivalent examination from a recognized Board shall be admitted to the B.Sc. Nursing, first Year Examination.

2. Intake & Fees

As Per Ordinance No. 02

3. Academic Year

As Per Ordinance No. 02

4. Age Limit

The Minimum age shall be 17 years and maximum age 24 years as on or before 1st July.

5. Admission Procedure

1. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees are not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
- (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

6. Examination

Examinations will be conducted as per INC norms in theory and clinical (Yearly) for matters not covered in this statutes and ordinance, General rules and regulation shall be applicable. In other cases, the Board of Management shall be the competent authority to decide.

7. Eligibility for Degree

A student shall be declared to be eligible for award of the B.Sc Nursing degree if he/she has:

- (i) Registered and successfully completed all the core courses and projects
- (ii) Successfully passed all the yearly examinations scoring a minimum of 50% marks in all the theory and practical examinations separately except in English where a minimum 35% marks shall be required in the examination within the stipulated time;
- (iii) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc. and
- (iv) No disciplinary action is pending against him / her.
- (v) Fulfills the required attendance in theory and Clinical areas.

8. Attendance

A candidate must have at least 75% attendance in theory and 100% in Clinical.

9. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Directors of the Schools. The decision of the Vice - Chancellor shall be final

Examination Centers

10. University examination centers will be notified by the university.

General

- 11. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
- 12. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
- 13. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 14. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO.50**MASTER OF SCIENCE (M.SC. NURSING [YEARLY])****(TWO YEAR PG COURSE)**

This Ordinance shall be applicable to candidates admitted to Master of Science (M.Sc. Nursing) Duration of course will be 2 years.

1. Eligibility

A candidate who after passing his B.Sc. Nursing from a recognized Board or University shall be admitted to the M.Sc. Nursing, First Year Examination.

2. Intake & Fees

As Per Ordinance No. 02

3. Academic Year

As Per Ordinance No. 02

4. Admission Procedure**1. Admission under these courses will be made as follows:**

- (a) The University will issue admission notifications as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

(e) The application form may be rejected due to any of the following reasons :

- o The candidate does not fulfill the eligibility conditions
- o The prescribed fees are not enclosed.
- o The application form is not signed by the candidate and his/her parent guardian, wherever required.
- o Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

(g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

5. Examination

Examinations will be conducted as per INC norms in theory and clinical (Yearly) for matters not covered in this statute and ordinance, General rules and regulation shall be applicable. In other cases, the Board of Management shall be the competent authority to decide.

6. Eligibility for Degree

A student shall be declared to be eligible for award of the M.Sc Nursing degree if he/she has:

- (i) Registered and successfully completed all the core courses and projects
- (ii) Successfully passed all the yearly examinations scoring a minimum of 50% marks in all the theory and practical examinations separately
- (iii) No dues to the University, Hostels, Libraries, NCC / NSS / NSO etc. and
- (iv) No disciplinary action is pending against him / her.
- (v) Fulfils the required attendance in theory and Clinical areas.

7. Attendance

A candidate must have at least 75% attendance in theory and 100% in Clinical.

Examination Centers

8. University examination centers will be notified by the university.

General

9. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
10. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
11. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
12. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 51**ONE YEAR BACHELOR'S DEGREE COURSE****Course & Faculty**

1. This ordinance shall be applicable to the One Year Bachelor Degree.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. At present the degrees covers under this ordinance is Bachelor of Library Science (B.Lib.), Bachelor of Journalism and Mass Communication (B.J.M.C.).
4. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies
5. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

6. The duration of these courses of study shall be one Year.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. Candidates seeking admission to these courses must have passed the graduation course from any recognized University or an equivalent body.

Admission Procedure

8. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per its convince at the time of admission before the start of every cycle.
- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

9. The One Year Bachelor Degree shall consist of:

- a. Such courses (papers) as prescribed by the University

- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
10. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

11. The medium of instructions and examinations shall be either Hindi or English.

Maximum Duration of Completion of Course

12. A candidate has to complete the entire course of graduate degree within a maximum period of two years from the session of first admission.

Examination Centers

13. University examination centers will be notified by the university.
14. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

15. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
16. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
17. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 52
ONE YEAR MASTER DEGREE COURSE

Course & Faculty

1. This ordinance shall be applicable to the One Year Master Degree.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. At present the degrees covers under this ordinance is Master of Library Science (M.Lib.), Master of Journalism and Mass Communication(M.J.M.C.).
4. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies
5. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

Duration

6. The duration of these courses of study shall be one Year.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

7. M.Lib- Candidates seeking admission to these courses must have passed B.Lib. from any recognized University or an equivalent body.
8. M.J.M.C.- Candidates seeking admission to these courses must have passed Bachelor of Journalism from any recognized University or an equivalent body.

Admission Procedure

9. Admission under these courses will be made as follows:
 - a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's

website/or the students will be informed directly of their admission after the last date of application.

- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

10. The One Year Master Degree shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

11. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Medium Of Instructions And Examinations

12. The medium of instructions and examinations shall be either Hindi or English.

Maximum Duration of Completion of Course

13. A candidate has to complete the entire course of Post Graduate Degree within a maximum period of two years from the session of first admission.

Examination Centers

14. University examination centers will be notified by the university.
15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

16. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
17. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
18. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 53**OPTOMETRY (DIPLOMA)**

1. **Eligibility for Admission**
a) Passed 12th of MP. Board or any equivalent examination of recognized Board in Science Stream
2. **Duration**
The duration of course shall be two years and examination will held yearly
3. **Fees as per Ordinance No. 02 of the University**
4. **No. of seats**
As as per Ordinance No. 02 of the University
5. **Course of study**
The course study shall be as per decision of Boards of Management on the recommendation of Board of studies. The courses shall be in the conformity of competent authority of State/Govt, of India
6. **Examination**
As per Ordinance No. 5 of the University
7. **Practical Training**
The Eye Hospital must have the following facilities:
Optometry Clinics
Ophthalmology Clinics
Optical Services
Community Outreach programme
8. **Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.**

ORDINANCE NO 54**POST GRADUATE IN OPTOMETRY (M.OPTOMETRY)****1. Eligibility:-**

Candidate must have passed B.Sc (Optometry) from the University or any other established Institutions in India or its equivalent from abroad.

2. Duration of course: - 2 years

The program provides advanced training in clinical and theoretical aspects of optometry, which opportunities to specialize in fields such as contact lens , pediatric Optometry and low Vision Aids

3. Fees as per Ordinance No. 02 of the University**4. No. of seats**

As per Ordinance No. 02 of the University

5. Course of study

The courses shall be in the conformity of competent authority of State/Govt, of India .The course study shall be as per decision of Board of Management on the recommendation of Board of studies are as follows :-

Research Project-12 units (Compulsory)

Advance Contact lens studies and Ocular Prosthesis - 6 Units

Ocular disease - 6 Units

Low Vision Aids - 6 Units

Advanced Clinical Optometry practice - 6 Units

Vision Therapy - 6 Units

Human Visual development - 6 Units (Pediatric Optometry)

Ocular Photography - 6 Units

6. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a Committee consisting of any or all the Directors of the Schools. The decision of the Vice-Chancellor shall be final.

ORDINANCE NO. 55
BACHELOR OF DENTAL SURGERY (BDS)
(4 YEAR'S DEGREE COURSE PLUS ONE YEAR INTERNSHIP)

1. There shall be a course for the Degree of Bachelor of Dental Surgery (BDS) under the Faculty of Medical Sciences.
2. **ADMISSION TO THE MEDICAL COURSE:**

A candidate shall be eligible for admission to the course of study for the Medical Degree (BDS) provided: -

- (i) He/She has completed the age of 17 years on or before 31st December in the year of commencing the prescribed Academic Session of the said course.
- (ii) He/She has passed qualifying examination as under:-
 - a. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent with required subjects i.e. Physics, Chemistry, Biology and English (Core).
 - b. The candidate must have secured a minimum of 50% marks taken together in Physics, Chemistry and Biology, however, in respect of candidates belonging to Scheduled Castes, Scheduled Tribes or Other Backward Classes, the marks obtained in Physics, Chemistry and Biology taken together in qualifying examination be 40% instead of 50% as above.

Admission Procedure

3. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications and process as per directions of DCI/Govt. of M.P. Medical Education Department at the time of admission before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /short listed on merit based on minimum qualification or Entrance Exam conducted by the University or as per Ordinance No. 02 will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria

before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

(e) The application form may be rejected due to any of the following reasons :

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

4. Admission rules as framed by the University shall be applicable for all admissions from time to time.

5. **TRAINING PERIOD AND TIME DISTRIBUTION:**

The duration of course of study is 4 years, with 240 teaching days in each academic year, plus one year rotating internship in a dental college. Every candidate will be required, after passing the final BDS Examination, to undergo one year rotating internship in a dental college as detailed given in the annexure-I. The internship shall be compulsory and BDS Degree shall be granted after completion of one year paid Internship.

6. **SUBJECTS OF STUDY AND WORKING HOURS:**

The course curriculum shall be approved by the Board of Studies and the Academic council of the University in accordance with the Dental Council of India. The Academic council of the University on the recommendation of the Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

7. **A). ATTENDANCE:**

(i) 75% in theory and 75% in practical/clinical is each year.

- (ii) In case of a subject in which there is no examination at the end of the academic year/semester, the percentage of attendance shall not be less than 70%. However, at the time of appearing for the professional examination in the subject, the aggregate percentage of attendance in the subject should satisfy condition (i) above.

B). INTERNAL ASSESSMENT:

- (i) It shall be based on day to day assessment (see note), evaluation of student assignment, preparation for seminar, clinical case presentation etc;
- (ii)
- (a) The process of Internal Assessment shall be uniform in each subject in the matter of frequency, methodology of assessment and declaration of result as decided by the Committee of Courses and Studies of the Department concerned.
 - (b) The students should be informed well in advance about the time schedule of Internal Assessment and other conditions governing it.
 - (c) The Departments should declare the result of Internal Assessment within prefixed period as decided by the Committee of Courses & Studies.
 - (d) Students, appearing in supplementary examinations after failing in Annual Examinations, shall have another Internal Assessment before Supplementary Examinations. Greater of the two scores of Internal Assessments (1. Internal Assessment held before the Annual Examinations and 2. Internal Assessment held between Annual and Supplementary Examinations) would be taken into account for Supplementary Examinations.
- (iii) Day to day records should be given importance during internal assessment;
- (iv) Weightage for the internal assessment shall be 20% of the total marks in each subject;
- (v) Student must secure at least 35% marks (combined in theory & practical) of the total marks fixed for Internal Assessment in a particular subject in order to be eligible to appear in final University Examination of the subject.

Note: Internal assessment shall relate to different ways in which students participation in learning process during Semesters is evaluated. Some examples are as follows:

- i) Preparation of subject for students seminar.
- ii) Preparation of a clinical case for discussion.
- iii) Clinical case study problem solving exercise.
- iv) Participation in Project for health care in the Community/P. S.M. (Planning stage to evaluation).
- v) Proficiency in carrying out a practical or a skill in small research project.

- vi) Multiple choice questions (MCQ) test after completion of a system/teaching.

Each item tested shall be objectively assessed.

8. **SCHEME OF EXAMINATION:**

The scheme of examination for B.D.S. Course shall be divided into 1st B.D.S. examination at the end of the first academic year, 2nd B.D.S. examination at the end of second year, 3rd year B.D.S. examination at the end of third, and Final B.D.S. at the end of 4th year. 240 days minimum teaching in each academic year is mandatory.

The examination shall be open to a candidate who satisfies the requirements of attendance, progress and other rules laid down by the University.

University shall organize admission timing and admission process in such a way that teaching starts from 1st day of August in each academic year.

I B.D.S. Examination

- (i) General Anatomy including embryology and histology.
- (ii) General human physiology and biochemistry.
- (iii) Dental Anatomy, Embryology and Oral Histology

Any student, who does not clear the first BDS University Examination in all subjects within 3 years from the date of admission, shall be discharged from the course.

II B.D.S. Examination

A Candidate who has not successfully completed the 1st BDS Examination can not appear in the II nd year Examination.

- (i) General pathology and Microbiology.
- (ii) General and Dental Pharmacology and Therapeutics.
- (iii) Dental Material.
- (iv) Pre clinical Conservative Dentistry– Only Practical and Viva Voce.
- (v) Pre clinical Prosthodontics – Only Practical and Viva Voce

III B.D.S. Examination

A candidate who has successfully completed the 2nd BDS examination can appear in IIIrd BDS Examination.

- (i) General Medicine.
- (ii) General Surgery.
- (iii) Oral Pathology and Oral Microbiology

Final B.D.S. Examination

A candidate who has successfully completed the 3rd BDS examination can appear in Final BDS Examination.

- (i) Prosthodontics and Crown & Bridge
- (ii) Conservatives Dentistry and Endodontics
- (iii) Orthodontics & Dent facial Orthopedics
- (iv) Oral and Maxillofacial Surgery
- (v) Period ontology
- (vi) Pediatrics & Preventive Dentistry
- (vii) Oral Medicine and radiology
- Public Health Dentistry

Note:

1. Any student who fails in any subject/subjects in the Annual Examination will be allowed to appear in the Supplementary Examination. However, if any student fails in one/more subjects in the Supplementary examination also, he/she will not be promoted to the next year (2nd/3rd/4th) BDS Course.
2. The students who fail in one or more paper in any BDS Annual / Supplementary Examination will appear in Annual/Supplementary Examination only in those papers in which they have failed / failed to appear.
3. The students who fail in any subject/subjects shall be allowed to attend the classes of subsequent year (2nd/3rd/Final), however, if he/she fails in Supplementary examination in any subject/subjects he/she will not be promoted and will be re-admitted in the previous class.

9. SCHEDULE OF EXAMINATION:

There shall be 4 (four) Annual and 4 (four) Supplementary Examination:-

- (I) 1st, 2nd, 3rd, 4th BDS examination shall be held in May/June every year.
- (II) The supplementary examination shall be held within 6 - 8 weeks after declaration of result of Annual Examination.

10. WRITTEN EXAMINATION

- (i) The written examination in each subject shall consist of one paper of three hours duration and shall have maximum marks of 90.
- (ii) In the subject of Physiology & Biochemistry and Pathology & Microbiology each paper will be divided into two parts, A and B of equal marks.

- (iii) The question paper may contain different types of questions like essay, short answer and objective type.
- (iv) The nature of questions set, should be aimed to evaluate students of different standards ranging from average to excellent.
- (v) The question should cover as broad an area of the content of the course. The essay question should be properly structured and the marks specifically slotted.
- (vi) The University may set up a question bank.

11. PRACTICAL AND CLINICAL EXAMINATION:

- (i) Practical and Clinical Evaluation will also include Objective Structured Clinical Evaluation and Viva-voce.
- (ii) Records / Log Books: the candidate should be given credit for his/her records based on the scores obtained in the record. The marks obtained for the record in the first appearance can be carried over to the subsequent appearances if necessary.
- (iii) Scheme of clinical and practical examination: the specific scheme of clinical and practical examinations, the type of clinical procedures / experiments to be performed to be formulated by the Committee of Courses & Studies (CCS).

The scheme should be brought to the notice of the students and the external examiner as and when the examiner reports. The practical and clinical examinations should be evaluated by two examiners of which one shall be an external examiner appointed from other universities preferably outside the State.

12. MARKS DISTRIBUTION IN EACH SUBJECT:

Each subject shall have a maximum of 200 marks.

| | | | |
|--------------------------------|------------|---------------------------------------|------------|
| Theory | 100 | | |
| Practical /Clinical and Viva | 100 | | |
| Theory – | 100 | Practical /Clinical and Viva – | 100 |
| University written Examination | 90 | University Examination | 90 |
| Internal assessment (Written) | 10 | Internal assessment | 10 |
| | | (Practical/Clinical) | |
| Total | 100 | Total | 100 |

Practical/Clinical and Viva Voce only in IInd BDS University Examination of the following subjects:-

- (i) Pre-clinical Prosthodontics
- (ii) Pre-clinical conservative Dentistry

Internal Assessment - 10

Practical - 70

Viva Voce - 20

100

13. CRITERIA TO PASS THE UNIVERSITY EXAMINATION:

For declaration of pass in a subject, a candidate shall secure 50% marks in the University examination both in Theory and in Practical/Clinical examinations separately, as stipulated below:

- A candidate shall secure 50% marks in aggregate in University written examination and Internal assessment combined together.
- In the University Practical / Clinical examination, a candidate shall secure 50% marks in practical including Viva Voce and Internal Assessment combined together.
- In case of pre clinical Prosthodontics and Pre Clinical conservative dentistry in II BDS, where there is no written examination, minimum pass is 50% of marks in Practical and Viva Voce combined together in University examination including Internal Assessment i.e. 50/100 marks.
- Successful candidates who obtain 65% of the total marks or more shall be declared to have passed the examination in First Class. Other successful candidates will be placed in Second Class. A candidate who obtained 75% and above is eligible for Distinction. Only those candidates who pass the whole examination in the first attempt will be eligible for distinction.
- First class and Distinction etc. to be awarded by the University as per their respective rules.

1. **Re-Totaling:** The University on application and remittance of a stipulated fee to be prescribed by the university, shall permit a recounting or opportunity to recount the marks receive for various questions in an answer paper / papers for theory of all subjects for which the candidate has appeared in the university examination. Any error in addition of the marks awarded if identified should be suitably rectified.

2. **Re-admission:** A candidate having failed to pass the supplementary of any BDS Examination, may register for re-admission to the same class at the discretion of the

Principal of the college within 15 days of the announcement of the result of the university Examination. The candidate will be required to pay enrolment fee, special university fee etc. and the College will inform the University of his / her re-admission.

14. Examination Centers

- a. University examination centers will be notified by the university.
 - b. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
15. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
16. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
17. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 56**BACHELOR OF MEDICINE AND BACHELOR OF SURGERY (MBBS)
(FOUR AND HALF YEAR'S DEGREE COURSE PLUS ONE YEAR INTERNSHIP)**

1. There shall be a course for the Degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) under the Faculty of Medical Sciences.
2. **ADMISSION TO THE MEDICAL COURSE:**

A candidate shall be eligible for admission to the course of study for the Medical Degree (MBBS) provided: -

- (i) He/She has completed the age of 17 years on or before 31st December in the year of commencing the prescribed Academic Session of the said course.
- (ii) He/She has passed qualifying examination as under:-
 - a. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent with required subjects i.e. Physics, Chemistry, Biology and English (Core).
 - b. The candidate must have secured a minimum of 50% marks taken together in Physics, Chemistry and Biology, however, in respect of candidates belonging to Scheduled Castes, Scheduled Tribes or Other Backward Classes, the marks obtained in Physics, Chemistry and Biology taken together in qualifying examination be 40% instead of 50% as above.

Admission Procedure

3. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications and process as per directions of MCI/Govt. of M.P. Medical Education Department at the time of admission before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /shortlisted on merit based on minimum qualification or Entrance Exam conducted by the University or as per Ordinance No. 02 will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous

year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

(e) The application form may be rejected due to any of the following reasons :

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

4. Admission rules as framed by the University shall be applicable for all admissions from time to time.

5. **TRAINING PERIOD AND TIME DISTRIBUTION:**

(i) The duration of course of study: Academic years are divided into 9 semesters plus one year Internship Training.

(ii) Span Period: Maximum of 08 (eight) years from the date of admission in the 1st Professional MBBS Course (excluding internship training period).

The Distribution of semesters are as under:-

(i) The period of 5, 7 and 9 semesters will be w.e.f. 1st July to 31st December of the year.

(ii) The period of 1st & 3rd semester will start w.e.f. 1st August.

(iii) The period of 2, 4, 6 and 8 semesters will be w.e.f. 1st January to 30th June of the year.

6. **MODEL TABLE OF TIME DISTRIBUTION : (Clinical):**

| Total Subject | 3 rd | 4 th | 5 th | 6 th | 7 th | 8 th | 9 th | Total |
|--|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-------|
| General Medicine*** | 6 | - | 4 | - | 4 | 6 | 6 | 26 |
| Pediatrics | - | 2 | - | 2 | - | 4 | 2 | 10 |
| Tuberculosis & Chest Diseases | - | 2 | - | - | - | - | - | 02 |
| Skin & STD | - | 2 | - | 2 | - | 2 | - | 06 |
| Psychiatry | - | - | 2 | - | - | - | - | 02 |
| Radiology* | - | - | - | - | 2 | - | - | 02 |
| General Surgery**** | 6 | - | 4 | - | 4 | 6 | 6 | 26 |
| Orthopaedics** | - | - | 4 | 4 | - | - | 2 | 10 |
| Ophthalmology | - | 4 | - | 4 | 2 | - | - | 10 |
| Ear Nose & Throat | - | 2 | - | 4 | 2 | - | - | 08 |
| Obstt. & Gynae (including Family Welare Planning)***** | 2 | 4 | 4 | - | 4 | 4 | 6 | 24 |
| Community Medicine | 4 | 4 | - | 4 | - | - | - | 12 |
| Casualty | - | - | - | 2 | - | - | - | 02 |
| Dentistry | - | 2 | - | - | - | - | - | 02 |
| Total (In Weeks) | 18 | 22 | 18 | 22 | 18 | 22 | 22 | 142 |

NOTE: Subject to college level adjustment.

Clinical methods in Medicine and Surgery for whole class will be for 2 weeks each respectively at the start of 3rd Semester.

* This posting includes Training in Radiodiagnosis and Radiotherapy where existent.

** This posting includes exposure to Rehabilitation and Physiotherapy.

*** This posting includes exposure to laboratory medicine and infectious diseases.

**** This posting includes exposure to dressing and Anaesthesia

***** This includes maternity training and Family medicine and the 3rd Semester posting shall be in Family Welfare Planning.

7. **A). ATTENDANCE:**

75% of attendance in a subject for appearing in the university examination is compulsory inclusive of attendance in non-lecture teaching i.e. seminars, group discussions, tutorials, demonstrations, practicals, hospital (Tertiary, Secondary, Primary) posting and bed side clinics, etc.

B). INTERNAL ASSESSMENT:

- (i) It shall be based on day to day assessment (see note), evaluation of student assignment, preparation for seminar, clinical case presentation etc;
- (ii)
 - (a) The process of Internal Assessment shall be uniform in each subject in the matter of frequency, methodology of assessment and declaration of result as decided by the Committee of Courses and Studies of the Department concerned.
 - (b) The students should be informed well in advance about the time schedule of Internal Assessment and other conditions governing it.
 - (c) The Departments should declare the result of Internal Assessment within prefixed period as decided by the Committee of Courses & Studies.
 - (d) Students, appearing in supplementary examinations after failing in Annual Examinations, shall have another Internal Assessment before Supplementary Examinations. Greater of the two scores of Internal Assessments (1. Internal Assessment held before the Annual Examinations and 2. Internal Assessment held between Annual and Supplementary Examinations) would be taken into account for Supplementary Examinations.
- (iii) Day to day records should be given importance during internal assessment;
- (iv) Weightage for the internal assessment shall be 20% of the total marks in each subject;
- (v) Student must secure at least 35% marks (combined in theory & practical) of the total marks fixed for Internal Assessment in a particular subject in order to be eligible to appear in final University Examination of the subject.

Note: Internal assessment shall relate to different ways in which students participation in learning process during Semesters is evaluated. Some examples are as follows:

- i) Preparation of subject for students seminar.
- ii) Preparation of a clinical case for discussion.
- iii) Clinical case study problem solving exercise.

- iv) Participation in Project for health care in the Community/P. S.M.
(Planning stage to evaluation).
- v) Proficiency in carrying out a practical or a skill in small research project.
- vi) Multiple choice questions (MCQ) test after completion of a system/teaching.

Each item tested shall be objectively assessed.

8. **EXAMINATIONS:**

(a) There shall be 4 Examinations:-

- i) 1st Professional MBBS Examination shall be held between 7th July to 23rd July.
- ii) 2nd Professional MBBS Examination shall be held between 1st to 16th December.
- iii) 3rd Professional (part-I) 16th November to 6th December.
- iv) 3rd Professional (part-II) 25th November to 16th December.
- v) The Supplementary examination shall be held within 6 months of the corresponding Professional examination.

(b) There will be no Bar on Chances to Pass in the Subjects of 1st Professional MBBS.

(c) A student who fails in the 2nd Professional Examination, shall not be allowed to appear in 3rd Professional Part-I Examination unless he passes in all subjects of 2nd Professional Examination.

(d) Passing in 3rd Professional (Part-I) examination is not compulsory before entering for 8th and 9th Semester training. However passing of 3rd Professional (Part-I) is compulsory for being eligible for 3rd Professional (Part-II) examination.

SCHEME OF UNDER-GRADUATE EXAMINATION & DISTRIBUTION OF MARKS:

A. First Professional Examination: (Pre-clinical subjects):-

Subjects consist of:

- a. Anatomy
- b. Physiology
- c. Bio-chemistry

a. Anatomy:

Theory-Two papers of 50 marks each

(One applied question of 10 marks in each paper) 100 marks

Oral (Viva) 20 marks

Practical 40 marks

| | |
|-------------------------------|-----------|
| Internal Assessment | |
| (Theory - 20; Practical - 20) | 40 marks |
| Total | 200 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

b. Physiology:

| | |
|--|------------------|
| Theory-Two papers of 50 marks each | |
| (One applied question of 10 marks in each paper) | 100 marks |
| Oral (Viva) | 20 marks |
| Practical | 40 marks |
| Internal Assessment | |
| (Theory - 20; Practical - 20) | 40 marks |
| Total | 200 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

c. Bio-chemistry:

| | |
|--|------------------|
| Theory-Two papers of 50 marks each | |
| (One applied question of 10 marks in each paper) | 100 marks |
| Oral (Viva) | 20 marks |
| Practical | 40 marks |
| Internal Assessment | |
| (Theory - 20; Practical - 20) | 40 marks |
| Total | 200 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

B. Second Professional Examination: (Para-clinical subjects):-

Subjects consist of:

- a. Pathology
- b. Micro-biology
- c. Pharmacology
- d. Forensic Medicine

a. Pathology:

Theory-Two papers of 40 marks each

(One applied question of 10 marks in each paper) 80 marks

Oral (Viva) 15 marks

Practical 25 marks

Internal Assessment

(Theory - 15; Practical - 15) 30 marks

Total 150 marks

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

b. Micro-biology:

Theory-Two papers of 40 marks each

(One applied question of 10 marks in each paper) 80 marks

Oral (Viva) 15 marks

Practical 25 marks

Internal Assessment

(Theory - 15; Practical - 15) 30 marks

Total 150 marks

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals's.

c. Pharmacology:

Theory-Two papers of 40 mark each. Containing one question on clinical therapeutics 80 marks

| | |
|--|------------------|
| Oral (Viva) | 15 marks |
| Practical | 25 marks |
| Internal Assessment (Theory-15; Practical - 15) | 30 marks |
| Total | 150 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

d. Forensic Medicine:

| | | |
|--|------------|--------------|
| Theory one paper 40 marks | 40 | marks |
| Oral (Viva) | 10 | marks |
| Practical / Clinicals | 30 | marks |
| Internal Assessment (Theory - 10; Practical - 10) | 20 | marks |
| Total | 100 | marks |

C.Third Professional Examination: (Clinical Subjects):

3rd Professional (Part-I) - MBBS Course consist of:

- Ophthalmology
- Oto-Rhino-Laryngology
- Community Medicine

a. Ophthalmology:

| | |
|---|------------------|
| Theory: One paper | 40 marks |
| (Should contain one question on pre-clinical and para-clinical aspects, of 10 marks) Oral (Viva) | 10 marks |
| Clinicals | 30 marks |
| Internal Assessment (Theory - 10; Practical – 10) | 20 marks |
| Total | 100 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

b. Oto-Rhino-Laryngology:

| | |
|--|------------------|
| Theory: One paper | 40 marks |
| (Should contain one question on pre-clinical and para-clinical aspects, of 10 marks) | |
| Oral (Viva) | 10 marks |
| Clinicals | 30 marks |
| Internal Assessment | |
| (Theory - 10; Practical - 10) | 20 marks |
| Total | 100 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practical.

c. Community Medicine:

| | |
|---|------------------|
| Theory: Two papers of 60 marks each [Including problem solving, applied aspects of Management at primary level including essential Drugs, occupation (agro based) diseases, rehabilitation And social aspects of community. | 120 marks |
| Oral (Viva) | 10 marks |
| Practical / Project evaluation | 30 marks |
| Internal Assessment | |
| (Theory - 20; Practical - 20) | 40 marks |
| Total | 200 marks |

Pass: A candidate must obtain 50% in aggregate with a minimum of 50% in Theory including Orals and minimum of 50% in Practicals.

9. Examination Centers

1. University examination centers will be notified by the university.
 2. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
10. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
11. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
12. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 57**B.A.M.S. (AYURVEDACHARYA)****(BACHELOR OF AYURVEDIC MEDICINE AND SURGERY)**

1. The B.A.M.S. (Ayurvedacharya) course shall be of the duration of 5 academic years with an internship of 6 months.

2. ADMISSION TO THE MEDICAL COURSE:

A candidate shall be eligible for admission to the course of study for the Medical Degree (BAMS) provided: -

- (i) He/She has completed the age of 17 years on or before 31st December in the year of commencing the prescribed Academic Session of the said course.
- (ii) He/She has passed qualifying examination as under:-
 - a. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent with required subjects i.e. Physics, Chemistry, Biology and English (Core).
 - b. The candidate must have secured a minimum of 50% marks taken together in Physics, Chemistry and Biology, however, in respect of candidates belonging to Scheduled Castes, Scheduled Tribes or Other Backward Classes, the marks obtained in Physics, Chemistry and Biology taken together in qualifying examination be 40% instead of 50% as above.

Admission Procedure

2. Admission under these courses will be made as follows:

- (a) The University will issue admission notifications and process as per its convince at the time of admission before the start of every cycle.
- (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria

before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.

(d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.

(e) The application form may be rejected due to any of the following reasons :

- The candidate does not fulfill the eligibility conditions
- The prescribed fees is not enclosed.
- The application form is not signed by the candidate and his/her parent guardian, wherever required.
- Supporting documents for admission are not enclosed.

(f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

3. Admission rules as framed by the University shall be applicable for all admissions from time to time.

4.

(i) No candidate shall be admitted to the degree of B.A.M.S. unless he has attended the prescribed regular course of study which covers a period of 5½ years after admission to the Faculty.

(ii) No candidate including the failures shall be eligible to appear in any University examination leading to the degree of B.A.M.S. unless he has completed a regular course of instructions which means attendance of at least 75% in the theory classes and 85% in the practical and clinical in the subject or subjects for the examination at which he intends to appear.

Provided that the attendance for the failures shall be counted on the basis of the classes held since their failure at the last examinations.

5. At the end of each of the five years there shall be an examination viz. –

(i) At the end of the first year First B.A.M.S. Examination.

(ii) At the end of the second year Second B.A.M.S. Examination.

(iii) At the end of the third year Third B.A.M.S. Examination.

(iv) At the end of the fourth year Fourth B.A.M.S. Examination.

(v) At the end of the fifth year Fifth B.A.M.S. Examination.

6. A candidate, who has completed satisfactorily the prescribed course of study of First B.A.M.S. in an affiliated college of the University for one academic session, will be eligible for appearing at the First B.A.M.S. Examination. The First B.A.M.S. examination will include the course curriculum approved by the Board of Studies and the Academic council of the University in accordance with the Medical Council of India.

7. Candidate who after passing the First B.A.M.S. examination of the University or its equivalent has prosecuted a regular course of study in a college affiliated to the University for one academic year shall be eligible for appearing at the second B.A.M.S. examination. The second B.A.M.S. examination shall include the course curriculum approved by the Board of Studies and the Academic council of the University in accordance with the Medical Council of India

Candidates before admitting to second B.A.M.S. examination shall produce a certificate having acquired proficiency in identification of common drugs and preparation of Medicines as per requirements of the syllabus.

8. A candidate who after passing the second B.A.M.S. examination of the University or its equivalent has prosecuted a regular course of study in a college affiliated to the University, for one academic year shall be eligible for appearing at the Third B.A.M.S. examination. The Third B.A.M.S. examination shall include the course curriculum approved by the Board of Studies and the Academic council of the University in accordance with the Medical Council of India

Candidates before admitting to Third B.A.M.S. Examination shall produce a certificate having acquired proficiency in identification of common drugs and preparation of Medicines as per requirements of the syllabus.

9. A candidate who after passing the Third B.A.M.S. examination of the University or its equivalent has prosecuted a regular course of study in a college affiliated to the University, for one academic year shall be eligible for appearing at the Fourth B.A.M.S.

examination. The Fourth B.A.M.S. examination shall include the course curriculum approved by the Board of Studies and the Academic council of the University in accordance with the Medical Council of India.

Candidates before admitting to Fourth B.A.M.S. Examination shall be required to produce a certificate having attended the hospital duty as mentioned in the scheme of examination.

10. A candidate who after passing the Fourth B.A.M.S. examination of the University or its equivalent has prosecuted a regular course of study in a college affiliated to the University, for one academic year shall be eligible for appearing at the Final B.A.M.S. examination. The Final B.A.M.S. examination shall include the course curriculum approved by the Board of Studies and the Academic council of the University in accordance with the Medical Council of India

11. There shall be two examinations in a year, one in the month of March-April and other in October-November.

12.

- a. A student shall be declared to have passed subject if he secures atleast the minimum pass marks in theory and practical separately in each subjects as given in the scheme.
- b. A student shall be declared to have passed examination if he has obtained the minimum pass marks in all subjects under the examination.
- c. A student who failed in one or more subjects will be allowed to keep term in the higher class, but he will not be allowed to appear in the higher class examination unless he has cleared the subject of the lower examination.
- d. No division in any of the B.A.M.S. examination shall be allowed.

13.

- a. Candidate securing 75% or more marks shall be deemed to have obtained distinction in the subject/subjects provided that the candidate passes all the

subjects of Examination without any failure and in the minimum prescribed period.

- b. Candidate securing more than 70% marks but less than 75% marks in a subject will be awarded a certificate of merit in the subject provided that the candidates pass all the subjects of the Examination without any failure and in the minimum prescribed period.

14. The medium of instructions and examination will be Hindi.

15. Notwithstanding anything contained in the aforesaid Ordinance an examinee, who fails in not more than two subjects but secures more than the minimum aggregate marks shall be given three grace marks to enable him to pass the examination.

16. Examination Centers

- a. University examination centers will be notified by the university.
- b. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

17. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.

18. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.

19. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 58**FACULTY OF MEDICAL SCIENCES****POSTGRADUATE (DEGREE / DIPLOMA) POST-DOCTORAL COURSES**

1. Postgraduate (PG) Medical Education in broad specialities shall be of three years duration in the case of Degree courses and two years in the case of Diploma courses after MBBS, and in the case of super specialities the duration shall be of three years after MD/MS/MDS/ **(DNB in case they have done thesis work)**.
2. This ordinance shall be applicable to all the University teaching departments / Schools of this University.
3. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.

4. ELIGIBILITY AND NOMENCALTURE FOR POSTGRADUATE/ POST DOCTORAL COURSES

The University shall award the Degree/ Diploma according to the nomenclatures given below i.e. from 4(A) to 4(E) and the new courses starting from time to time:

4. (A) M.D. (DOCTOR OF MEDICINE) for which candidates must possess recognized degree of MBBS (or its equivalent medical degree recognized by MCI):

1. Anesthesiology
2. Anatomy
3. Biochemistry
4. Community Medicine
5. Dermatology, Venerology & Leprosy
6. Forensic Medicine
7. General Medicine
8. Health Administration
9. Microbiology
10. Paediatrics
11. Pathology
12. Pharmacology
13. Physiology
14. Psychiatry
15. Pulmonary Medicine

16. Radio-diagnosis
17. Radio-therapy

4. (B) M.S. (MASTER OF SURGERY) for which candidates must possess recognized degree of MBBS (or its equivalent MCI recognized degree):

1. General Surgery
2. Obstetrics & Gynaecology
3. Ophthalmology
4. Orthopedics
5. Otorhinolaryngology

4. (C) DIPLOMAS for which candidates must possess recognized degree of MBBS (or its equivalent MCI recognized degree):

1. Allergy & Clinical Immunology (DACI)
2. Anesthesiology (D.A)
3. Dermatology, Venerology & Leprosy (D.V.D)
4. Health Administration (D.H.A)
5. Health Education (D.H.E)
6. Obstetrics & Gynaecology (D.G.O)
7. Ophthalmology (D.O)
8. Otorhinolaryngology (D.L.O)
9. Paediatrics (D.C.H)
10. Radio-diagnosis (D.M.R.D)
11. Radio-therapy (D.M.R.T.)
12. Radiation Medicine (D.R.M)
13. Tuberculosis & Chest Diseases (D.T.C.D)

4. (D) D.M (DOCTOR OF MEDICINE) for which candidates must possess recognized degree of M.D (or its equivalent MCI recognized degree) in the subjects shown against them:

Prior Requirements

1. Cardiology

MD (Medicine)

MD (Paediatrics)

| | |
|-----------------------------|-------------------------|
| 2. Medical Gastroenterology | MD (Medicine) |
| | MD (Paediatrics) |
| 3. Neurology | MD (Medicine) |
| | MD (Paediatrics) |
| 4. Pulmonary Medicine | MD (Medicine) |
| | MD (Paediatrics) |
| | MD (Pulmonary Medicine) |

4. (E) M.Ch. (MAGISTER CHIRURGIAE) for which candidates must possess recognized degree of M.S. (or its equivalent MCI recognized degree) in the subjects shown against them:

| | Prior Requirements |
|------------------------------------|--------------------|
| Cardio Vascular & Thoracic Surgery | MS (Surgery) |
| Neuro-Surgery | MS (Surgery) |
| Paediatrics Surgery | MS (Surgery) |
| Plastic & Reconstructive Surgery | MS (Surgery) |
| Surgical Gastroenterology | MS (Surgery) |

4(F) MDS (MASTER OF DENTAL SURGERY) for which candidates must possess recognized degree of BDS (or its equivalent DCI recognized degree):

1. Prosthodontics and Crown & Bridge
2. Periodontology
3. Conservative & Endodontics
4. Orthodontics & Dentofacial Orthopaedics
5. Oral & Maxillofacial Surgery
6. Paedodontics and Preventive Dentistry

Intake & Fees

As Per Ordinance No. 02 in accordance with the norms of Central Govt./ State Govt. / MCI / DCI.

Admission Procedure

5. Admission under these courses will be made as follows:

- (i) Students for above Courses shall be admitted based on performance at the competitive examinations held by Central government/State government/Universities or Institutions or through exams conducted by the University itself which will be as follows
 - a. The University will issue admission notifications and process as per directions of DCI/MCI/Govt. of M.P. Medical Education Department at the time of admission before the start of every cycle.
 - b. List of candidates provisionally selected for admission /short listed based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
 - d. If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
 - e. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fee is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
 - f. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.

- g. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

6. The Post Graduate Degree/ Diploma shall consist of:
- a. Such courses (papers) as prescribed by the University in accordance with the norms of Central Govt./ State Govt. / MCI / DCI
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University in accordance with the norms of Central Govt./ State Govt. / MCI / DCI and
 - c. Such scheme of examination as prescribed, by the University from time to time.
7. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University . The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

TRAINING PROGRAMME

8.

- (i) The training given with due care to the Postgraduate students in the recognized institutions for the award of various Postgraduate medical degrees/ diplomas shall determine the expertise of the specialists and/ or medical teachers produced as a result of the educational programme during the period of stay in the institution.
- (ii) All candidates joining the Postgraduate training programme shall work as 'full time Residents' during the period of training and shall attend not less than 80% (Eighty percent) of the imparted training during each academic year including assignments, assessed full time responsibilities and participation in all facts of the education process. Eligibility for examination will be as per rule / guidelines of MCI/DCI.
- (iii) The Courses Committee in such subject shall work out the details of training programme including syllabus/ curriculum as per the guidelines of MCI/DCI.

Each Institution, having Postgraduate training programme, shall set up an Academic Cell under the Principal/ Dean/ Director or a Senior Professor to

monitor the Postgraduate teaching and training according to the Ordinance of University.

The training programme shall be updated as and when required. The structured training programme shall be written up and strictly followed to enable the examiners to determine the training undergone by the candidates and the Medical Council of India Inspectors to assess the same at the time of inspection.

Postgraduate students shall maintain a record (log) book of the work carried out by them and the training programme undergone during the period of training including details of surgical operations assisted or done independently by M.S. / M.Ch. candidates.

The record (Log) books shall be checked and assessed periodically by the Faculty members imparting the training. Annual report through the Head of the Institution shall be submitted to the Faculty of Medical Sciences.

- (iv) During the training for degrees/ **Superspeciality** /diplomas to be awarded in clinical disciplines, there shall be proper training in basic medical sciences related to the disciplines concerned; during the training for the degrees to be awarded in basic medical sciences, there shall be training in applied aspects of the subjects; and there shall be training in allied subjects related to the disciplines concerned. In all Postgraduate training programmes, both clinical and basic medical sciences, emphasis is to be laid on preventive and social aspects and emergency care Facilities for autopsies, biopsies, cytopsies, endoscopy and imaging etc. also be made available for training purposes.
- (v) The Postgraduate students shall be required to participate in the teaching and training programmes of Undergraduate students and interns.
- (vi) Training in Medical Audit, Management, Health Economics, Health information Systems, basics of statistics, exposure to human behaviour studies, knowledge of pharmacology economics and introduction to non-linear mathematics shall be imparted to the Postgraduate students.

(vii) Implementation of training programmes for the award of various Postgraduate degrees and diplomas shall include the following:

DOCTOR OF MEDICINE (M.D.)/ MASTER OF SURGERY (M.S)

(i) Basic Medical Sciences

The teaching and training of the Students shall be through Lecture, Seminars, Journal Clubs, Group discussion, participation in laboratory and experimental work, and involvement in research studies in the concerned speciality and exposure to the applied aspects of the subject relevant to clinical specialities.

(ii) Clinical Disciplines

The teaching and training of the Students shall include graded responsibility in the management and treatment of patients entrusted to their care; participation in seminars, journal clubs, group discussion, clinical meetings, **Grand** rounds, and Clinico-Pathological Conferences: practical training in diagnosis and medical and surgical treatment, **training** in the Basic Medical Sciences, as well as in allied clinical specialities.

Master of Dental Surgery (MDS)

The Teaching and practical training for students shall be through few didactic lectures, journal club, seminars, symposium and regular posting in clinics to acquire adequate skills and competency in managing various cases. All Post graduates will acquire teaching skills by participating in undergraduate teaching programmes. Participation in conferences/ advanced courses, clinico pathological conferences and posting/rotation in allied fields should be included.

DOCTOR OF MEDICINE (D.M.)/ MAGISTER CHIRURGIAE (M.Ch.)

The training programme shall be on the same pattern as for M.D./ M.S. in clinical disciplines, practical training including advanced Diagnostic. Therapeutic and Laboratory techniques, relevant to the subject of specialization. **Postgraduate Degree/Diploma/Superspeciality Residents in Surgical Specialties shall participate in surgical operation as well.**

DIPLOMAS

The Teaching and Training of students shall include graded clinical responsibility; lectures, seminars, journal clubs, group discussions and participation in Clinical and Clinico-pathological conferences, practical training to manage independently common problems in the speciality and training in the Basic Medical Sciences.

9. EXAMINATIONS:

- (i) The examinations shall be organized on the basis of **marking** system to evaluate and certify candidate's level of knowledge; skill, and competence at the end of the training. The examination for M.S., M.D., **MDS, D.M. M.Ch.** shall be held at the end of 3 academic years (six academic terms) and for diploma at the end of 2 academic years (four academic terms). An academic term shall mean six months training period.
- (ii) Each component of the examinations shall be evaluated by the marking system and the result will be recorded and communicated in terms of 'pass or fail'. A student, in order to pass the examinations, must secure a minimum grade equivalent to not less than 50% marks in theory as well as in practical/ clinical separately.

10. INTERNAL ASSESSMENT:

- (i) Student should be assessed on day to day performance as they shall be maintaining the log book, presenting journal clubs, seminars etc.
- (ii) The Internal Assessment should be done by the Faculty members of the concerned Department of the institutions.
- (iii) Minimum three tests, one at the end of the 1st year, 2nd at the end of the 2nd year and 3rd, three months before appearing in the final examination should be held and this should be exactly on the pattern of the Final examination.
- (iv) A Postgraduate student of a postgraduate degree course in broad specialties/super specialties would be required to present one poster presentation, to read one paper at a national/state conference and to present one research paper which should be published/accepted for publication/sent for publication during the period of his postgraduate studies so as to make him eligible to appear at the postgraduate degree examination. A certificate to this effect must be provided by the Head of the Institution at the time of issue of admit card.

Examination Centers

- 11. University examination centers will be notified by the university.
- 12. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.

General

- 13. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
- 14. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
- 15. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 59**ORDINANCE FOR THREE YEARS (SIX SEMESTERS)
UNDER GRADUATE DEGREE COURSES****Course & Faculty**

1. This ordinance shall be applicable to all three years under graduate degree courses except those for which the university has separate ordinances. These courses shall be run on semester system.
 - a. At present the degrees covered under this ordinance are Bachelor of Computer Applications (BCA), Bachelor of Arts (B.A.), Bachelor of Commerce (B.Com), and Bachelor of Business Administration (BBA), Bachelor in Social Work (BSW), Bachelor of Science (B.Sc.).
 - b. These programmes are offered by concerned faculty approved by the Board of Studies and Academic Council.
 - c. More degree programme can be offered under this ordinance on the recommendations of the Board of Studies.
2. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

3. The duration of these courses of study shall extend over six semesters.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

4. Candidates seeking admission to these courses must have passed the Senior Secondary (12th) examination as specified below from any recognized Board or an equivalent.
 - B.A. - Passed 10+2 exam with any subject
 - B.C.A. - Passed 10+2 exam with any subject
 - B.Com. - Passed 10+2 exam with Commerce / Mathematics / Economics
 - B.B.A. - Passed 10+2 exam with any subject
 - B.S.W. - Passed 10+2 exam with any subject
 - B.Sc. - Passed 10+2 exam with Science
 - B.Sc.(Fashion Technology) - Passed 10+2 exam with any subject
 - B.Sc.(Fashion Marketing & Promotion) - Passed 10+2 exam with any subject
 - B.Sc.(Fashion Designing) - Passed 10+2 exam with any subject
 - B.Sc.(Fire Safety & Hazard Management) - Passed 10+2 exam with any subject

Candidates appearing for the 12th examination and awaiting for their results can apply. They will have to provide proof of passing the examination within 30 days of admission. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

5. Admission under these courses will be made as follows:
 - (a) The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.
 - (b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
 - (c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
 - (d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfill the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
 - (e) The application form may be rejected due to any of the following reasons :
 - o The candidate does not fulfill the eligibility conditions
 - o The prescribed fees is not enclosed.
 - o The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - o Supporting documents for admission are not enclosed.
 - (f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
 - (g) Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

6. The under graduate course in semester system shall consist of:
 - a. Such courses (papers) as prescribed by the University
 - b. Such job internship, lab work, practical, in plant training, projects etc. as may be prescribed by the University and
 - c. Such scheme of examination as prescribed, by the University from time to time.
7. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change

- number of papers and /or marking scheme of the course after the due approval of Vice chancellor.
8. Number of core subjects in a semester will not be less than 3 (three) and will not more than 5, including of foundation course (if any).
 9. Each subjects having one or two theory papers as decided by the Board of Studies.

Medium Of Instructions And Examinations

10. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condo nation of Deficiencies

As Per Ordinance No. 05

Merit Lists

11. Merit list of first 10 candidates in the order of merit shall be declared at the end of each semester in each branch from amongst the candidates who have passed in one attempt.
12. Branch wise final merit list shall be declared by the University only after the main examination of the sixth and final semester for each degree, on the basis of the integrated performance of all the three years. The merit list shall include the first ten candidates securing at least First Division and passing all semesters in single attempts.

Maximum Duration of Completion of Course

13. A candidate has to complete the entire course of under graduate degree within a maximum period of six years from the session of first admission.

Examination Centers

14. University examination centers will be notified by the university.

General

15. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
16. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
17. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
18. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.

ORDINANCE NO. 60**ORDINANCE FOR TWO YEARS (FOUR SEMESTER)
POST GRADUATE DEGREE COURSES****Course & Faculty**

1. This ordinance shall be applicable to all two years post graduate degree courses of Four Semester except those for which the university has separate ordinances. These courses shall be run on yearly system.
2. At present the degrees covers under this ordinance are Master of Science (M.Sc.) ,Master of Arts (M.A.) Master of Business Administration (M.B.A.), Master of Commerce (M.Com.) and Master in Social Work (MSW)
3. These Degrees may be followed by the specific area of specialization of the study to be reflected in the parentheses, as specified by the UGC like MA (English /Hindi /Sanskrit/Urdu /Political Science /History /Philosophy /Sociology / Geography /Maths /Economics /Public Admin. /Psychology /Rural Development /Drawing /Criminology / Education/ Physical Education /Yoga), M.Sc. (Physics / Maths / Chemistry/ Botany / Zoology / Statistics / Micro Biology/ Bio-Technology/ Criminology & Forensic Science/ Geology/ Fire Safety & Hazard Management / Fashion Designing / Textile Designing / Interior Designing / Animation / IT / CS / Environmental Science/ Home Science), M.Com. (Administration / International /Business), M.B.A. (HR / Finance / Insurance and Risk Mgt. / Supply Chain Mgt. / I.T./ Disaster Mgt./Retail Mgt./Port Folio and Investment /E-Commerce/ Banking Mgt./ Rural Mgt./International Business / Telecom. Mgt. /Fashion Merchandising / Operation Mgt./Environmental Mgt. / Project Mgt. / Hospital Mgt. / Urban Planning Mgt. / NGO Mgt. / Entrepreneurship Mgt. / Development Mgt./ Tourism, Travel & Hospitality Mgt. / Media Mgt. / Pollution Control Mgt. / Child Psychology Mgt. / Information Technology & System Mgt. / Operation & Research Mgt. / Material Mgt. /Construction Mgt. / Textile Designing Mgt. / Interior Designing Mgt.) and Master of Music etc.
4. These courses are offered by the concerned Faculty after the approval of concerned Board of Studies and Academic Council.
5. More degree programmes can be offered under this ordinance on the recommendations of the Board of Studies.

6. The ordinance shall be applicable to all the University teaching departments/Institutes /Schools of this University.

Duration

7. The duration of these courses of study shall extend over two years of Four Semester.

Intake & Fees

As Per Ordinance No. 02

Academic Year

As Per Ordinance No. 02

Eligibility

8. Candidates seeking admission to these courses must have passed the graduation course as specified below from any recognized University or an equivalent body.
- M.B.A. - Bachelor degree (Hons. /Pass) from any recognized university in any discipline (such as commerce, arts, science, engineering, management etc.)
 - M.Com. - Bachelor of Commerce (Hons. /Pass) or BBA or Bachelor of Arts with Economics (with at least 45% marks in Economics) or B.A. with Commerce, Marketing or Insurance as a subject.
 - M.Sc. (Physics) - Bachelor degree (Hons. /Pass) with Physics as a major subject from any recognized University.
 - M.Sc. (Maths) - Bachelor degree (Hons. /Pass) with Mathematics/Statistics as a major subject from any recognized University.
 - M.Sc. (Chemistry) - Bachelor degree (Hons. /Pass) with Chemistry as a major subject from any recognized University.
 - M.A. (any Subject) - Bachelor degree (Hons. /Pass) from any recognized university in any discipline.
 - MSW - Bachelor degree (Hons. /Pass) from any recognized university in any discipline.
 - M.Sc. (Zoology) - Bachelor degree (Hons. /Pass) with Botony/PCB as a major subject from any recognized University.

- M.Sc. (Microbiology/BioTechnology) - Bachelor degree (Hons. /Pass) with Microbiology /PCB as a major subject from any recognized University.
 - M.Sc. (Agriculture) - Bachelor degree (Hons. /Pass) with Agriculture as a major subject from any recognized University.
 - M.Sc. (Forensic Science) - Bachelor degree (Hons. /Pass) from any recognized University.
 - M.Sc. (Geology) - Bachelor degree (Hons. /Pass) with Geology as a major subject from any recognized University.
 - M.Sc. (Environmental Science) - Bachelor degree (Hons. /Pass) with PCM/PCB as a major subject from any recognized University.
 - M.Sc. (Maths) - Bachelor degree (Hons. /Pass) with Maths as a major subject from any recognized University.
 - M.Sc. (Library Science) - Bachelor degree (Hons. /Pass) with Library Science as a major subject from any recognized University.
 - LL.M - Bachelor degree (Hons. /Pass) of LL.B from any recognized University.
 - M.Sc. (I.T.) - Bachelor degree (Hons. /Pass) with I.T./C.S. as a major subject from any recognized University.
 - M.Sc. (Computer Sc.) - Bachelor degree (Hons. /Pass) from any recognized University.
 - M.Sc. (Computer Sc.) Lateral Entry II Year - Bachelor degree (Hons. /Pass) and PGDCA from any recognized University.
 - M.Music - Bachelor degree (Hons. /Pass) from any recognized University
9. Candidates appearing for their final year/semester of graduation examination and awaiting for their results can apply. They will have to provide proof of passing the degree, within 15 days of admission.
10. Eligibility for new courses under this ordinance shall be defined by the Academic Council of the University.

Admission Procedure

11. Admission under these courses will be made as follows:

- a. The University will issue admission notifications and process as per it's convince at the time of admission before the start of every cycle.

- b. List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.
- c. The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally as per the process decided by the academic council. Such candidates however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission granted will be cancelled.
- d. The application form may be rejected due to any of the following reasons :
 - (i) The candidate does not fulfill the eligibility conditions
 - (ii) The prescribed fees is not enclosed.
 - (iii) The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - (iv) Supporting documents for admission are not enclosed.
- e. Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- f. Admission rules as framed by the University shall be applicable for all admissions from time to time.

Course Structure

12. The post graduate course in semester system shall consist of:

- a. Such courses (papers) as prescribed by the University
- b. Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
- c. Such scheme of examination as prescribed, by the University from time to time.

13. The course curriculum of each course shall be approved by the concerned Board of Studies and the Academic council of the University. The Academic council of the University on the recommendation of the concerned Board of

Studies may change number of papers and /or marking scheme of the course after the due approval of Vice chancellor.

Medium Of Instructions And Examinations

14. The medium of instructions and examinations shall be either Hindi or English.

Examination – Promotion to Higher Semester Award of Credits and Grades, Division and Condonation of Deficiencies

As Per Ordinance No. 05

Merit Lists

15. Merit list of first 10 candidates in the order of merit shall be declared at the end of each year in each branch from amongst the candidates who have passed in one attempt.
16. Branch wise final merit list shall be declared by the University only after the main examination of the second and final year for each degree, on the basis of the integrated performance of all the two years. The merit list shall include the first ten candidates securing at least First Division and passing all papers in single attempts.

Maximum Duration of Completion of Course

17. A candidate has to complete the entire course of post graduate degree within a maximum period of four years from the session of first admission.

Examination Centers

18. University examination centers will be notified by the university.

General

19. For matters not covered in this specific ordinance general rules and regulation of SVN University regarding specific courses are applicable.
20. In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances of the same in the University so far as they are not inconsistent with the provisions of this ordinance.
21. In case of any dispute/ambiguity, the ruling of the Vice Chancellor shall be final. However on the recommendations of the Academic Council the Vice-Chancellor shall be competent to change the System/Pattern of the examination.
22. In case of any dispute, the matter shall be decided under the Jurisdiction of District Court, Sagar.